

**BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS**

Minutes – Open Session January 19, 2024 via Google Meet

Approved by the Board on February 19, 2024

<b>Members</b>	<b>Non-Members</b>
Winnie Moore, LCPC, <i>Chair</i>	Nicki Drotleff, M.S., LCMFT Acting Executive Director
Sharon Bolden, LCADC, LCPC	Kristen Lim, AAG
Elizabeth Guroff, LCMFT	Shelly-Ann Barnes, Compliance Manager
Stacey Nelson, LCPC, LCPAT	Lillian Reese, Legislative and Regulations Coordinator
Jeff Galecki, LCADC, LCPC, <i>Vice Chair</i>	Grecia Whitehead, Licensing Coordinator
Lisa Connors, LCPC	Janice Isaac, Licensing Coordinator
Mark Donovan, LCADC, LCPC	Myisha Maybin, Health Occupations Investigator
C. Scott Frazier, III, Consumer	Jonathan Lego, Health Occupation Investigator
Karen Katrinic, LCMFT	
Sharita Sivels, LCPC , <i>Secretary</i>	
Kimberly-Poole-Sykes, LCPC	

*The Chair called the meeting to order at 10:37 a.m.*

- I. Attendance taken. Scott Frazier, Lisa Connor, and Elizabeth Guroff are absent.
  
- II. Review and Approve Open Session Minutes from December 15, 2023: Nicki Drotleff proposed to add the non-members Grecia Whitehead, Chakia Worthan, Zakiyyah Holmes. Motion by Karen Katrinic and seconded by Sharon Bolden. Motion carried.

III. Review and Approve the Agenda for January 19, 2024: Winnie Moore proposed a correction to committee chair for DRC from Scott Fraizer to Jeff Galecki and correction to credentialing name from Elizabeth Guroff to Sharita Sivels

IV. Reports

a. Chair: Winnie Moore, LCPC

i. Executive Director Update

1. Nicki Drotleff will be acting Executive Director

ii. Staff Introductions

1. We have two new investigators on the compliance unit: Jonathan Lego and Myisha Maybin

iii. Ethics Filing

1. Due April 30<sup>th</sup>; do not let go undone.

b. Acting Executive Director: Nicki Drotleff, M.S., LCMFT

i. Staff Update Vacancies

1. Pleased to have new people in the compliance unit; there is one more vacancy.

2. We have a vacancy for Licensing Coordinator

3. Planning to hire a Deputy Director

ii. Mileage Reimbursement

1. It is .67 cents a mile.

iii. Sunset Committee

1. We have accepted to unite with them and will bring more information to the Legislative and Regulation Committee

V. Board Counsel: Kristen Lim, JD

a. No Report

VI. Legislation/Regulations Committee: Karen Katrinic, LCMFT

a. They have recovered one big email with 7 emails that board members are welcomed to join in on their meetings.

b. They have a bill about rent for master level professionals and would like to extend it to other doctoral professionals that they are working on at this time.

- VII. Credentialing Committee: Sharita Sivels, LCPC
  - a. Credentialing Committee Continue to meet and review applications.
- VIII. Discipline Review Committee: Jeff Galecki
  - a. Continue to meet and review cases.
- IX. Alcohol & Drug Counselor Subcommittee
  - a. No report
- X. Old Business : None
- XI. New Business : None
- XII. Other/ Miscellaneous : None
- XIII. Next Meeting February 16, 2024

*The meeting adjourned at 11:08 a.m.*

A handwritten signature in black ink, appearing to read 'Sharita Sivels-Stevens', written over a horizontal line.

Sharita Sivels-Stevens, Secretary