

The Board of Professional Counselor and Therapists

Attendance – May 21, 2021

Open Meeting - Minutes

| Members | Non-Members |
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| Jeffrey Galecki, MS, LCADC, LCPC, <i>Board Chair</i> | Tony Torain, Executive Director |
| Nicki Drotleff, LCMFT, <i>Vice Chair</i> | Danielle Vallone, Compliance Manager |
| Winnie Moore, LCPC, <i>Secretary</i> | Shelly- Ann Barnes, Investigator |
| Sharon Bolden, LCADC | Barbara Tanner, Investigator |
| Sara Carlton, Consumer | Ryan Dixon, Investigator |
| Mark Donovan, LCADC, LCPC | Rhonda Edwards, AAG |
| C. Scott Frazier, III, Consumer | Tawana Brown – Licensing Specialist |
| Karen Katrinic, LCMFT | Anna Sullivan – Licensing Specialist |
| Stacey Nelson, LCPC, LCPAT | Sandra Boxley – Licensing Specialist |
| Lynn Duffy, Psy.D., LCPC | Alexandria Langston – Licensing Specialist |
| Elizabeth Guroff, LCMFT | Janice Isaac – Licensing Specialist |
| Lisa Connors, LCPC | Lillian Reese – Legislative/Regulation Coord |
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The meeting was called to order by the Chairman at 10:30 a.m. at which time he established that there was a quorum.

It was moved that the minutes be adopted and the motion was seconded

It was moved that the agenda be approved and the motion was seconded.

The Chair indicated that he had no report.

The Chair recognized the Executive Director the administrative report and the following was discussed.

1. The Executive Director informed the Board that the website migration was still pending. The date for activation of the new website is still pending.
2. The Executive Director reminded the Board that the date for submission of proposed new regulation is June 1st/

3. The Executive Director informed the Board that the supervisor of IT for the Board, Henry Harle would be retiring on June 30, 2021 and that Vladimir Konstantinor would be acting as supervisor for the IT unit.
4. The Executive Director reminded the Board that a bulletin had gone out to licensees on April 30, 2021 reminding them that all expired licenses should be renewed no later than June 30, 2021.
5. The Executive Director informed the Board that a new departmental Employee Notification System had been setup on the department to notify employees of emergencies such as active shooters. This is a telephone system.
6. The Board was informed that there was a job posting for a Contractual Health Occupations Investigator III. It was noted that Barbara Tanner would be leaving the Board on June 30, 2021 and that this position is designed to fill her position.

The Chair called on the Credentialing Committee and there was no report.

The Chair called on the Legislative/Regulations Committee and a discussion ensued concerning the Drug and Alcohol regulations, specifically, the ADT credential and its main purpose for being. Discussion was had concerning the need to have a committee meeting to discuss the matter further. Kim Link gave some historical information concerning the ADT and Rhonda Edwards talked holding committee meetings to discuss the matter. She indicated that the conclusion of the committee process would then be brought to the full Board for ratification or further discussion. Jeff Galecki asked the Executive Director to organize a committee meeting to discuss the matter further.

The Chair called for a report from the Discipline Review Committee. Nicki Drotleff reported that the committee had met at 8:30 a.m. and had gotten several cases resolved. She expressed gratitude to the Compliance Manager, Dannielle Vallone, and the Investigators for the hard work that they had done to keep the cases moving through the system.

The Chair called for the report of the Behavior Analyst Advisory Committee to which there was no response. He asked the Executive Director to set up a meeting of the Advisory Committee.

Under Old Business, the Chair noted that expired licenses must be renewed by June 30, 2021.

There was no New Business

Under FYI, it was noted that the next Board Meeting would be June 18, 2021

Sharon Bolden moved for the Adjournment of the meeting and Lynn Duffy seconded the motion.

Submitted by Tony W. Torain, Executive Director