**State of Maryland Board of Social Work Examiners**

**Open Session Minutes**
**October 13, 2017**
**Metro Executive Building**
**4201 Patterson Ave, Room 110**
**Baltimore, Maryland 21215**

Board Members:
- Denise Capacci
- Joyce Bell
- Aimee Williams
- Mark Lannon
- Angela Anderson-Smith
- Nicholette Smith-Bligen
- Sherryl Silberman
- Karen Richards
- Gerard Farrell
- Letha Moszer
- Mary Sayres
- Wrenn Skidmore
- Professional Member, Chair
- Professional Member, Vice Chair
- Professional Member, Secretary/Treasurer
- Professional Member
- Consumer Member
- Professional Member
- Professional Member
- Professional Member
- Consumer Member
- Professional Member
- Professional Member

Board Staff:
- Stanley E. Weinstein
- Ari S. Elbaum
- Gail Wowk
- Gloria Jean Hammel
- Kara Tyson
- Tyrone Willoughby
- Njeri Clay
- Donna Ridgell
- Deborah Evans
- Stacie Rigby
- Executive Director (absent)
- AAG, OAG, Board Counsel (absent)
- Director, Planning and Continuing Education
- Director, Certification and Licensing
- Director, Compliance and Investigations
- Social Work Supervisor
- Staff Social Worker
- Administrative Aide
- Continuing Education Coordinator
- Administrative Assistant II

Guests:
- Grant Gerber
- Sharon Bloom Executive Assistant,
  Health Occupation Boards and Commissions,
  Maryland Department of Health
  Executive Director, NASW-MD Chapter
  The Children’s Guild
- AAG, OAG Counsel (Representing Board Counsel)
- Kristen Neville
- Daphne McClellan
- Jamie Wilson
- Jillian Szczepawul-Gillere
- The Children’s Guild
- The Children’s Guild
CALL TO ORDER

The Open Session was called to order at 10:30 A.M. by Ms. Denise Capaci, Board Chair.

APPROVAL OF MINUTES

September 8, 2017 minutes were approved – 8 Yes, 2 Abstain

ADJUSTMENT AND ADDITIONS TO AGENDA

Announcement: None.

BOARD CHAIR

Denise Capaci

- Stanley Weinstein, Executive Director, was absent, Denise Capaci combined all discussion items under her leadership.
- Denise Capaci, introduced Grant Gerber, AAG, AOG Counsel to the Board.
- Denise Capaci, discussed her meeting with Secretary Dennis Schrader. Items of discussion included review audits, finances, regulation fees and policies, AOG office and Office of Appointments. During the meeting Schrader cleared up the misconception that there would be a merging of the Boards. How each individual Board brought at certain expertise to their Board which has enables the Board to run effectively. He mentioned how Legal Counsel strengthens the Board’s effectiveness.
- Secretary Schrader also, discussed the importance of insuring good attendance from all appointees. He is encouraging all Boards to become more involve with the community to ensure communities become more aware of the Board’s functions.
- Secretary Schrader announced Brandon Wright has a new position and therefore, there is a vacant position for an Associate Director for the Health Occupations, Board and Commissions.
- Gloria Hammel updated the Board on the status of the Renewals and applications. Out of the 6000 to 7000 social workers only 2399 have renewed. The Inactive status has increased to 139 while 41 social workers will not be renewing. Gloria anticipates a mad rush of renewals as we enter the last two weeks until the 31\textsuperscript{st} deadline.
- Gail Wowk, reminded Board members and staff that articles are still needed. The deadline for submitting articles is October 23, 2017. Denise Capaci suggested including Board vacancies. Gail is still anticipating getting the November newsletter out on time.
- Gail Wowk, introduced to the Board the new staff member Stacy Rigby, who is now working within the Office of Planning and Continuing Education.
- Gerard Farrell discussed the amount of documents submitted to the Board on disciplinary cases. After much discussion it was concluded, the DCR Committee members would receive the entire packet and the Board members would receive the
summary from the investigators. In addition, Board members will receive additional IT training on retrieving and printing documents.

- Denise Capaci held a discussion on scheduling meeting in different jurisdiction of the state. Asking those Board members who are affiliated with Universities for their assistance in facilitating these meetings. Salisbury University was the first suggested off site Board meeting with an anticipated date of April or May 2018. Joyce Bell and Letha Moszer have agreed to taken the lead on facilitating the meeting at Salisbury.

- Denise Capaci discussed the importance of attending Board meetings as well as CRC meeting. Asking all Board members to commit to attending at least 2 CRC meeting a year. All Committee chairs should be keeping attendance on all scheduled meetings. It was suggested, a new Board member calendar be generated to include all State holidays, Jewish holidays, DCRC, CRC meeting as well as Committee meeting to assist with attendance. It was further discussed if the Board meeting started at 10:15 or 10:30. It was concluded the Open Session will begin at 10:30 am.

- Denise Capaci discussed the ASWB Mobility Strategy. The ASWB meeting will be held in November with Stanley Weinstein and Joyce Bell in attendance representing the Board. At that time a Resolution vote on the Mobility Strategy will be held. Please send your comments and concerns to Denise Capaci, Joyce Bell or Stanley Weinstein via email.

- Mark Lannon, announced his resignation from the Board of Social Work Examiners. Denise Capaci, acknowledged Mark’s commitment and dedication to the Board. She noted how Mark has severed in several capacities. Mark was instrumental in ensuring the Board follow ‘Robert’s Rules of Order” during meetings. Mark served as the Chair of the DCRC Committee as well as an active liaison member. Mark has been a valuable member of the Board of Social Work Examiners and will be missed by his colleagues.

- Gloria Hammel, discussed the Private Practice regulations by an LCSW level social worker. The discussion was Table as to whether a Private Practice LCSW who treats mental and emotional disorders should be supervised by an LCSW-C. It was suggested that this issue be referred to the Statue and Regulations Committee and brought back to the Board for further discussion.

- Due to the absence of Board Counsel Ari Elbaum, Grant Gerber, AAG, AOG Counsel, discussed the need for Board members participation with taking the “Open Meeting Act” webinar training. The training and test will take at least 2 hours to complete. Grant discussed how at least one Board member who has taken the webinar test should be in attendance at every Board meeting. The deadline for the Webinar training is November 29, 2017.

- Denise Capaci, reiterated the importance of updating your contact information. She reminded Board members that all correspondence sent to their work email address is not private and is accessible by their employer.
COMMITTEE REPORTS

Statute and Regulations Committee
Joyce Bell, Chair

Joyce Bell reported the Committee will be meeting on Monday, October 16, 2017 in an effort to meet the November deadline.

Continuing Education Committee
Karen Richards, Chair

Nothing to report at this time

REMINDER OR REQUEST:

Reminder – November’s Board Meeting will be held on November 3rd, 2017 due to Veterans Day Holiday on 11/10/2017

The Open Session adjourned at 11:23 A.M.

Aimee Williams, LCSW-C
Board Secretary/Treasurer.

Date 4/13/18

Gloria Jean Hammel, LCSW-C
Director, Certification and Licensing Unit

Date 4/14/2018