



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

Board of Physical Therapy Examiners

BOARD MEETING OPEN MINUTES

December 19, 2017

The meeting was called to order at 1:07p.m. by Board Vice Chair, Kimberly Rotondo.

Call to Order

There was a motion and a second to close the open session at 2:00 p.m. to engage in medical review committee deliberations regarding confidential information in applications for licensure and discuss other privileged matters in accordance with General Provisions Article, Section 3-305 (b) (7) and (13). Unless recused, all Board members and staff who were present for the open session were also in attendance for both the closed and administrative sessions.

Board Members Present:

Stephen Baur, PT
Michelle Finnegan, PT
Meredith Levert, Consumer Member
Donna Richmond, Consumer Member
Kimberly Rotondo, PTA
Sumesh Thomas, PT

Board Members Absent:

Krystal Lighty, PT
Karen Gordes, PT

Also Present:

Carlton Curry, Executive Director
Brett Felter, AAG, Board Counsel
Deborah Jackson, Licensing Coordinator
Desiree DeVoe, Investigator
Michelle Cutkelvin, Board Secretary

Also Absent:

Joy Aaron, Deputy Director
John Bull, Compliance Manager/ Investigator
Patricia Miller, Board Secretary

Guests: Kim Lang, Director of Boards and Commissions

Board Vice Chair, Kimberly Rotondo welcomed Board Members and guests.	Welcome
The minutes of the meeting held on November 21, 2017 were approved with corrections.	Minutes
Carlton Curry, Executive Director, apprised the Board that the legislative session begins on January 10, 2017. He states he will monitor all bills however the Board does not have any bill submissions at this time.	Legislative Update
Mr. Curry apprised the Board that Desiree Devoe, Investigator will be leaving the Board of Physical Therapy and joining the Office of the Attorney General.	
Deborah Jackson, Licensing Coordinator, gave the licensure report.	Licensure Update
Mr. Curry will contact Dry Needling course providers. Donna Richmond suggests developing FAQs for the general public related to Dry Needling. Mr. Curry states that there was a document.	Dry Needling
Mr. Curry states that the January strategic planning meeting will take place at the Mt. Washington Conference Center. Open Session is scheduled and if Board Members have additional topics to be discussed please email Board Chair, Krystal Lighty or Mr. Curry.	Strategic Planning
The Board voted to approve the following CEU course application: <i>'Advanced Dry Needling for Orthopedic Rehab and Sport Performance', 'Medical Marijuana Use in Children and Implication for Physical Therapy, and 'The McKenzie Case Manager'.</i>	Continuing Education
The Board voted to deny the following CEU course application: <i>'More Than Skin Deep'</i> because the course is not substantially related to the PT practice; <i>'Pathology: Aspects of the Disease Process'</i> because the course is not substantially related to the PT practice; <i>'Future Proof Your Practice by Clarifying Your Value'</i> because the course is not substantially related to the PT practice; <i>'Integration Motion and Wellness Expertise in Modern Rehab Practice – Module A'</i> because the course is not substantially related to the PT practice; <i>'Sports Nutrition Principles for Training and Recovery - Strategies to Optimize Performance'</i> because the course is not substantially related to the PT practice; <i>'Understanding Post – Intensive Care Syndrome: Causes, Identification, Treatment and Future Directions'</i> because the course is not substantially related to the PT practice.	

There was a motion and a second to close the open session at 2:00 p.m. to engage in **medical review committee deliberations regarding confidential information** in applications for licensure, in accordance with General Provisions Article, Section 3-305 (b) (7) and (13). Unless recused, all Board members and staff who were present for the open session were also in attendance for both the closed and administrative sessions.

The board meeting was adjourned at 3:18 pm.

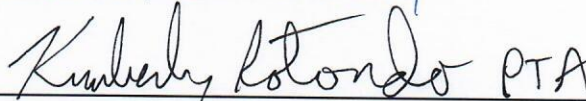
Respectfully submitted,



Carlton Curry, Executive Director

1/16/2018

Date Approved



Kimberly Rotondo , PTA, Chairperson

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. Complete items 1 – 4:

12/19/2017
1. **Recorded vote to close the meeting:** Date: ~~12/18~~ 12/19/2017; Time: 2:03; Location: 4201 PATTERSON AVE
Motion to close meeting made by: S THOMAS seconded by S BAUR;
Members in favor: ALL PRESENT; Opposed: _____;
Abstaining: _____; Absent: K LIGHTY, K GORDON.

2. **Statutory authority to close session (check all provisions that apply):**

This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1)___ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2)___ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3)___ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4)___ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5)___ "To consider the investment of public funds"; (6)___ "To consider the marketing of public securities"; (7)___ "To consult with counsel to obtain legal advice"; (8)___ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9)___ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10)___ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11)___ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12)___ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) ☒ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14)___ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) (<u>12</u>)	<u>Licensing Applications</u>	<u>To engage in medical review deliberation & Application</u>
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		

4. This statement is made by Kimberly Rotondo ^{PTN}, Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING

Time of closed session: 1:21 Place: 4201 Patterson Avenue
 Purpose(s): Review Confidential Applications for Licensure
 Members who voted to meet in closed session: All present
 Persons attending closed session: All Board & Staff @ open session
 Authority under § 3-305 for the closed session: (b)(13)
 Topics actually discussed: Application for Licensure
 Actions taken: Application Approved Each recorded vote: VOTED
on as appropriate

For a meeting recessed to perform an administrative function (§ 3-104): Time: 2:00 pm
 Place: 4201 Patterson Persons present: All @ open Subject matter discussed: Board investigations & other disciplinary matters.