



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

4201 Patterson Avenue • Baltimore, Maryland 21215-2299

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

State Board for the Certification of Residential Child Care Program Professionals

GENERAL SESSION AGENDA

May 11, 2012

**METRO EXECUTIVE BUILDING – 4201 PATTERSON AVENUE – ROOM 105
BALTIMORE, MARYLAND**

- I. Call to Order
- II. Review and Approval of General Session Minutes – April 13, 2012
- III. Executive Director's Report
- IV. Opportunity for Public Comment
- VI. Adjourn

**State of Maryland
Department of Health and Mental Hygiene**

**State Board for the Certification of Residential Child Care Program Professionals
General Session Minutes –May 11, 2012
Metro Executive Building – 4201 Patterson Avenue – Baltimore, Maryland**

In Attendance

Patricia Arriaza
William Childers
Brady Daniels
Ertha Sterling- Garrett
Darlene Ham
Mary Rode
Steve Sorin
Sequaya Tasker
Ada Pearl Thomas

Absent

Dr. Albert Zachik, Chair
Krystal McKinney, Vice Chair
Bruce Anderson, Secretary

Staff

Richard A. Proctor, Executive Director
Richard Blomm, AAG

Guests

None

I. CALL TO ORDER

Richard Proctor, Executive Director of the State Board for the Certification of Residential Child Care Program Professionals (“State Board”) called the meeting to order at approximately 9:40 AM.

II. REVIEW AND APPROVAL OF GENERAL SESSION MINUTES

The State Board reviewed the General Session minutes from the April 13, 2012, meeting. On a motion made by William Childers and seconded by Ada Pearl Thomas, the Minutes were unanimously approved as corrected.

III. EXECUTIVE DIRECTOR’S REPORT

Richard Proctor, Executive Director of the State Board reported:

- A. State Board Meetings – Mark your calendar...The 2012 meeting dates are as follows: June 8, July 13, September 14, October 12, and December 14. All meetings will be held in Room 105 of the Metro Executive Building located at 4201 Patterson Avenue in Baltimore, Maryland. **Please note that the State Board will not meet in August or November of 2012.**

B. Certification Report – As of June 8, 2012, the State Board reports:

Board Code		
Board	Status Codes	Occurrences
Acting Capacity	Active	4
Acting Capacity	Inactive	11
Program Administrator	Active	147
Program Administrator	Deceased	1
Program Administrator	Non-renewed	67
Program Administrator	Revoked	2
Program Administrator	Surrendered	3
	Total:	235

C. State Standards Examinations – The State Board will administer the Standards Examination for Residential Child Care Program Administrators for the remainder of Calendar Year 2012 to any individual who is invited to take the examination at mutually agreed upon dates. Any individual who has been approved to take the Standards Examination should contact the State Board's office at 410-764-5966 or via email at crccp@dhmh.state.md.us to schedule their examination.

For Calendar Year 2012, the tentative dates for the administration of the State Standards Examination for Residential Child Care Program Administrators are: May 16, August 22 and November 14 at 11 AM in the State Board's office.

D. Legislation – On May 2, 2012, the Governor signed into law:

1. SB 868 (Ch.312)/ HB (Ch.813) - Residential Child Care & Youth Care Practitioners- Certification- Modification
2. HB 72 (Ch.350) - State Board for the Certification of Residential Child Care Program Professionals- Sunset Extension & Program Evaluation

- E. Regulation- Sanctioning Guidelines- Secretary adopted on May 10, 2012:
The Secretary, Maryland Department of Health and Mental Hygiene adopted new Regulations .01.05 under new Chapter, COMAR 10.57.10 Disciplinary Sanctions and Monetary Penalties. This action, proposed for adoption in 39:6 Maryland Register 441-446 on March 23, 2012 has been adopted as proposed.
- F. Budget – Special Session on May 14, 2012
- G. Spring Certification Workgroup – April 27, 2012

Purpose: To work collaboratively to develop recommendation for a tiered Certification structure and to provide forum for continuing conversation around funding as pertains to certification.

Process: First three meetings designed to obtain information, figure out next steps and then to Board for review, consideration and next steps

Next Meeting: May 16, 2012 – 1:00- 4:30 @ MARFY Headquarters.
- H. Announcement – Carol Johnson, Deputy Director retired effective April 30th.

IV. Application for Approval of Continuing Education Units for Individual Participation

The Board reviewed the Applications for Approval of Continuing Education Units for Individual Participation. On a motion made by William Childers and seconded by Mary Rode, the Applications were unanimously denied based on lack of certification of completion.

V. OPPORTUNITY FOR PUBLIC COMMENT – No public comments were made.

VI. ADJOURN – The General session was adjourned at 9:59 a.m. and moved into closed session.