



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

4201 Patterson Avenue • Baltimore, Maryland 21215-2299

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

State Board for the Certification of Residential Child Care Program Professionals

GENERAL SESSION AGENDA

FEBRUARY 10, 2012

**METRO EXECUTIVE BUILDING – 4201 PATTERSON AVENUE – ROOM 105
BALTIMORE, MARYLAND**

EXECUTIVE SESSION AGENDA

- I. Call to Order
- II. Review and Approval of General session Minutes – February 13, 2012
- III. Executive Director's Report
- IV. Committee Reports – Legislation
- V. Opportunity for Public Comment
- VI. Adjon

State of Maryland
Department of Health and Mental Hygiene

State Board for the Certification of Residential Child Care Program Professionals
General Session Minutes - February 10, 2012
Metro Executive Building - 4201 Patterson Avenue - Baltimore, Maryland

In Attendance

Dr. Albert Zachik, Chair
Krystal McKinney, Vice Chair
Bruce Anderson, Secretary
Mary Rode
Darlene Ham
Ertha Sterling-Garrett
Ada Pearl Thomas
Sequaya Tasker
Shanda Crowder
Brady Graves Daniels
Steve Sorin

Absent

William Childers

Staff

Carol Johnson, Deputy Director
Richard Bloom, AAG

Guests

Sharon Bloom

I. CALL TO ORDER

Dr. Al Zachik, Chair of the State Board for the Certification of Residential Child Care Program Professionals ("State Board") called the meeting to order at approximately 9:35 AM.

II. REVIEW AND APPROVAL OF GENERAL SESSION MINUTES

The State Board reviewed the General Session minutes from the January 13, 2012, meeting. Motion made by Bruce Anderson: Approve the minutes of the January 13, 2012, meeting. Motion seconded by Brady Daniels. Motion approved unanimously.

III. EXECUTIVE DIRECTOR'S REPORT

Carol Johnson, Deputy Director of the State Board reported:

- A. State Board Meetings - Mark your calendar...The 2012 meeting dates are as follows: March 10, April 13, May 11, June 8, July 13, September 14, October 12, and December 14. All meetings will be held in Room 105 of the Metro Executive Building located at 4201 Patterson Avenue in Baltimore, Maryland. **Please note that the State Board will not meet in August or November of 2012.**

B. Certification Report - As of February 10, 2011, the State Board reports:

Board Code		
Board	Status Codes	Occurrences
Acting Capacity	Active	5
Acting Capacity	Inactive	7
Program Administrator	Active	149
Program Administrator	Deceased	1
Program Administrator	Non-renewed	63
Program Administrator	Revoked	2
Program Administrator	Surrendered	3
	Total:	230

C. State Standards Examinations - The State Board will administer the Standards Examination for Residential Child Care Program Administrators for the remainder of Calendar Year 2011 to any individual who is invited to take the examination at mutually agreed upon dates. Any individual who has been approved to take the Standards Examination should contact the State Board's office at 410-764-5966 or via email at crccp@dhmh.state.md.us to schedule their examination.

For Calendar Year 2012, the tentative dates for the administration of the State Standards Examination for Residential Child Care Program Administrators are: May 16, August 22 and November 14 at 11 AM in the State Board's office.

IV. **LEGISLATION** - The Board has been represented in Annapolis by Dr. Al Zachik and Ms. Kristen Neville, Legislative Liaison for the Boards and Commissions. Dr. Zachik attended the hearings on COMAR 10.57.10.01-.05 Maryland Certification of Residential Child Care Program Professionals Act.

The Board approved the Executive Director's Report.

V. **CHAIRMAN'S REPORT** - Dr. Zachik stated the Board would send a letter of support for S.B. 868, legislation which resulted from the Summer Study. There was a brief discussion on the fee for examinations with the provision that the Board would be able to waive the fee if necessary. The fee that was discussed was \$15 per exam module which would be available online.

VI. **Memorandum of Understanding (MOU)**

The Board has been asked to join with other Boards to sign a Memorandum of Understanding (MOU)/Child Support Enforcement Administration. This MOU for data Sharing regarding license suspensions of delinquent licensees is a request from Karen M. Davidson, Department of Human Resources, Child Support Enforcement Administration. A copy is attached.

VII. OPPORTUNITY FOR PUBLIC COMMENT - No public comments were made.

VIII. ADJOURN - 10:00 a.m. General Session Closed and moved into the Closed Agenda.

Pursuant to the Maryland State Government Article, Annotated Code of Maryland, §10-501 et seq. on a motion made by Shanda Crowder and seconded by Krystal McKinney, those State Board members present unanimously voted to close the General Session meeting for the purpose of complying with the Maryland Certification of Residential Child Care Program Professionals Act that prevents disclosures about particular matters. The State Board will review applications and address complaints and disciplinary issues.