

BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS
Minutes – Open Session September 18, 2020 via Google Hangouts Meet
Approved by the Board on October 16, 2020

Members	Non-Members
Jeffrey M. Galecki, MS, LCADC, LCPC, <i>Chair</i>	Danielle M. Vallone Acting Executive Director
Nicki Drotleff, LCMFT, <i>Vice Chair/ Secretary</i>	Rhonda Edwards, AAG
Michael W. Nettles, LCPC	Frances A. Cipriotti, Administrator
Sharon Bolden, LCADC, LCPC	Kimberly Link, J.D., MDH
Sara Carlton, Consumer	Rachael Faulkner, LCPCM
Mark Donovan, LCADC, LCPC	Susan Roisterscher, LCPCM
C. Scott Frazier, III, Consumer	Shelly-Ann Barnes, Acting Compliance Manager
Karen Katrinic, LCMFT	Tammy Galligan, Investigator
Winnie Moore, LCPC	Willie Harris
Lynn Duffy, Psy.D., LCPC	Sandra Boxley, Licensing Coordinator
Stacey Nelson, LCPC, LCPAT	Darryl A. Alexandria Langston Janice Isaac Ted McCadden Johari Allen-Davis Anna Sullivan Jennifer Fang Brehm Lauron Tucker

The Chair called the meeting to order at 10:3 a.m.

- I. Attendance taken and statement by Board Chair regarding statements by the public during meeting.
- II. Review and Approval of Open Session Minutes from August 21, 2020 – Motion carried.
- III. Motion to approve the Agenda – Motion carried.

IV. Introduction to New Board Members - Chun-Shin Taylor, Ph.D. Absent

V. Reports;

a. Chair

i. The Board received the applications for the Executive Director position and will begin the interviewing process.

b. Acting Executive Director

i. Expense report forms were mailed to Board Members with instructions to complete and return in postage paid envelope to the Board for submission to the fiscal officer for payment.

ii. The Board is recruiting for Board staff.

iii. The Board received and is reviewing applications for a secretary position and investigator position.

iv. The Board vacancy announcement for the Licensed Clinical Marriage and Family Therapists seat remains active until September 30, 2020.

v. The Annual Report is completed and uploaded to the Board's website. Additionally, the report was sent to DLS per the Sunset audit.

c. Credential Committee: No Report

d. Legislation/Regulations Committee: The committee will meet to go over any telehealth amendments needed per the telehealth bill.

e. Alcohol and Drug Counselor Subcommittee: Last meeting was held on September 25, 2020.

f. Disciplinary Review Committee: Committee continues to meet monthly to review new complaints, completed investigations and matters involving criminal history.

g. Behavior Analyst Advisory Committee: The committee will provide recommendations for telehealth regulations per the telehealth bill.

I. Old Business (Vallone):

A. The Board is waiting for the software company to sign the contract for the new compliance tracking software.

B. The Board reviewed the renewal notification to be issued to those due to expire in January 2021.

C. The State of Emergency remains in effect and the MDH website contains all Executive Orders.

II. New Business (Vallone):

A. Board members were asked to submit their Board member nominations to the Acting Executive Director by October 9, 2020. Elections for the Executive Committee will take place at the next meeting on October 16, 2020.

- B. National Certification Commission for Addiction Professionals issued new test levels of NCAC I, NCAC II and MAC as of September 1, 2020. The tests are current and updated. Passing scores: NCAC I- 67%, NCAC II 67%, & MAC 75%.
- A. Pearson Vue created an OnVue platform for online proctoring. The National Counselor Exam (NCE) will be launched using the OnVue platform in late Fall. Candidates have the option to take the NCE at a secured center. Internet connection, webcam, and their software is needed.

The meeting adjourned at 11:15 a.m. to conduct an administrative/quasi-judicial meeting.

Nicki Drotleff, Vice Chair/Secretary