

**BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS**

Minutes – Open Session May15, 2020 via Google Hangouts Meet

Approved by the Board on June 19, 2020

<b>Members</b>	<b>Non-Members</b>
Risa Ganel, LCMFT, <i>Chair</i>	Kimberly B. Link, J.D., Exec. Dir.
Jeffrey M. Galecki, LCADC, LCPC, <i>Vice Chair</i>	Rhonda Edwards, AAG Frances A. Cipriotti, Administrator
Nicki Drotleff, LCMFT, <i>Secretary</i>	Danielle Vallone, Compliance Manager
Aparna Ramaswamy, Ed.D., Ph.D., LCPC, ACS Amanda Bechtel, LCPC, LCPAT	Lillian Reese, Legislative and Regulations Coordinator
Michael W. Nettles, LCPC	Rachael Faulkner, LCPCM
Sharon Bolden, LCADC, LCPC	Willie Harris, Metro MFT
Sara Carlton, Consumer	Susan Roisterscher, LCPCM
Mark Donovan, LCADC, LCPC	Liza Nadeau
C. Scott Frazier, III, Consumer	James Collins
Karen Katrinic, LCMFT	Patricia Barros
Winnie Moore, LCPC	Sherice Bostic
Lynn Duffy, Psy.D., LCPC	Ted McCadden Liza Harbizon Jacqueline Ellis Patrick LoPresto Anna Sullivan Alexandria Langston Janice Isaac Ryan Heisler Shelly-Ann Barnes Tammy Galligan Tawana Brown

*The Chair called the meeting to order at 10:30 a.m.*

- I. Attendance taken and statement by Board Chair regarding statements by the public during meeting.
- II. Review and Approval of Open Session Minutes from March 30, 2020 and April 17, 2020 – Motion carried.
- III. Motion to approve the Agenda – Motion carried.
- IV. Reports;
  - a. Chair –Financial disclosure deadline extended to June 5, 2020.

- b. Board counsel – No report.
- c. Executive Director:
  - i. Expense report forms were mailed to Board Members with instructions to complete and return in postage paid envelope to the Board for submission to the fiscal officer for payment. Members reminded to log into Maryland.gov email accounts by laptop at least once every 30 days to avoid being locked out.
  - ii. The Board office secretary position is vacant and cannot be recruited for until the hiring freeze is lifted by the Department of Budget and Management. Licensing staff is monitoring the main telephone line and returning phone messages. Staff continues to work remotely most of the week and comes into the office two/three days to open mail, deposit checks, and issue licenses and certificates.
  - iii. Kim Link has accepted a position with MDH as Liaison for Boards and Commissions effective May 20, 2020. The Board will discuss interim staffing plans today during the Administrative Session. Ms. Link will continue to assist with completing the revision of the regulations and the interstate compact for professional counselors.
- d. Credentialing Committee: No report.
- e. Legislation/Regulations Committee:
  - i. Art therapy regulations: Motion to approve revised art therapy regulations; Motion carried.
  - ii. Marriage and Family Therapist regulations: MFT members of the Board and representatives from Metro MFT continue to work on revisions to current regulations.
  - iii. Karen Katrinic, LCMFT, reported on progress of research on whether the California examination is substantially equivalent to the national examination.
  - iv. Chapters on Code of Ethics, Continuing Education, and Teletherapy are the remaining chapters to be reviewed as part of the comprehensive review by the committee.
- f. Alcohol and Drug Counselor Subcommittee: The committee has not met since the state of emergency was imposed. The committee will resume meeting virtually and Kim Link has agreed to continue to work with the committee as it reviews and revises its regulations.
- g. Disciplinary Review Committee: Committee continues to meet monthly and this month discussed changes to the applications regarding criminal history, traffic violations, and parole/probation.
- h. Behavior Analyst Advisory Committee: Some applicants are experiencing delays in registering for the examination due to Pearson VUE sites changes to operations to comply with stay at home orders during state of emergency.

V. Old Business (Link):

- a. Pearson VUE testing sites reopened on or about April 16, 2020. Since the April 17, 2020 meeting, the Board received 11 emails from schools, students, and one provider regarding online testing and provisional licenses. Most students are able to schedule the NCE a few weeks later than originally anticipated. LCPCM intends to continue its research on the impact of testing delays to students.
- b. The software license contract is pending review by the vendor.

VI. New Business (Link):

- a. The Executive Order of May 6, 2020, authorized non-urgent medical procedures and appointments.
- b. An FAQ on CEUs was sent via email to licensees and certificate holders and is posted on the Board's website.
- c. FAQs related to the Covid-19 pandemic will continue to be updated and posted on the Board's website.

*The meeting adjourned at 11:45 a.m.*

---

Nicki Drotleff, Secretary