



MARYLAND Department of Health

MARYLAND BOARD OF SOCIAL WORK EXAMINERS

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OPEN SESSION MINUTES July 11, 2025

CALL TO ORDER

Kevin Meenan, Board Chair called for a motion to close the June 13, 2025, Open Session as an administrative procedure which was seconded and approved unanimously. He called the July Open Session meeting to order at 11:11am. There were no changes or adjustments to the agenda. Leslie Iampieri, Secretary called the roll.

Board Members:

Kevin Meenan, Board Chair; Adrienne Ekas, Vice Chair; Jamie Wilson, Board Member; Stephen Liggett-Creel, Board Member; Kori Olszewski, Board Member; Tonya Hill, Board Member; Shannon Webb, Board Member; Barbara Tunstall, Board Member; Leslie Iampieri, Board Secretary/Treasurer; Kevin Daniels, Board Member (ABSENT)

Board Staff:

PRESENT: Karen Richards, Executive Director; Kara Brooks Tyson, Director of Compliance; Joshua Frazer, Board Counsel; Gail Wowk, Director of Planning and Continuing Education; Marianne Graham, Director of Licensing & Certification; Ulysses Preston, Health Investigations Administrator; Johntha Gray, Health Investigator; Adam Yate, Health Investigator; Mary McLaughlin, Health Investigator; Kellie Peay, Administrative Asst.; Pamela Price-Murray, Licensing Coordinator; Brenda McCoy, Staff Social Worker; Joey Orlandi, CE Coordinator; Stacie Rigby, Continuing Education Associate; Jean James, Staff Social Worker Glendia Cook, Licensing Coordinator; Lee Nyguen, Database Specialist; Jacqueline Monroe-Moore Administrative-Fiscal

ABSENT: Lillian Reese, Legislative and Regulations Coordinator; Deborah Evans, License Coordinator; Louise Bohle, License Coordinator

Community: Rachel Doyle, LICSW, Brach Poliakoff, LCSW-C, Elisabet Martinez, LCSW-C

APPROVAL OF MINUTES

A motion was made by Leslie Iampieri and seconded to approve the Open Session minutes from June 13, 2025. All in favor and minutes approved.

BOARD CHAIR REPORT: Kevin Meenan, LCSW-C

- Kevin welcomed everyone to the July meeting.

- He welcomed the new Board Members – Stephen Liggett-Creel and Kevin Daniels who could not attend meeting today
- He thanked Susan Coppage for her service to the Board – her term ended July 1
- Sub-committee membership will be sorted and assigned in upcoming month – Stats & Regs needs members
- Discussion of cancellation of Open Session for August
 - Voted and seconded – all in favor

EXECUTIVE DIRECTOR REPORT: Karen Richards, LCSW-C

- Staff Updates
 - Licensing Unit Social Work Supervisor – Jean James, LCSW-C started July 9
 - All vacancies filled
 - All Staff retreat scheduled for July 25 – offices will be closed
- With help from new staff – Board will send digital newsletter monthly – July issue out with information on the Licensure Workgroup, Board Member profile, and a reminder that 2025 renewals will be starting soon!
- Progress on updates to the website
 - FAQs updated to reflect the Board’s exam waiver and other exam related questions
 - License verification page updated to remove section on “how licensed”
 - Board staff also working on updating website for “Accessibility Requirements” that must be completed by April 2026
- Renewals 2025
 - Renewal portal opens July 15
 - Renewal period ends October 31
 - Emails with clear instructions on how to renew will be sent to licensees up for renewal in 2025
- Marianne Graham, Director of Licensing, reported on the following:
 - "Rap (Record of Arrests and Prosecutions) Back service" is a service which allows the Board to receive notifications from the Federal Bureau of Investigation
 - By agreeing to participate in RapBack, a licensee does not have to submit to fingerprinting again at each renewal
 - The Board is completing an audit of the 2023 renewals as 2023 was the first renewal year that fingerprinting was required
 - The Licensing Unit will be auditing the Board’s records with the Criminal Justice Information System (CJIS) to make sure all information is captured
 - Audit anticipated to be complete by Aug. 30
 - Applications for “Inactive Status” and “Board Approved Supervisors” are now online and available for payment via credit card – rather than having to send in a check

COMMITTEE REPORTS

Statutes and Regulations Committee: Kevin Meenan, LCSW-C

- Stats and Regs Sub-Committee met on July 10, 2025

Continuing Education (CE) Committee: Adrienne Ekas, PhD., LCSW-C

- Committee met on June 17
- 54 pre-renewal audits are set to be sent on July 14th

The Board Chair reminded the public to submit questions ahead of time. He will talk with Board Executive and Legal Counsel about responses to questions. Public should email questions to him – his Board email is on website.

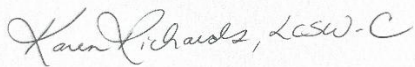
The meeting was closed at 11:38am.



Kevin Meenan, LCSW-C, Board Chair

9/12/25

Date



Karen Richards, LCSW-C, Executive Director

9/12/25

Date