

# The Board of Professional Counselor and Therapists

Attendance - November 19, 2021

## Open Meeting - Minutes

<b>Members</b>	<b>Non-Members</b>
Nicki Drotleff, LCMFT, <i>Chair</i>	Tony Torain, Executive Director
Winnie Moore, LCPC, <i>Vice Chair</i>	Shelly-Ann Barnes, Acting Compliance Manager
Sharon Bolden, LCADC, <i>Secretary</i>	Lillian Reese – Legislative/Regulation Coord
Jeffrey Galecki, MS, LCADC, LCPC	Rhonda Edwards, AAG
Sara Carlton, Consumer	Alexandria Langston – Licensing Specialist
Michael Nettles, D.Min. LCPC	Janice Isaac – Licensing Specialist
C. Scott Frazier, III, Consumer	Tawana Brown – Licensing Specialist
Karen Katrinic, LCMFT	Anna Sullivan – Licensing Specialist
Stacey Nelson, LCPC, LCPAT	Sandra Boxley – Licensing Specialist
Kimberly Poole-Styles, Rh.D., LCPC	
Elizabeth Guroff, LCMFT	
Lisa Connors, LCPC	
Mark Donovan, LCPC	

The meeting was called to order by the Chair at 10:32 a.m. at which time she established that there was a quorum.

Lillian Reese requested a correction of the minutes changing the word Legislative to Regulatory. With this amendment, it was moved by Jeff Galecki that the minutes be adopted with the stated amendment and the motion was seconded by Stacy Sarah Carlton.

It was moved by Mark Donovan that the agenda be approved and the motion was seconded by Elizabeth Guroff.

The Chair's report is as follows

1. The recognized Jeff Galecki for his 18 months of service to the Board as its Chair. It was noted that he had done a great job providing leadership to the Board. It was also noted that he would continue to serve as a member of the Board.

2. The Chair thanked the Board for its election of her as the Chair. She noted that her goal was to improve the Board's responsiveness to its licensees, the public and other stakeholders without sacrificing thoroughness.

**The Chair recognized the Executive Director** the administrative report and the following was discussed.

1. The Executive Director noted that the renewal period was going well. He indicated that as of November 18, 2021, 3912 licenses had been renewed. He noted that the Board has collected approximately \$1,100,000 in fees.
2. The Executive Director note that he is working on hiring for two position, Compliance Assistant and Investigator III. He noted that prior to her leaving Danielle Vallone had interviewed persons for these positions, but none were acceptable.
3. The Executive Director noted that Barbara Tanner would be returning in December as a temporary emergency Investigator. This will be a 90-day hire.
4. The Executive Director noted that he would be replacing Frances Cipriotti, the Administrative Assistant II position.
5. The Executive Director noted that Shelly-Ann Barnes would serve the Board as its Acting Compliance Manager. He noted that she has been in this role twice before which means that she knows that job.

**The Chair called on Board Counsel** (Rhonda Edwards) and there was no report.

**The Chair called on the Compliance Manager** (Shelly-Ann Barnes) and there was no report.

**The Chair called on the Credentialing Committee** (Sharon Bolden) and there was no report.

**The Chair called on the Legislative/Regulations Committee** (Karen Katrinic) and there was no report.

**The Chair called for a report from the Discipline Review Committee.** Winnie Moore reported that the committee had met at 9:00 a.m. and had gotten several cases resolved.

**The Chair noted that the next Behavior Analyst Advisory Committee** meeting would held on January 11, 2022.

be printed on November 5, 2021.

**There was no Old Business**

**There was no New Business**

**Under FYI, it was noted that the next Board Meeting** would be held on December 17, 2021.

It was moved and second that the meeting be adjourned.

Submitted by Tony W. Torain, Executive Director