

**State of Maryland
Department of Health and Mental Hygiene**

**State Board for the Certification of Residential Child Care Program Professionals
General Session Minutes – April 13, 2012
Metro Executive Building – 4201 Patterson Avenue – Baltimore, Maryland**

In Attendance

Dr. Albert Zachik, Chair
Krystal McKinney, Vice Chair
Bruce Anderson, Secretary
Mary Rode
Darlene Ham
Ertha Sterling-Garrett
Ada Pearl Thomas
Shanda Crowder
Brady Graves Daniels

Absent

William Childers
Sequaya Tasker
Steve Sorin

Staff

Richard A. Proctor, Executive Director
Michael Conti, AAG

Guests

Sharon Bloom, DHMH
Kristen Neville, DHMH
Patricia Arriaza, GOC

I. CALL TO ORDER

Dr. Al Zachik, Chair of the State Board for the Certification of Residential Child Care Program Professionals ("State Board") called the meeting to order at approximately 9:37AM.

II. REVIEW AND APPROVAL OF GENERAL SESSION MINUTES

The State Board reviewed the General Session minutes from the March 9, 2012, meeting. On a motion made by Bruce Anderson and seconded by Brady Daniels, the minutes were unanimously approved as written.

III. EXECUTIVE DIRECTOR'S REPORT

Richard Proctor, Executive Director of the State Board reported:

- A. State Board Meetings – Mark your calendar...The 2012 meeting dates are as follows: May 11, June 8, July 13, September 14, October 12, and December 14. All meetings will be held in Room 105 of the Metro Executive Building located at 4201 Patterson Avenue in Baltimore,

Maryland. **Please note that the State Board will not meet in August or November of 2012.**

- B. Certification Report – As of April 13, 2011, the State Board reports:

Board Code		
Board	Status Codes	Occurrences
Acting Capacity	Active	5
Acting Capacity	Inactive	7
Program Administrator	Active	149
Program Administrator	Deceased	1
Program Administrator	Non-renewed	63
Program Administrator	Revoked	2
Program Administrator	Surrendered	3
	Total:	230

- C. State Standards Examinations – The State Board will administer the Standards Examination for Residential Child Care Program Administrators for the remainder of Calendar Year 2011 to any individual who is invited to take the examination at mutually agreed upon dates. Any individual who has been approved to take the Standards Examination should contact the State Board's office at 410-764-5966 or via email at crccp@dhmh.state.md.us to schedule their examination.

For Calendar Year 2012, the tentative dates for the administration of the State Standards Examination for Residential Child Care Program Administrators are: May 16, August 22 and November 14 at 11 AM in the State Board's office.

Shanda Crowder, Governor's Office for Children representative, announced she has accepted a position as Chief of Interagency Initiatives for the Department of Human Resources and thus will be leaving the Board. She stated that Rosemary King Johnston, GOC, Executive Director has appointed Patricia Arriaza as the new GOC representative to the Board. Ms. Crowder introduced Ms. Arriaza to the Board.

The Board approved the Executive Director's Report.

IV. LEGISLATION –The Legislative Committee Report was given by Kristen Neville, Legislation and Regulations Specialists for the Boards and Commissions. She stated that SB 868/HB 862 (Residential Child and Youth Care Practitioners –Certification-Modifications) and SB 94/ HB 72 (State Board for the Certification of Residential Child Care Program Professionals – Sunset Extension and Program Evaluation) passed both houses and are awaiting the Governor's signature. She stated there were no objections to any provisions in SB 896 by MARFY, including the timeline of 2015 for the child care workers to be certified.

Other bills of interest include SB 253, which would have made changes to the Administrative Procedure Act that governs the regulation promulgation process. The bill had been amended to require an electronic notification system to be implemented for when newly proposed regulations are posted on a government unit's website, but this provision was stricken from the final bill. All that is required now is that a unit post the proposed regulation on its website within three days of its publication in the Maryland Register.

SB 395 also passed which would have put in place various requirements related to advertising by health care practitioners and the wearing of identification tags that include certain information. Most of the original bill's requirements were stricken, leaving in place only a couple provisions that impact physicians. All health occupations boards are merely required to report the legislature any advertising regulations or statutes it has in place.

SB 378 would have made changes to the Maryland Program Evaluation Act, which governs the sunset review process for the Boards, but did not pass.

Lastly, numerous bills were proposed to implement criminal or civil penalties for failure by health care professionals to report suspected cases of child abuse. Most Boards as a group supported SB 63; however this bill, and all others on the same topic failed to pass.

Ms. Neville provided a brief update regarding the budget process and overall 8% decrease in the Executive Branch Budget if the "doomsday" budget is enacted. Chair Zachik asked if she knew what the impact would be on the Health Occupation Boards. She stated Linda Beyer, Fiscal Analyst for the Boards and Commissions, has been in communication with DHMH and is the best person to discuss this issue with in regards to the impact to the Board and Commissions. Chair Zachik asked Richard Proctor to talk with Linda Beyer regarding this issue.

Ms. Neville concluded by commending Carol Johnson, Deputy Director for her efforts during the session.

Shanda Crowder, representative for the Governor's Office for Children and Dr. Zachik, Chair, discussed tiered reimbursement issue and that it was not in the certification bill; but was part of the negotiation to study. In that regard, Ms. Crowder mentioned that there are plans to have 2-3 meetings this summer and the first meeting will be on April 27th. A representative from the Maryland State Department of Education (MSDE) Child Care Credentialing Branch has been invited to present the child care credentialing and tiered reimbursement structure. She also mentioned MARFY's discussion around funding and desire to put something on table for conversation.

Chair Zachik acknowledged the following people for their efforts on behalf of the Board:

Kristen Neville, for her tireless and successful efforts on behalf of the Board during the session.

Rosemary King Johnston, Executive Director, Governor's Office for Children, for her wonderful efforts regarding the certification bill. He stated it was a good example of working well together.

Shanda Crowder for her tremendous contribution to the Board and welcomed her replacement, Patricia Arriaza.

Kim Mayer, former Board Executive Director, for her work and leaving the Board in such good order.

Carol Johnson, Board Deputy Director, for taking over for Ms. Mayer and holding the Board together during session.

V. OPPORTUNITY FOR PUBLIC COMMENT – No public comments were made.

VI. ADJOURN – The General session was adjourned at 9:57 a.m. and moved into closed session.

Pursuant to the Maryland State Government Article, Annotated Code of Maryland, §10-501 et seq. on a motion made by Shanda Crowder and seconded by Krystal McKinney, those State Board members present unanimously voted to close the General Session meeting for the purpose of complying with the Maryland Certification of Residential Child Care Program Professionals Act that prevents disclosures about particular matters. The State Board will review applications and address complaints and disciplinary issues.