

State of Maryland
Department of Health
State Board for the Certification of Residential Child Care Program Professionals

VIDEO CONFERENCE OPEN SESSION MINUTES

May 27, 2022

10:00 AM TO 10:30 AM

VIDEO LINK: meet.google.com/oyh-jdum-nge

Board Members Attendance

Nicole Smith, Chair
Jametia Anderson, Board Secretary
Janet Furman
Paula Regan
Robin Harvey
Sonya White-Norman
Dorenzer Thomas

Board Staff Attendance

Darlene Ham, Executive Director
Janay Knox, Licensing Coordinator
Margaret Lankford, AAG, Board
Counsel

Absent

Krystal Davis, Vice Chair
Caroline Jones
Bong Delrosario
Franklyn Ash, RCYCP
Lillian Reese, Legislative Regulations
Coordinator
Troy Pumphrey, Investigator

I. CALL TO ORDER

The Board's monthly General Session meeting was held via Google Meet on Friday, May 27, 2022. Nicole Smith, Chair for the State Board for the Certification of Residential Child Care Program Professionals (the "Board") took roll call. A quorum of the Board was present. Ms. Smith called for a motion to bring the meeting to order at approximately 10:03 a.m.

II. REVIEW AND APPROVAL OF MAY GENERAL SESSION AGENDA

On a motion made by Ms. Thomas, and seconded by Ms. Furman, the agenda for the May 27, 2022, General Session meeting was approved with the modification to strike the name for applicant to be presented to the Board by the Licensing Committee for confidentiality reasons. The motion passed unanimously.

III. LICENSING COMMITTEE

A. Licensing Committee Report

- Ms. Thomas gave a brief summary of the applicant's case regarding his criminal background for his application. Ms. Thomas stated that the Licensing Committee recommended that the applicant be certified, but that the applicant should also receive a letter of education since he did not disclose his that he had a criminal history on his application in response to question #4.
- Ms. Smith stated that the Licensing Committee is making a motion to proceed with this applicant's certification with a letter of education, and it was seconded by Ms. White-Norman. Ms. Smith obtained from the vote.

IV. RESIDENTIAL CHILD AND YOUTH CARE PRACTITIONERS-LICENSING COORDINATOR

- Ms. Knox reported that there was a certification list for ten Residential Child & Youth Care Practitioners (RCYCPs) and one Program Administrator.
- Ms. Thomas made a motion to approve the certification list for ten RCYCPs and one Program Administrator, and Ms. Regan seconded the motion. The motion passed unanimously.

V. COMPREHENSIVE EXAMS

- The Board will administer the Comprehensive Examination for Residential Child and Youth Care Practitioners for the Calendar Year 2022 to any individual who meets the criteria for certification at mutually agreed upon dates and time.
- Individuals who have submitted all the required documents to become a Program Administrator should contact Board staff at 410-764-5052 or via email at dhmh.crccpa@maryland.gov to schedule their exam.

VI. OPEN DISCUSSION

- N/A

VII. OPPORTUNITY FOR PUBLIC COMMENT

- N/A

VIII. ADJOURNMENT

- The next meeting will be held on June 10, 2022 at 10:00 a.m.
- A motion to adjourn was made by Ms. Furman and seconded by Ms. Thomas.
The motion passed unanimously.
- The General Session meeting adjourned at 10:14 a.m.

Submitted by:

Signature on Original

Jametta Anderson, Board Secretary