

MARYLAND Department of Health

MARYLAND BOARD OF SOCIAL WORK EXAMINERS

4201 Patterson Avenue, Baltimore. Maryland 21215 Website: <u>http://www.health.maryland.gov/bswe</u>

Phone Number: 410-764-4788 Toll Free: 1-877-526-2541 Fax: 410-358-2469

ROSTER ORDER FORM

licensed social workers The lists consist of the following *public* information:

Last Name, First Name, Address, City, State, Zip Code, License Number, Date of Issue and Date of Expiration

IMPORTANT: EMAIL address is not included because it is *not* public information.

Instructions for **ONLINE PAYMENT**

- 1. Download & Save copy of form
- 2. Complete all required fields & save copy to be emailed
- 3. To pay the nonrefundable fee click "pay fee \$ *amount*" for the relevant fee(s). After payment, print a digital copy of the confirmation receipt. *Tip: right-click/print as pdf*.

4. Email a copy of the completed form & confirmation receipt to mdh.socialwork@maryland.gov with Subject line "RosterRequest"

5. Requests will not be processed without completed form & copy of confirmation receipt

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*Organization/Agency:						
*Address:						
*City:			*State:	*Zip Code:		
*Contact Name:						
*Phone:	Ext:	*Contact Email:				

Below is the description and fee amount for LCSW & LCSWC

License Level	Qty	Amount Fee	Total
Combined Certified (LCSW-\$150) &	2	\$300.00	\$300.00
Clinical (LCSWC-\$150)			

Pay Fee \$300.00

*Please indicate the format of the list	Excel	ASCII	
*Indicate the status of the licensees you	Active Only	Active & Inactive	
are requesting:			
*How do you want the list to be sorted?	By Last Name	By Zip Code	
IMPORTANT! *Email Address of File Recipient			

Save a copy of form to be emailed with online receipt of payment

FOR BOARD USE ONLY
M-Log:
C-Log:
Archived: