

Friday, June 17, 2022

The Maryland Board of Occupational Therapy Practice

Chairperson: Wanda Banks, MA, OTR/L

Via Google Hangout

**GENERAL SESSION MINUTES**

**In Attendance**

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**Members of the Board**

Chairperson.....	Wanda Banks
Vice Chairperson.....	Dan Martin
Secretary.....	E.J. Quinn
OT Member.....	Rae-Ann Smith
OTA Member.....	Sarah Quirk
Consumer Member.....	Marylin Pierre

**Staff**

Executive Director.....	Lauren Murray
Board Counsel.....	Joshua Frazer
Compliance Officer.....	Denise Goetz

**Guests**

Legislative Liaison.....	Lillian Reese
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1. Ms. Banks called the meeting to order at 9:03 a.m.
2. Ms. Banks asked for approval of June General Session Agenda. Ms. Murray asked that scam calls be added to the agenda. Mr. Martin made a motion to approve with amendments. Ms. Pierre seconded it. All were in favor.
3. Ms. Banks asked for approval of May General Session Minutes. Ms. Smith made a motion. Mr. Martin seconded it. All were in favor.
4. Ms. Banks asked for approval of the ratification of 28 OTs and 6 OTAs. Ms. Quirk made a motion. Mr. Martin seconded it. All were in favor.

**REPORTS**

1. Administrative Reports – FY’22

Staff: Lauren Murray

- a. Network

- i. Ms. Lane is continuing to work with OET and EY to reconnect to the network as quickly as possible.
- b. Renewals
  - i. As of yesterday, 1579 OTs and 392 OTAs have renewed. 233 OTs and 120 OTAs have yet to renew.
  - ii. Ms. Murray personally emailed almost every OT and OTA to remind them to renew.
  - iii. Some emails were bounced back, and those licensees received a letter letting them know that they have a \$50 fine for not updating their emails.
- c. CJIS Privacy Statement Forms
  - i. Mr. Frazer looked into this and the best plan is to have the licensees print out the privacy statements, sign them and send them back to the Board.
  - ii. Ms. Lane and Ms. Murray will institute this in July.
- d. Scam Calls
  - i. Once again, someone is calling licensees, pretending to be an investigator from the Board.
  - ii. This person claims that the licensee's license has been suspended and asks for personal information.
  - iii. If this happens, licensees should contact the Board Office immediately and ask if this is legitimate.
  - iv. Ms. Murray will ask that a post be added to the Board's website regarding this matter and will also send out a bulletin.

2. Legislation/Regulations Committee –  
Sarah Quirk, COTA/L  
Marylin Pierre, Esquire, Consumer Member  
Staff: Lauren Murray  
Nothing to report.

3. Continuing Education Committee –  
Sarah Quirk, COTA/L  
Rae-Ann Smith, OT/R  
Staff: Denise Goetz  
Nothing to report.

4. Secretary's Report  
E.J. Quinn, Consumer Member, Secretary  
Nothing to report.

5. Executive Committee--  
Wanda Banks, MA, OTR/L  
Daniel Martin, Ph.D.  
Staff: Lauren Murray  
Nothing to report.

#### **UNFINISHED BUSINESS**

A. New Board Members

- a. Two new Board members have been chosen and vetted.
- b. The Board is waiting for the Governor's approval, after which time, these members will be alerted.
- c. Ms. Banks was asked if she would attend the July meeting if needed.

**NEW BUSINESS**

**ANNOUNCEMENTS**

The meeting was adjourned at 9:26 am.