

Frequently Asking Questions for Residential Child and Youth Care Practitioners and Program Administrators Exam during COVID-19

1. Where will the exam be given?

- The exam will be given at 4201 Patterson Avenue, Baltimore, Maryland 21215.

2. What do I need to arrive at the testing location?

- You are scheduled to take your exam at 10:00 a.m. Please arrive at least a $\frac{1}{2}$ hour before the test. No later than 9:30 a.m.

3. After I arrive at the testing location, where do I go?

- Please wait in your car until Board staff comes to the door to get you. You will need to call Board staff at 410-764-5052 to come and get you for the exam.

4. If I bring a guest for transportation purpose, will they be allowed to come into the building?

- No guest will be allowed to enter the building. All guest must remain outside of the building until you complete the test.

5. What will I need to do before I get into the building to take my exam?

- You will be required to arrive with valid, government issued identification or you will not be permitted in the building
- You will need to arrive onsite wearing a mask or face covering.
- You will be asked a series of health screening questions by the building Security Officer on site and you will need to answer the questions.
- Your temperature will be taken by building Security.
- Social distancing placards will be placed in the lobby directing you to wait for direction from board personnel.

6. What happens if I refuse to answer the questionnaire, or answer yes to one of the questions?

- You will not be allowed in the building to take the exam; you will have to reschedule.

7. What happens if my temperature is high after it has been checked by building Security?

- If your temperature is high (over 100.4 degrees or higher), you will not be allowed to enter the building

8. What safety precautions has your office put in place for utilizing laptops and seating equipment for the exams?

- All laptops and tables will be wiped down and sanitized before and after applicants take their exams. MDH is following the CDC guidelines on proper disinfecting and sanitizing all rooms and common areas. Board staff will be wearing a mask or face covering and gloves. All tables will be at least 6 feet apart. All persons will be required to remain 6 feet apart from each other.

9. Do I need my login information from the University of Maryland School for Social Work Institute's website on exam day?

- Yes, you will need to have your login ID and password in order for you to take the exam. Instructions will be provided and placed on the tables.

10. How many people will be in the room when I am taking my exam?

- There can be up to a total of 4 test takers and one Board staff member in the room.

11. Is there another location where the exam can be taken?

- If you would like to take your exam at another location, please contact Janay Knox, Licensing Coordinator at 410-764-5052 for more information about other testing locations.