

# The Board of Professional Counselor and Therapists

Attendance - October 15, 2021

## Open Meeting - Minutes

| <b>Members</b>                                       | <b>Non-Members</b>                           |
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| Jeffrey Galecki, MS, LCADC, LCPC, <i>Board Chair</i> | Tony Torain, Executive Director              |
| Nicki Drotleff, LCMFT, <i>Vice Chair</i>             | Danielle Vallone, Compliance Manager         |
| Winnie Moore, LCPC, <i>Secretary</i>                 | Lillian Reese – Legislative/Regulation Coord |
| Sharon Bolden, LCADC                                 | Rhonda Edwards, AAG                          |
| Sara Carlton, Consumer                               | Kimberly Link – Secretary’s Office           |
| Michael Nettles, D.Min. LCPC                         | Janice Isaac – Licensing Specialist          |
| C. Scott Frazier, III, Consumer                      | Tawana Brown – Licensing Specialist          |
| Karen Katrinic, LCMFT                                | Anna Sullivan – Licensing Specialist         |
| Stacey Nelson, LCPC, LCPAT                           | Sandra Boxley – Licensing Specialist         |
| Kimberly Poole-Styles, Rh.D., LCPC                   | Alexandria Langston – Licensing Specialist   |
| Elizabeth Guroff, LCMFT                              |  |
| Lisa Connors, LCPC                                   |  |
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The meeting was called to order by the Chair at 10:30 a.m. at which time he established that there was a quorum.

It was moved Sharon Bolden that the minutes be adopted and the motion was seconded by Stacy Nelson.

It was moved by Nicki Drotleff that the agenda be approved and the motion was seconded by Elizabeth Guroff.

The Chair’s report is as follows

1. The Chair took notice for the record that this was his final day of serving as Chair of the Board. He noted that it was time for him to pass the virtual gavel to someone else. He indicated that the Chair and the Vice Chair positions require much work. He also noted that much had been accomplished in the 18 months that he had served as Chair and that the Board had done tremendous work. He

further noted that this was not the end of his tenure as a Board member as he had three more years left on his appointment.

**The Chair recognized the Executive Director** the administrative report and the following was discussed.

1. The Executive Director noted that the renewal period would commence on November and conclude on January 31, 2022. He noted that a bulletin had been sent out to all licensees announcing the start of the renewal period. He further noted that a more information bulletin had been posted to the website and that if more information was needed, licensees could check there and if that was not enough, they could call or email him.
2. The Executive Director noted that the Chair had asked all Board members to take the Open Meeting Act training if they had not already done so. Board members were ask to send a copy of their certificate of completion for the training to Board Office to be placed on file.
3. The Executive Director noted that the search was on for two position, a Compliance Assistant and an Investigator III (preferable someone with Health Occupations investigatory experience).
4. The Executive Director announced the Evidentiary hearing that was scheduled for 2:30 p.m. had been cancelled because he was not able to get a quorum. He emphasized that the Board meeting individual members' help in the running of CRCs and Evidentiary Hearing and reminded the Board of the appeal that the Chairman had made earlier.

**The Chair called on Board Counsel** (Rhonda Edwards) and there was no report.

**The Chair called on the Compliance Manager** (Danielle Vallone) and there was no report.

**The Chair called on the Credentialing Committee** (Sharon Bolden) and there was no report.

**The Chair called on the Legislative/Regulations Committee** (Karen Katrinic) and there was no report.

**The Chair called for a report from the Discipline Review Committee.** Nicki Drotleff reported that the committee had met at 9:00 a.m. and had gotten several cases resolved.

**The Chair noted that the next Behavior Analyst Advisory Committee** meeting would held on October 27, 2021.

Lillian Reese, Legislative and Regulations Coordinator, informed that two legislative proposals (regulations) were about to be printed in the Maryland Register. One related to the MFT and the other related to PAT. They would appear on October 22, 2021 for a 30 day comment period. If they were not printed on October 22, 2021 as planned, they would be printed on November 5, 2021.

**There was no Old Business**

**The Chair called for New Business**

The Board held the election of Officer. Having no opponents, Nicki Drotleff was elected by common consent. The nominees for Vice Chair were Sharon Bolden, Mark Donovan, and Winnie Moore, with Winnie Moore winning the office. The nominees for Secretary were Sharon Bolden, Karen Katrinic and Winnie Moore with Sharon Bolden being elected.

**Under FYI, it was noted that the next Board Meeting** would be held on November 19, 2021.

It was moved and second that the meeting be adjourned.

Submitted by Tony W. Torain, Executive Director