Official Transcript Instructions

Official transcripts are required to process an application. They must:

- Be sent directly from the university/college.
- Be emailed to bswe.licensing@maryland.gov
- Contain the date the degree was conferred.
- If being mailed by the university to the applicant, the transcript must be kept in the sealed envelope and mailed with the other application documents to:

Maryland Board of Social Work Examiners
4201 Patterson Ave
Baltimore MD 21215