

BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS
Minutes – Open Session June 20, 2025 via Google Meet
Approved by the Board

Members	Non-Members
Winnie Moore, LCPC, <i>Chair</i>	Rhonda Edwards, AAG
Sharon Bolden, LCADC, LCPC	Shelly-Ann Barnes, Compliance Manager
Elizabeth Guroff, LCMFT	Lillian Reese, Legislative and Regulations Coordinator
Stacey Nelson, LCPC, LCPAT, <i>Vice Chair</i>	Alexandria Langston, Licensing Manager
Jeff Galecki, LCADC, LCPC	Sandra Boxley, Licensing Coordinator
Lisa Connors, LCPC	Janice Isaac, Licensing Coordinator
C. Scott Frazier, III, Consumer	Grecia Whitehead, Licensing Coordinator
Karen Katrinic, LCMFT	Anna, Weinfield, Administrative Specialist
Sharita Sivels-Stevens, LCPC, <i>Secretary</i>	Tomiloba Olaniyi-Quadri, Executive Director
Kimberly-Poole-Sykes, LCPC	Victoria Stinson- Deputy Director
	Savannah Pappas, Licensing Clerk
	Myisha Maybin, Health Occupations Investigator
	Sharon Rendon-Hoyt, Compliance Assistant
	Wendy Morton, Health Occupations Investigator

The Chair called the meeting to order at 10:32 a.m.

- I. Attendance taken. All Board members were present.
- II. Review and Approve Open Session Minutes from May 16, 2025: Motion by Stacey Nelson and seconded by Karen Katrinic. Motion carried.

III. Review and Approve the Agenda for June 20, 2025: Motion by Karen Katrinic and seconded by Scott Frazier. Motion carried.

IV. Reports

a. Chair, Winnie Moore LCPC

i. She recently met with association LCPCM to discuss house bill 1474 and that bill translates to allowing other licensed counselors to practice outside of Maryland for an extended amount of time to clients that move/transition to different states. They are inviting associations like NAK, Metro MFTT, and LCPCM to collaborate and discuss House and Senate bills that could affect licenses governed by the Maryland Board of Professional Counselors and Therapists.

b. Executive Director: Tomiloba Olaniyi-Quadri

i. He gave a proposal that we received regarding digitizing some of our physical records and importing them into DOCu. This will help with organization and finding records quicker. He has reached out to Explore to get an estimate of what it will cost to have those documents digitized and was sent an estimate stating the setup and import is going to cost about \$1,500. Scanning of about so the estimate of pages is based on the number of boxes that we have currently. They're estimating about 250,000 pages, which are going to cost around 33 \$33,000. Also, the pick-up of the boxes is going to be about \$1,500. And then eventually they will help them do a data transfer, which would ensure that they are able to have everything that they currently have in boxes. It's a company that can be trusted in terms of security of our documents and personal information. So, it brings the total to an estimate of 36,326. The initial estimate they sent was about 45,000 but the 9,000 on top of it was for stapling the documents and it was not a necessary expense. So he was looking for the board's approval to be able to incur this cost for digitizing our documents.

- ii. Jeff Galecki motioned to approve quote for documentation scanning.
Motioned seconded by Stacey Nelson. No opposition. Motioned carried.
- iii. Counseling Compact Update: Mentioned by Board member Lisa Connors that the Compliance committee for the Counseling Compact, are creating a an FAQ for memberships on the website. Also, they are planning to start this September and are on track to participate in the Beta testing.
- c. Board Counsel: Rhonda Edwards
 - i. No Report
- d. Legislation/Regulations Committee: Karen Katrinic, LCMFT
 - i. They plan to meet next week to begin outlining regulations that must be aligned with the statute and will propose a bill that may address these issues. Also, they will discuss ways to support HB174 and how everyone can work together to incorporate all the licenses.
- e. Credentialing Committee: Sharita Sivels-Stevens, LCPC
 - i. Credentialing Committee Continue to meet and review applications.
- f. Discipline Review Committee: Stacey Nelson LCPC
 - i. Continue to meet and review cases.
- V. Other/ Miscellaneous
 - a. The administrative meeting is being pushed back to 1pm to allow time for DRC committee to work on backlog.
- VI. Next Meeting will be July 18th, 2025 at 10:30am.

The meeting adjourned at 10:45 a.m.



Sharita Sivels-Stevens, Secretary