



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

4201 Patterson Avenue • Baltimore, Maryland 21215-2299

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

State Board for the Certification of Residential Child Care Program Professionals

GENERAL SESSION AGENDA

June 8, 2012

**METRO EXECUTIVE BUILDING – 4201 PATTERSON AVENUE – ROOM 105
BALTIMORE, MARYLAND**

- I. Call to Order
- II. Review and Approval of General Session Minutes –May 11, 2012
- III. Executive Director's Report
- IV. Spring Certification Workgroup
- V. Opportunity for Public Comment
- VI. Certification of Appreciation for Carol Johnson, Retired Deputy Director
- VII. Adjourn

**State of Maryland
Department of Health and Mental Hygiene**

**State Board for the Certification of Residential Child Care Program Professionals
General Session Minutes – June 8, 2012
Metro Executive Building – 4201 Patterson Avenue – Baltimore, Maryland**

In Attendance

Dr. Albert Zachik, Chair
Krystal McKinney, Vice Chair
Bruce Anderson, Secretary
Ertha Sterling-Garrett
William Childers
Ada Pearl Thomas
Steve Sorin
Brady Daniels

Absent

Darlene Hamm
Patricia Arriaza
Sequaya Tasker
Mary Rode

Staff

Richard A. Proctor, Executive Director
Richard Blomm, AAG

Guests

Carol Johnson
Danyel R. McMillan
Lenelle Cooper
Marie Savage
Sharon Bloom
Kristen Neville
Marian Ruth

I. CALL TO ORDER

Dr. Albert Zachik, Chair of the State Board for the Certification of Residential Child Care Program Professionals ("State Board") called the meeting to order at approximately 9:35 AM.

II. REVIEW AND APPROVAL OF GENERAL SESSION MINUTES

The State Board reviewed the General Session minutes from the May 11, 2012, meeting.
Motion made by William Childers: Approve the minutes of the May 11, 2012, meeting.
Motion seconded by Brady Daniels. Motion approved unanimously.

III. EXECUTIVE DIRECTOR'S REPORT

Richard Proctor, Executive Director of the State Board reported:

- A. State Board Meetings – Mark your calendar...The 2012 meeting dates are as follows: July 13, September 14, October 12, and December 14. All meetings will be held in Room 105 of the Metro Executive Building located at 4201 Patterson Avenue in Baltimore, Maryland. **Please note that the State Board will not meet in August or November of 2012.**
- B. Certification Report – As of June 8, 2012, the State Board reports:

Board Code		
Board	Status Codes	Occurrences
Acting Capacity	Active	4
Acting Capacity	Inactive	11
Program Administrator	Active	147
Program Administrator	Deceased	1
Program Administrator	Non-renewed	67
Program Administrator	Revoked	2
Program Administrator	Surrendered	3
	Total:	235

- C. State Standards Examinations – The State Board will administer the Standards Examination for Residential Child Care Program Administrators for the remainder of Calendar Year 2012 to any individual who is invited to take the examination at mutually agreed upon dates. Any individual who has been approved to take the Standards Examination should contact the State Board's office at 410-764-5966 or via email at crccp@dhmh.state.md.us to schedule their examination.

For Calendar Year 2012, the remaining tentative dates for the administration of the State Standards Examination for Residential Child Care Program Administrators are: August 22 and November 14 at 11 AM in the State Board's office.

- D. Expense Reports- Linda Beyer, Board's Fiscal Analyst, confirmed that Board Members attending Monthly Board Meetings are not required to provide starting and ending time on their reports.
- E. Legislation- Initial ideas for potential legislative proposals put forward and supported by certain other Health Occupation Boards were presented and discussed. The ideas were cease and desist authority, civil fine for practicing without license, e mail notice of license

renewals, renewals not printed, not being able to practice while appealing suspension, salary setting authority, and authority for criminal history checks.

- F. Task Force Report- Department of Health and Mental Hygiene News Release announcing that Department's **Task Force on Regulatory Efficiency** released final report was provided Board for informational purposes only.
- G. Regulations- Final Action on COMAR 10.57.10 -Disciplinary Sanctions and Monetary Penalties. Effective Date: June 11, 2012.

IV. Spring Certification Workgroup

Reviewed May 16th meeting which focused on tiered structure credentialing process and required funding. Announcement of third meeting on Monday June 18, 2012 @ 1pm at Governor's Office for Children Office. Focus of meeting will be funding for incentives.

V. OPPORTUNITY FOR PUBLIC COMMENT – No public comments were made.

VI. Recognition of Carol Johnson

Dr. Albert Zachik, Board Chair, presented Carol Johnson, Board's former Deputy Director with Departmental Citation, thanked her for service and offered her well wishes on behalf of the Board.

VII. ADJOURN – The General session was adjourned at 10:13 a.m. and moved into closed session.