



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

4201 Patterson Avenue • Baltimore, Maryland 21215-2299

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

State Board for the Certification of Residential Child Care Program Professionals

GENERAL SESSION AGENDA

March 9, 2012

**METRO EXECUTIVE BUILDING – 4201 PATTERSON AVENUE – ROOM 105
BALTIMORE, MARYLAND**

- I. Call to Order
- II. Review and Approval of General Session Minutes – February 10, 2012
- III. Executive Director's Report
- IV. Committee Reports – Legislation
- V. Opportunity for Public Comment
- VI. Adjourn

**State of Maryland
Department of Health and Mental Hygiene**

**State Board for the Certification of Residential Child Care Program Professionals
General Session Minutes – March 9, 2012
Metro Executive Building – 4201 Patterson Avenue – Baltimore, Maryland**

In Attendance

Dr. Albert Zachik, Chair
Krystal McKinney, Vice Chair
Bruce Anderson, Secretary
Mary Rode
Darlene Ham
Ertha Sterling-Garrett
Ada Pearl Thomas
Sequaya Tasker
Shanda Crowder
Brady Graves Daniels
Steve Sorin

Absent

William Childers

Staff

Carol Johnson, Deputy Director
Richard Bloom, AAG

Guests

Sharon Bloom

I. CALL TO ORDER

Dr. Al Zachik, Chair of the State Board for the Certification of Residential Child Care Program Professionals ("State Board") called the meeting to order at approximately 9:35 AM.

II. REVIEW AND APPROVAL OF GENERAL SESSION MINUTES

The State Board reviewed the General Session minutes from the February 10, 2012, meeting. On a motion made by Shanda Crowder and seconded by Ertha Sterling-Garrett, the minutes were unanimously approved.

III. EXECUTIVE DIRECTOR'S REPORT

Carol Johnson, Deputy Director of the State Board reported:

- A. State Board Meetings – Mark your calendar...The 2012 meeting dates are as follows: April 13, May 11, June 8, July 13, September 14, October 12, and December 14. All meetings will be held in Room 105 of the Metro Executive Building located at 4201 Patterson Avenue in Baltimore, Maryland. **Please note that the State Board will not meet in August or November of 2012.**

B. Certification Report – As of March 9, 2011, the State Board reports:

Board Code		
Board	Status Codes	Occurrences
Acting Capacity	Active	5
Acting Capacity	Inactive	7
Program Administrator	Active	149
Program Administrator	Deceased	1
Program Administrator	Non-renewed	63
Program Administrator	Revoked	2
Program Administrator	Surrendered	3
	Total:	230

C. State Standards Examinations – The State Board will administer the Standards Examination for Residential Child Care Program Administrators for the remainder of Calendar Year 2011 to any individual who is invited to take the examination at mutually agreed upon dates. Any individual who has been approved to take the Standards Examination should contact the State Board's office at 410-764-5966 or via email at crccp@dhmh.state.md.us to schedule their examination.

For Calendar Year 2012, the tentative dates for the administration of the State Standards Examination for Residential Child Care Program Administrators are: May 16, August 22 and November 14 at 11 AM in the State Board's office.

The Board approved the Executive Director's Report.

IV. LEGISLATION – The Legislative Committee Report was given by Board Chair Zachik and Board member, Shanda Crowder, of the Governor's Office for Children and. Both have been attending the legislative hearings on SB 868, which was the result of the summer Study group. They stated there were no objections to any provision of the bill by MARFY, including the timeline of 2015 for the child care workers to be certified.

It was also mentioned by Chair Zachik, that Shanda Crowder has extended an invitation to any Board member interested in joining the continuing summer study group which will convene in April.

- V.** At this time, the Memorandum of Understanding (MOU) was moved from the Closed Agenda to the Open Agenda. At the request of Karen M. Davidson, Department of Human Resources, Child Support Enforcement Administration, all of the Health Occupations Boards and Commissions have been asked to sign this MOU for data sharing regarding license suspensions of delinquent licensees. The Board has been asked to join with other Boards to sign, a copy is attached.

This MOU provides that licensees will fulfill their child support financial obligations and that the Board for the Certification of Child Care Program Professionals will cooperate with other Boards in this matter, was moved from the closed agenda to the open agenda for approval by the group.

On a motion made by Darlene Ham and seconded by Krystal McKinney the Board unanimously approved the adoption of this document.

- VI. CHAIRMAN'S REPORT** – Dr. Zachik stated the Board would send a letter of support for S.B. 868, legislation which resulted from the Summer Study. There was a brief discussion on the fee for examinations with the provision that the Board would be able to waive the fee if necessary. The fee that was discussed was \$15 per exam module which would be available online.

VII. OPPORTUNITY FOR PUBLIC COMMENT – No public comments were made.

VIII. ADJOURN – The General session was adjourned at 9:51 a.m. and moved into closed session.

Pursuant to the Maryland State Government Article, Annotated Code of Maryland, §10-501 et seq. on a motion made by Shanda Crowder and seconded by Krystal McKinney, those State Board members present unanimously voted to close the General Session meeting for the purpose of complying with the Maryland Certification of Residential Child Care Program Professionals Act that prevents disclosures about particular matters. The State Board will review applications and address complaints and disciplinary issues.