

Title 10 MARYLAND DEPARTMENT OF HEALTH

Subtitle 58 BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS

Chapter 07 Alcohol and Drug Counselors — Requirements for Certification and Licensure

Authority: Health Occupations Article, §§17-101, 17-102, 17-205, 17-301, 17-302, 17-305, 17-308, 17-309(a)—(c), 17-401(b), 17-403—17-407, and 17-501—17-509, Annotated Code of

Maryland

.02 Definitions.

A. In this chapter, the following terms have the meanings indicated.

B. Terms Defined.

(1) “A regionally accredited educational institution [approved by the Board]” means a college or university that is accredited through [one of the following] *a* regional accrediting [bodies] *body* recognized by the U.S. Department of Education *and approved by the Board*[:].

[(a) The Middle States Association of Colleges and Schools — the Commission on Higher Education;

(b) The New England Association of Schools and Colleges;

(c) The North Central Association of Schools and Colleges;

(d) The Northwest Association of Schools and of Colleges and Universities;

(e) The Southern Association of Colleges and Schools; and

(f) The Western Association of Colleges and Schools.]

(2) "Alcohol and drug counseling" means assisting an individual, a family, or a group through the client-counselor relationship to:

(a) Develop an understanding of intrapersonal and interpersonal substance abuse problems;

(b) Define goals relating to substance abuse;

- (c) Make decisions relating to substance abuse;
- (d) Plan a course of action reflecting the needs, interests, and abilities of the individual, family, or group relating to substance abuse; and
- (e) Use informational and community substance abuse resources relating to personal, social, emotional, educational, and vocational development and adjustment.

(3) “Approved alcohol and drug *counselor* supervisor” means:

- (a) A licensed clinical alcohol and drug counselor *approved by the Board*;
- (b) A health-care provider [licensed]:
 - (i) *Licensed* under the Health Occupations Article, Annotated Code of Maryland[, with];
 - (ii) *With 3 years of documented experience in alcohol and drug counseling [as approved]; and*
 - (iii) *Approved by the Board*;
- (c) A certified professional counselor — alcohol and drug, *approved by the Board*; or
- (d) A certified associate counselor — alcohol and drug with 3 years of documented experience in alcohol and drug counseling, [as] *and approved by the Board*.

[(4) "Approved licensed clinical alcohol and drug *counselor* supervisor" means:

- (a) A licensed clinical alcohol and drug counselor; or
- (b) A health-care provider licensed under the Health Occupations Article, Annotated Code of Maryland, with 3 years of documented experience in alcohol and drug counseling, and approved by the Board.]

[(5)] (4) “Biopsychosocial evaluation” means a comprehensive assessment of the patient addressing the following areas:

- (a) Physical health;
- (b) Employment or financial support;

- (c) Drug and alcohol use;
- (d) Treatment history;
- (e) Legal history;
- (f) Familial and social relationships;
- (g) Educational background; and
- (h) Mental health.

[(6)] (5) “Case management” means the provision of services which assist participants in gaining access to [the]:

- (a) *The* full range of substance abuse services[, as well as to any];
- (b) Any additional needed medical, social, financial assistance, counseling, educational, housing[,]; or [other]
- (c) *Other* support services, as defined in COMAR 10.09.45.

[(7)] (6) “Clinical supervision” means that the supervisor:

- (a) Controls the supervisees’ work, and provides face-to-face or immediately available supervision;
- (b) Evaluates completed work for technical soundness, appropriateness, and conformity to policy and requirements; and
- (c) Confirms that all diagnoses are clinically supported by appropriate criteria, as [defined]:
 - (i) *Defined* in the current editions of the Diagnostic and Statistical Manual of Mental Disorders (DSM) or the International Classification of Diseases and Related Health Problems (ICD)[,]; and [as documented]
 - (ii) *Documented* by signature and credentials.

[(8)] (7) “Close supervision” means that the supervisor:

- (a) Closely controls the supervisees' work, and provides direct, face-to-face, or on-site supervision;
- (b) Maintains control through review of case management and progress notes, treatment plan reviews, and other documentation as appropriate;
- (c) Evaluates completed work for accuracy, detail, and adherence to instructions and established procedures; and
- (d) *Reviews and approves content* [For] *for* all diagnostic impressions and new treatment plans, [reviews and approves content,] as documented by signature and credentials.

[(9)] (8) "Co-occurring disorders (CODs)" means the occurrence in any individual, simultaneously or sequentially, of two or more somatic or behavioral health disorders which may imply an interaction between the disorders that affect the course and prognosis of each diagnosis.

[(10)] (9) "Diagnosis" means the identification of psychological problems, emotional, or mental disorders by a licensed clinician, using specified terms and criteria identified in the current editions of the:

- (a) Diagnostic and Statistical Manual of Mental Disorders (DSM); or [the]
- (b) International Classification of Diseases and Related Health Problems (ICD).

[(11)] (10) "Direct supervision" means supervision provided by a supervisor who is present on the premises where services are provided, and is available for consultation within the treatment area.

[(12)] (11) Face-to-Face.

(a) "Face-to-face" means supervision provided by a supervisor in the physical presence of the individuals involved in the supervisory relationship during either:

- (i) [individual] *Individual* or group supervision; or

(ii) [using] *Using* video conferencing that allows individuals to hear and see each other in actual points of time.

(b) “Face-to-face” does not include [telephone]:

(i) *Telephone* supervision; [or]

(ii) Internet communication such as email, social networking websites[,]; or [instant]

(iii) *Instant* messaging that does not involve real-time video conferencing.

[(13)] (12) “Health and human services counseling field” means a specific degree program with a counseling emphasis, including but not limited to the following areas:

(a) Addictions counseling, including:

(i) Alcohol and drug counseling;

(ii) Substance abuse counseling; or

(iii) Chemical dependence counseling;

(b) Counseling practiced under Health Occupations Article, Title 17, Annotated Code of Maryland, including:

(i) Professional counseling;

(ii) Marriage and family therapy; or

(iii) Art therapy;

(c) Practice areas of other mental health care providers, including, but not limited to:

(i) Psychiatry;

(ii) Psychology;

(iii) Social work; or

(iv) Psychiatric nursing;

(d) Other academic concentrations in the health and human services field, including, but not limited to:

- (i) Human services[.];
- (ii) Behavioral health or behavioral sciences[.];
- (iii) Rehabilitation counseling[.];
- (iv) Counselor education[.];
- (v) Education psychology[.];
- (vi) Counseling psychology[.]; or
- (vii) Human development.

[(14)] (13) “Immediately available supervision” means supervision provided by a supervisor who is instantly available [in];

- (a) *In person*[, by];
- (b) *By telephone*[,]or [by] other electronic means[.]; or [by]
- (c) *By designation of one or more supervisors in the absence of the supervisor of record.*

[(15)] “Includes” or “including” means includes or including by way of illustration and not by way of limitation.]

[(16)] (14) "Licensed graduate alcohol and drug counselor" means an individual approved by the Board to practice graduate alcohol and drug counseling under the supervision of an approved alcohol and drug *counselor* supervisor while fulfilling the supervised clinical experience for licensure under:

- (a) Health Occupations Article, §17-302(e), Annotated Code of Maryland[.]; and
- (b) Regulation .03 of this chapter.

[(17)] (15) “Moderate supervision” means that the supervisor:

- (a) Controls the supervisee's work and provides face-to-face or immediately available supervision;
- (b) Ensures that completed work and methods used are technically accurate and in compliance with instructions or established procedures;
- (c) Provides more intense review for difficult assignments, if the supervisee has not previously performed similar assignments; and
- (d) [For] *Reviews and approves content for* all diagnostic impressions and new treatment plans, [reviews and approves content,] as documented by signature and credentials.

[(18)] (16) Ongoing Process of Supervision.

- (a) "Ongoing process of supervision" means that the supervisor is available to provide support for the supervisee's day-to-day practice of alcohol and drug counseling, throughout the course of the supervisee's scheduled work hours;
- (b) "Ongoing process of supervision" includes, but is not limited to, direct and face-to-face supervision of an individual or a group.

[(19)] (17) "On-site supervision" means supervision provided by a supervisor who is [physically]:

- (a) *Physically* present in the facility where patient or client services are rendered[,]; and [who is able]
- (b) *Able* to respond in person without delay.

[(20)] (18) Participating in the development of diagnostic impressions.

- (a) "Participating in the development of diagnostic impressions" means gathering information to support a diagnosis through:
 - (i) Screening and assessment activities;

- (ii) Observations of signs and symptoms;
 - (iii) Reports of behaviors;
 - (iv) Collateral information acquired with the appropriate release; and
 - (v) The identification of specific disorders to be ruled out by the diagnosing clinician.
- (b) “Participating in the development of diagnostic impressions” does not include diagnosis.

[(21)] (19) "Practice clinical alcohol and drug counseling" means to engage professionally and for compensation in alcohol and drug counseling and appraisal activities by providing services *for individuals, couples, families and groups* involving [the]:

- (a) *The* application of counseling principles; and [methods]
- (b) *Methods* in the diagnosis, prevention, treatment, and amelioration of psychological problems, emotional conditions, or mental conditions [of individuals or groups].

[(22)] (20) “SBIRT” means Screening, Brief Intervention, and Referral to Treatment, including the following practices:

- (a) Screening which quickly assesses the severity of substance use and identifies the appropriate level of treatment;
- (b) Brief intervention which focuses on increasing insight and awareness regarding substance use and motivation toward behavioral change; and
- (c) Referral to treatment which provides individuals identified as needing more extensive treatment with access to specialty care.

[(23)] “Scope of practice” means the rules, regulations, and boundaries within which a practitioner with appropriate training, knowledge, and experience may practice in the field of substance abuse counseling.]

[(24)] (21) “Substance use disorders (SUDs)” means any problematic pattern of substance use leading to clinically significant impairment or distress, which is diagnosed using specified terms and criteria identified in the current editions of the Diagnostic and Statistical Manual of Mental Disorders (DSM) or the International Classification of Diseases and Related Health Problems (ICD).

[(25)] (22) “Substantially equivalent” means a degree in a program of studies [judged] *approved* by the Board to *include, but not be limited to, the following*:

[(a)] Have a counseling emphasis in terms of subject matter and extent of training required for a given level of licensure or certification;]

[(b)] (a) [Include, but not be limited to the following, for] *For* licensure purposes:

(i) A doctoral degree with a minimum of 90 graduate semester credit hours or 135 graduate quarter hours or a master's degree with a minimum of 60 graduate semester credit hours or 90 graduate quarter credit hours; and

(ii) A minimum of 51 credits in counseling, containing the required alcohol and drug coursework for the license, as specified in Regulation [.03A(2) and (3)] *.03B(4) and (6)* of this chapter;

[(c)] (b) [Include, but not be limited to the following, for] *For* certification at the [Bachelor's] *bachelor's* level:

(i) A bachelor's degree from [an] *a regionally* accredited educational institution approved by the Board; and

(ii) A minimum of 45 credits in counseling, including the required alcohol and drug coursework for the level of certification sought, as specified in Regulations [.06A(2), .07A(2), and .08C(2)] *.06C(4) and .07D(4)* of this chapter;

[(d)] (c) [Include, but not be limited to the following, for] *For* certification at the [Associate's] *associate's* level:

(i) An associate's degree from [an] *a regionally* accredited educational institution approved by the Board; and

(ii) A minimum of 30 credits in counseling, including the required alcohol and drug coursework for the level of certification sought, as specified in Regulations [.07A(2) and .08C(2)] *.06C(4) and .07D(4)* of this chapter.

[(26)] "Supervised clinical experience in alcohol and drug counseling" means counseling services provided under the clinical supervision of an approved licensed clinical alcohol and drug supervisor.]

[(27)] (23) "Supervised experience in alcohol and drug counseling" means alcohol and drug counseling services provided under the close or moderate supervision of an approved licensed or certified alcohol and drug *counselor* supervisor

[(28)] (24) Supervision.

(a) "Supervision" means a formalized professional relationship between a supervisor and supervisee that involves [directing]:

(i) *Directing*, guiding, monitoring, instructing, and evaluating the supervisee's alcohol and drug counseling practice throughout an ongoing process of supervision; and [utilizes]

(ii) *Utilizes* close, moderate, or clinical levels of supervision.

(b) "Supervision" includes an acceptance of direct responsibility for the patient services rendered by the supervisee, including continuous availability to the supervisee [in]:

(i) *In person*[, through];

(ii) *Through* written instructions[, by];

(iii) *By* telephone[,], or [by] *other* electronic means[, and by]; *or*

(iv) *By* designation of one or more supervisors in the absence of the supervisor of record as defined in COMAR 10.58.13.

[(29)] (25) "Trauma informed care" means including in treatment an approach that:

(a) Engages people with histories of physical, sexual, emotional, or mental trauma in a manner that recognizes the:

(i) Presence of a trauma history;

(ii) Consequences of the trauma; and

(iii) Neurological, biological, psychological, and social effects of trauma for the affected individual; and

(b) Addresses the vulnerabilities or triggers for these individuals without causing the trauma to re-occur.

[(30)] (26) "Under the supervision of an approved alcohol and drug *counselor* supervisor" means [engaging]:

(a) *Engaging* in an ongoing process that includes direct, on-site, face-to-face individual or group meetings focused on quality of delivery of alcohol and drug counseling services; and

[improvement];

(b) *Improving* [of] counseling skills for a minimum of:

(i) 1 documented hour for each 40-hour work week [but not]; *or*

(ii) *Not* less than 2 documented hours per month for less than a 40-hour work week.

[(31)] (27) "Workshop" means a meeting or meetings of general sessions and face-to-face groups with a leader[,], *who*:

(a) *Is* an expert in the defined content area[,]; *and* [who imparts]

(b) *Imparts* information to participants who have an ample opportunity to interact.

.03 Licensure — Licensed Clinical Alcohol and Drug Counselors.

A. *The scope of practice of a licensed clinical alcohol and drug counselor includes the following activities:*

(1) *Clinical evaluation, including screening, assessment, and diagnosis for mental health disorders;*

(2) *Treatment planning for mental health disorders, including initial, ongoing, continuity of care, discharge, and planning for relapse prevention;*

(3) *Referral;*

(4) *Service coordination and case management;*

(5) *Counseling, therapy, and trauma-informed care with individuals, couples, families, and groups;*

(6) *Client, family, and community education;*

(7) *Documentation;*

(8) *Professional and ethical responsibilities; and*

(9) *Supervisory responsibilities for all categories of licensed and certified alcohol and drug counselors or trainees.*

[A.] B. To qualify for licensure as a clinical alcohol and drug counselor, the applicant shall:

(1) [Complete an application on a form approved by the Board] *Submit a completed Board-approved application* and include documentation of post-graduate experience;

(2) Pay [the required non-refundable fee] *all applicable fees* set forth in COMAR 10.58.02;

(3) *Complete one of the following from a regionally accredited educational institution approved by the Board:*

[(3)] (a) [Hold a doctoral or] A master's degree in a health and human services counseling field [from a regionally accredited educational institution] approved by the Board or in a program of studies determined by the Board to be substantially equivalent [in subject matter;] *with:*

(i) A minimum of 60 graduate semester credit hours; or

(ii) 90 quarter credit hours;

(b) A doctoral degree in a health and human services counseling field approved by the Board or in a program of studies determined by the Board to be substantially equivalent with:

(i) A minimum of 90 graduate semester credit hours; or

(ii) 135 graduate quarter credit hours.

(4) Complete [a minimum of 60 semester credit hours or 90 quarter credit hours in alcohol and drug counselor training, including] a minimum of 39 semester credit hours or 65 quarter credit hours in alcohol and drug counselor training from a regionally accredited educational institution approved by the Board with at least one 3 semester credit hour or 5 quarter credit hour course in:

(a) Medical aspects of chemical dependency;

(b) Group counseling;

(c) Individual counseling;

(d) Addictions treatment delivery;

(e) Ethics that includes alcohol and drug counseling issues;

(f) Human development;

(g) Abnormal psychology;

(h) Theories of counseling;

(i) Treatment of co-occurring disorders;

(j) Topics in alcohol and drug dependency[, including various theories of addictive disorders, models of treatment, and other topics related to alcohol and drug dependency]; and

(k) Family counseling [including family systems theory and dynamics, processes in addiction, and recovery models];

(5) *Complete one of the following:*

(a) An internship in alcohol and drug counseling that [total] *totals* 6 semester credit hours or 10 quarter credit hours; *or*

(b) *A minimum of 1,000 hours of alcohol and drug counseling work completed under and verified by a Board-approved alcohol and drug counselor supervisor;*

(6) Complete a minimum of 3 graduate semester credit hours or 5 quarter hours in each of the following content areas:

(a) Personality development[, including:];

[(i) The various stages of human development over the life span;

(ii) Theories of personality and human development; and

(iii) The influence of human development and experiences on the development of psychopathology;]

(b) Diagnosis and psychopathology[, including instruction in:]; *and*

[(i) Diagnosis based on standard criteria as defined in the current editions of the DSM or ICD;

(ii) Major categories of mental disorders;

(iii) An understanding of the impact of abnormal behavior on individuals, and on society as a whole; and

(iv) An examination of various theories relative to the etiology of abnormal behavior;]

(c) Psychotherapy and treatment of mental and emotional disorders [with instruction including, but not limited to:]

[(i) An overview and application of one or more treatment models to various mental health disorders;

(ii) Models of substance use disorders including recovery and relapse processes; and

(iii) Use of the current edition of the American Society of Addiction Medicine's Patient Placement Criteria or criteria from a successor organization];

(7) Complete not less than 2 years with a minimum of 2,000 hours of supervised experience in alcohol and drug counseling obtained under the supervision of an approved licensed clinical alcohol and drug *counselor* supervisor acquired after the [award] *awarding* of [the] *a* master's [degree] or doctoral degree [as determined by the Board], of which

[(a)] 1,500 hours shall be face-to-face client contact hours[; and], *including*

[(b)] 100 hours [shall be] face-to-face clinical supervision hours, of which:

[(i)] *(a)* At least 50 hours shall be individual face-to-face clinical supervision; and

[(ii)] *(b)* A maximum of 50 hours may be face-to-face group clinical supervision;

(8) Achieve a passing score on [the Examination for Masters Addiction Counseling (EMAC) of the National Board for Certified Counselors (NBCC)]:

(a) A national alcohol and drug counselor examination approved by the Board; and

[(9)] *(b)* [Achieve a passing score on an] *An* examination of Health Occupations Article, Title 17, Annotated Code of Maryland, and [this subtitle] *COMAR 10.58*;

(9) Submit to a criminal background check;

(10) Be of good moral character; and

(11) Comply with:

- (a) Health Occupations Article, Title 17, Annotated Code of Maryland; and
- (b) The code of ethics as set forth in COMAR 10.58.03.

C. Licensed alcohol and drug counselors shall conspicuously display:

(1) Their license or certificate in accordance with Health Occupations Article, §17-506, Annotated Code of Maryland; and

(2) A professional disclosure statement, as described in Health Occupations Article, §17-507, Annotated Code of Maryland, that:

(a) Except for licensees, clearly states that the counseling services are provided under supervision; and

(b) Provides the name, title, and credentials of the supervisor of record, including the supervisor's address and contact information.

[B.] *D.* The Board shall act upon applications within a 6 month period as follows:

(1) Within 90 days after receipt of an application, the Board [or its Executive Director] shall determine whether the application is complete;

(2) If the Board [or its Executive Director] determines that the application is not complete, the [Executive Director] *Board* or the [Executive Director's] *Board's* designee shall send a notice of deficiency to the applicant;

(3) Upon receipt of a notice, the applicant shall correct the deficiency within 90 days, or other period specified in the notice; and

(4) If the applicant fails to correct the deficiency within the required period, the application may lapse and the applicant shall be required to submit a new application and pay the required non-refundable fee set forth in COMAR 10.58.02.

[C.] *E.* Renewal.

(1) To renew clinical alcohol and drug counselor licensure, the applicant shall:

(a) Complete a *Board-approved* renewal application [on a form approved by the Board];

(b) Pay [the required application fee] *all applicable fees* set forth in COMAR 10.58.02; and

(c) Attest to completion of continuing education activities as specified in COMAR 10.58.05.05 and .06.

(2) An individual who fails to renew licensure is not authorized to and may not practice clinical alcohol and drug counseling.

[D.] *F. Reinstatement.*

(1) Within 5 calendar years after the certificate renewal date, the Board may reinstate the license of a licensed clinical alcohol and drug counselor otherwise entitled to reinstatement under Health Occupations Article, §17-505(b), Annotated Code of Maryland, whose certificate was not renewed for any reason, if the certificate holder:

(a) Completes within that 5-year period the minimum of 20 CEUs required for each year; and

(b) Pays [to the Board a] *the* reinstatement fee set by the Board in COMAR 10.58.02.

(2) CEUs which are acquired in order to reinstate under COMAR [10.59.05.05] *10.58.05.05* and .06 may be credited only once and may not be credited for any future renewals.

(3) For any licensed clinical alcohol and drug counselor whose license has expired more than 5 calendar years before the request for reinstatement, a new application for certification shall be completed and the current licensure requirements shall be met.

(4) An individual who fails to reinstate licensure is not authorized to and may not practice clinical alcohol and drug counseling.

[E.] *G. Inactive Status.*

(1) In accordance with Health Occupations Article, §17-505, Annotated Code of Maryland, a request to transfer a certificate or license to inactive status shall be granted upon receipt of [a] *the:*

(a) [written] *Completed Board-approved application;* and

(b) [payment] *Payment of [the required, non-refundable, annual fee] all applicable fees set forth in COMAR 10.58.02.*

(2) An individual may apply for inactive status only if the individual's license is still active at the time application for inactive status is made.

(3) An individual on inactive status is not authorized to practice clinical alcohol and drug counseling.

(4) An individual on inactive status seeking to be reinstated to active status shall be required, as a condition of reinstatement, to submit proof of having completed 20 CEU's for each year of inactive status, at least 40 of which shall have been obtained within the 2-year period immediately preceding the application for reinstatement.

.04 Licensure — Licensed Graduate Alcohol and Drug Counselors.

A .The scope of practice for a licensed graduate alcohol and drug counselor includes the following activities to be performed under the clinical supervision of a Board-approved alcohol and drug counselor supervisor:

(1) *Clinical evaluation, including screening, assessment, and diagnosis for mental health disorders;*

(2) *Treatment planning for mental health disorders, including initial, ongoing, continuity of care, discharge, and planning for relapse prevention;*

(3) *Referral;*

- (4) Service coordination and case management;*
- (5) Counseling, therapy, and trauma informed care with individuals, couples, families and groups;*
- (6) Client, family, and community education;*
- (7) Documentation; and*
- (8) Professional and ethical responsibilities.*

[A.] *B.* To qualify for licensure as a graduate alcohol and drug counselor, an applicant shall:

- (1) [Complete an application on a form approved by the Board] Submit a completed Board-approved application and include documentation of post-graduate experience;*
- (2) Pay [the required non-refundable fee] all applicable fees set forth in COMAR 10.58.02;*
- (3) Complete one of the following from a regionally accredited educational institution approved by the Board:*

[(3)] (a) [Hold a] A master's [or doctoral] degree [from a regionally accredited college or university approved by the Board] in a health and human services counseling field approved by the Board or in a program of studies determined by the Board to be substantially equivalent with:

- (i) [a] A minimum of 48 graduate semester credit hours; or*
- (ii) 72 graduate quarter credit hours [including:];*
- (b) A doctoral degree in a health and human services counseling field approved by the Board or in a program of studies determined by the Board to be substantially equivalent with:*
 - (i) A minimum of 90 graduate semester credit hours; or*
 - (ii) 135 graduate quarter credit hours;*

(4) Complete a minimum of 39 semester credit hours or 65 quarter credit hours in alcohol and drug counselor training from a regionally accredited educational institution approved by the Board including:

(a) A 3 semester credit hour or 5 quarter credit hour course taken at a regionally accredited educational institution approved by the Board in each of the following:

- (i) Medical aspects of chemical dependency;*
- (ii) Addictions treatment delivery;*
- (iii) Ethics that includes alcohol and drug counseling issues;*
- (iv) Abnormal psychology;*
- (v) Group counseling; and*
- (vi) Individual counseling; and*

(b) Any three of the following 3 semester credit hour or 5 quarter credit hour courses taken at a regionally accredited educational institution approved by the Board:

- (i) Family counseling;*
- (ii) Theories of counseling;*
- (iii) Human development;*
- (iv) Topics in [substance-related and addictive disorders] alcohol and drug dependency; [and]*
- (v) Treatment of co-occurring disorders;*

(5) Complete one of the following:

(a) An internship in alcohol and drug counseling that totals 6 semester credit hours or 10 quarter credit hours; or

(b) A minimum of 1,000 hours of alcohol and drug counseling work completed under and verified by a Board-approved alcohol and drug counselor supervisor;

(6) Complete a minimum of 3 graduate semester credit hours or 5 quarter hours in each of the following content areas:

(a) Personality development;

(b) Diagnosis and psychopathology; and

(c) Psychotherapy and treatment of mental and emotional disorders;

[(4)] (7) [Pass] Achieve a passing score on:

(a) A national alcohol and drug counselor examination approved by the Board; and

(b) An examination of Health Occupations Article, Title 17, Annotated Code of Maryland and [this subtitle] COMAR 10.58;

(8) Submit to a criminal background check;

[(5)] (9) Be of good moral character; and

[(6)] (10) Comply with:

(a) Health Occupations Article, Title 17, Annotated Code of Maryland; and

(b) [the Board's] The code of ethics as set forth in COMAR 10.58.03.

[B. To obtain a license as a graduate alcohol and drug counselor, an applicant shall:

(1) Submit a completed application;

(2) Submit an official transcript from the institution awarding the master's or doctoral degree in a professional counseling field; and

(3) Pay all required fees set forth in COMAR 10.58.02.]

C. Licensed graduate alcohol and drug counselors shall conspicuously display their license or certificate and a professional disclosure statement as set forth in Regulation .03C of this chapter.

[C.] D. The Board shall act upon applications within a 6 month period as [follows:] set forth under Regulation .03D of this chapter.

[(1) Within 90 days after receipt of an application, the Board or its Executive Director shall determine whether the application is complete;

(2) If the Board or its Executive Director determines that the application is not complete, the Executive Director or the Executive Director's designee shall send a notice of deficiency to the applicant;

(3) Upon receipt of a notice, the applicant shall correct the deficiency within 90 days, or other period specified in the notice; and

(4) If the applicant fails to correct the deficiency within the required period, the application may lapse and the applicant shall be required to submit a new application and pay the required non-refundable fee set forth in COMAR 10.58.02.]

[D.] *E.* A licensed graduate alcohol and drug counselor shall practice alcohol and drug counseling under the supervision of a Board-approved alcohol and drug *counselor* supervisor who is:

(1) A licensed clinical alcohol and drug counselor;

(2) A licensed clinical professional counselor;

(3) A licensed clinical marriage and family therapist;

(4) A licensed clinical professional art therapist; or

(5) An approved clinical alcohol and drug *counselor* supervisor as defined in COMAR 10.58.13.02.

[E.] *F.* A licensed graduate alcohol and drug counselor may not:

(1) Practice independently; or

(2) Provide supervision.

[F.] *G.* Expiration and Renewal.

- (1) The graduate alcohol and drug counselor license expires 2 years after the date issued.
- (2) The graduate alcohol and drug counselor shall comply with the renewal requirements as provided in Health Occupations Article, §17-504, Annotated Code of Maryland, and COMAR 10.58.05.03—.06.
- (3) If the graduate alcohol and drug counselor licensee is unable to accumulate the required clinical hours for licensure as a clinical alcohol and drug counselor in 2 years, the graduate alcohol and drug counselor may apply for a 2-year renewal of a license as a graduate alcohol and drug counselor, up to a maximum of 6 years.
- (4) *If a licensed graduate alcohol and drug counselor licensee notifies the Board in writing, the Board may consider a license extension beyond the 6-year maximum as set forth in §G(3) of this regulation.*

[(4)] (5) To renew licensure as a graduate alcohol and drug counselor, the applicant shall:

- (a) Complete a *Board-approved* renewal application [on a form approved by the Board];
- (b) Pay [the required application fee] *all applicable fees* set forth in COMAR 10.58.02; and
- (c) Attest to completion of continuing education activities as specified in COMAR 10.58.05.05 and .06.

H. Reinstatement. The Board may reinstate the license of a licensed graduate alcohol and drug counselor as set forth under Regulation .03F of this chapter.

I. Inactive Status. The guidelines for inactive status are set forth under Regulation .03G of this chapter.

.06 Certification: Certified Associate Counselor — Alcohol and Drug.

A. The scope of practice of a certified associate counselor—alcohol and drug consists of the following activities, performed in accordance with §B of this regulation:

- (1) Biopsychosocial evaluation, including participating in the development of diagnostic impressions for SUDs or Screening, Brief Intervention, and Referral to Treatment (SBIRT);*
- (2) Treatment planning for SUDs and CODs, including initial, ongoing, continuity of care, discharge, and planning for relapse prevention;*
- (3) Referral;*
- (4) Service coordination and case management for SUDs and CODs;*
- (5) Counseling, therapy, and trauma informed care, with individuals, couples, families, and groups;*
- (6) Client, family, and community education;*
- (7) Documentation;*
- (8) Complying with:*
 - (a) Professional and ethical responsibilities; and*
 - (b) Supervisory responsibilities for a certified associate counselor — alcohol and drug, certified supervised counselor — alcohol and drug, or a trainee seeking certification, provided that the certified associate counselor — alcohol and drug has been approved as a supervisor by the Board.*

B. As required by Health Occupations Article, §17-403(a)(4), Annotated Code of Maryland, a certified associate counselor — alcohol and drug shall:

- (1) Practice under the moderate supervision of a Board-approved alcohol and drug counselor supervisor who is:*
 - (a) A licensed clinical alcohol and drug counselor;*
 - (b) A certified professional counselor — alcohol and drug; or*

(c) *Another health care provider licensed or certified under the Health Occupations Article, Title 17, Annotated Code of Maryland, and approved by the Board; and*

(2) *Provide alcohol and drug counseling as an employee of an agency or facility that is certified or licensed by the State.*

[A.] C. To qualify for certification as a certified associate counselor—alcohol and drug (CAC—AD) an applicant shall:

(1) Complete [an] *a Board-approved* application [on a form approved by the Board];

(2) Pay [the required non-refundable fee] *all applicable fees* set forth in COMAR 10.58.02;

(3) Hold [one of the following:] a bachelor's degree from a regionally accredited educational institution approved by the Board in:

(a) [A bachelor's degree from a regionally accredited educational institution approved by the Board in a] *A health and human services counseling field; or*

(b) [A bachelor's degree from a regionally accredited educational institution approved by the Board in a] *A program of studies determined by the Board to be substantially equivalent [in subject matter to §A(3)(a) of this regulation];*

(4) Complete a minimum of 33 semester credit hours or 50 quarter credit hours in alcohol and drug counselor training from a regionally accredited institution [of higher education] approved by the Board including:

(a) A 3 semester credit hour or 5 quarter credit hour course taken at a regionally accredited educational institution *approved by the Board* in each of the following:

(i) Medical aspects of chemical dependency;

(ii) Addictions treatment delivery;

(iii) Group counseling;

- (iv) Individual counseling;
 - (v) Ethics that includes alcohol and drug counseling issues; and
 - (vi) Abnormal psychology; and
- (b) Any three of the following 3 semester credit hour or 5 quarter credit hour courses taken at a regionally accredited educational institution *approved by the Board*:
- (i) Family counseling;
 - (ii) Theories of counseling;
 - (iii) Human development;
 - (iv) Topics in [substance-related and addictive disorders] *alcohol and drug dependency*; and
 - (v) Treatment of co-occurring disorders;
- (5) Complete *one of the following*:
- (a) [an] *An internship in alcohol and drug counseling that [total] totals 6 semester credit hours or 10 quarter credit hours; or*
 - (b) *A minimum of 1,000 hours of alcohol and drug counseling work completed under and verified by a Board-approved alcohol and drug counselor supervisor;*
- (6) Complete not less than 1 year with a minimum of [2,000] *1,000* hours of [supervised clinical experience in] *alcohol and drug counseling work completed* under [the supervision of] *and verified by a Board-approved alcohol and drug counselor supervisor;*
- (7) Achieve a passing score on [the examination developed by the International Certification and Reciprocity Consortium/Alcohol and Other Drug Abuse (ICRC/AODA), or other]:
- (a) *A national alcohol and drug counselor examination approved by the Board; and*
- [(8)] (b) [an] *An examination of Health Occupations Article, Title 17, Annotated Code of Maryland, and [this subtitle] COMAR 10.58.*

(8) *Submit to a criminal background check;*

(9) *Be of good moral character; and*

(10) *Comply with:*

(a) *Health Occupations Article, Title 17, Annotated Code of Maryland; and*

(b) *The code of ethics as set forth in COMAR 10.58.03.*

[B.] *D. The Board shall act upon applications within a 6 month period as [follows:] set forth under Regulation .03D of this chapter.*

[(1) *Within 90 days after receipt of an application, the Board or its Executive Director shall determine whether the application is complete;*

(2) *If the Board or its Executive Director determines that the application is not complete, the Executive Director or the Executive Director's designee shall send a notice of deficiency to the applicant;*

(3) *Upon receipt of a notice, the applicant shall correct the deficiency within 90 days, or other period specified in the notice; and*

(4) *If the applicant fails to correct the deficiency within the required period, the application may lapse and the applicant shall be required to submit a new application and pay the required non-refundable fee set forth in COMAR 10.58.02.]*

[C.] *E. A certified associate counselor—alcohol and drug:*

(1) *May provide [only] alcohol and drug counseling:*

(a) *[Alcohol and drug counseling as] As an employee of an agency or facility that is certified or licensed by the State; and*

(b) [Alcohol and drug counseling under] *Under* the moderate supervision of a Board-approved supervisor as specified in Health Occupations Article, [§17-403] §17-404, Annotated Code of Maryland; and

(2) May not practice independently.

[D.] *F. Renewal.*

(1) To renew certified associate counselor — alcohol and drug certification, the applicant shall:

(a) Complete a *Board-approved* renewal application [on a form approved by the Board];

(b) Pay [the required application fee] *all applicable fees* set forth in COMAR 10.58.02; and

(c) Attest to completion of continuing education activities as specified in COMAR 10.58.05.05 and .06.

(2) The Board may not renew the certification of any certified associate counselor — alcohol and drug who fails to complete all requirements for renewal before the expiration date of the current certification.

(3) An individual who fails to renew certification is not authorized to and may not practice alcohol and drug counseling.

[E.] *G. Reinstatement. The Board may reinstate the certificate of a certified associate counselor —alcohol and drug set forth under Regulation .03F of this chapter.*

[(1) Within 5 calendar years after the certificate renewal date, the Board may reinstate the certificate of a certified associate counselor — alcohol and drug otherwise entitled to reinstatement under Health Occupations Article, §17-505(b), Annotated Code of Maryland, whose certificate was not renewed for any reason, if the certificate holder:

(a) Completes within that 5-year period the minimum of 20 CEUs required for each year; and

(b) Pays to the Board a non-refundable reinstatement fee set by the Board in COMAR 10.58.02.

(2) CEUs which are acquired in order to reinstate under COMAR 10.58.05.05 and .06 may be credited only once and may not be credited for any future renewals.

(3) For any certified associate counselor — alcohol and drug whose certification has expired more than 5 calendar years before the request for reinstatement, a new application for certification shall be completed and the current certification requirements shall be met.

(4) An individual who fails to reinstate certification is not authorized to and may not practice alcohol and drug counseling.]

[F.] *H. Inactive Status. The guidelines for inactive status are set forth under Regulation .03G of this chapter.*

[(1) In accordance with Health Occupations Article, §17-505, Annotated Code of Maryland, a request to transfer a certificate or license to inactive status shall be granted upon receipt of a written application; and payment of the required, non-refundable, annual fee set forth in COMAR 10.58.02.

(2) An individual may apply for inactive status only if the individual's certificate is still active at the time application for inactive status is made.

(3) An individual on inactive status is not authorized to and may not practice alcohol and drug counseling.

(4) A certificate holder on inactive status seeking to be reinstated to active status shall be required, as a condition of reinstatement, to submit proof of having completed 20 CEU's for each year of inactive status, at least 40 of which shall have been obtained within the 2-year period immediately preceding the application for reinstatement.]

.07 Certification: Certified Supervised Counselor — Alcohol and Drug.

A. The scope of practice for a certified supervised counselor — alcohol and drug consists of the following activities, performed in accordance with §C of this regulation:

(1) Participating in the development of diagnostic impressions for SUDs and CODs, as:

(a) Confirmed by a Board-approved supervisor; and

(b) Documented by signature and credentials;

(2) Biopsychosocial evaluation, as permitted by the Board-approved supervisor;

(3) Screening, Brief Intervention, and Referral to Treatment (SBIRT);

(4) Treatment planning for SUDs and CODs, including initial, ongoing, continuity of care, discharge, and planning for relapse prevention, as confirmed by:

(i) The Board-approved supervisor; and

(ii) Documentation by signature and credentials;

(5) Referral;

(6) Participating in service coordination and case management for SUDs and CODs;

(7) Counseling of individuals and groups for SUDs;

(8) Client, family, and community education for SUDs;

(9) Documentation; and

(10) Complying with the professional and ethical responsibilities set forth in COMAR 10.58.03.

B. A certified supervised counselor — alcohol and drug may not perform supervision.

C. As required by Health Occupations Article, §17-404(a)(4), Annotated Code of Maryland, a certified supervised counselor — alcohol and drug shall:

(1) Practice under the close supervision of a Board-approved alcohol and drug counselor supervisor; and

(2) *Provide alcohol and drug counseling as an employee of an agency or facility that is certified or licensed by the State.*

[A.] *D.* To qualify for certification as a supervised counselor — alcohol and drug, an applicant shall:

(1) [Complete an application on a form approved by the Board] *Submit a completed Board-approved application;*

(2) Pay [the required non-refundable fee] *all applicable fees* set forth in COMAR 10.58.02;

(3) Hold [one of the following] *an associate's degree from a regionally accredited educational institution approved by the Board in a:*

(a) [An associate's degree from a regionally accredited educational institution approved by the Board in a health] *Health* or human services counseling field; or

(b) [An associate's degree from a regionally accredited educational institution approved by the Board in a program] *Program* of studies determined by the Board to be substantially equivalent [in subject matter];

(4) Complete a minimum of 24 semester credit hours or 37 quarter credit hours in alcohol and drug counselor training from a regionally accredited *educational* institution [of higher education] approved by the Board including:

(a) A 3 semester credit hour or 5 quarter credit hour course taken at a regionally accredited educational institution *approved by the Board* in each of the following courses:

(i) Medical aspects of chemical dependency;

(ii) Addictions treatment delivery; and

(iii) Ethics that includes alcohol and drug counseling issues; and

(b) Any three of the following 3 semester credit hour or 5 quarter credit hour courses taken at a regionally accredited educational institution *approved by the Board*:

- (i) Group counseling;
- (ii) Individual counseling;
- (iii) Family counseling;
- (iv) Theories of counseling;
- (v) Human development;
- (vi) Abnormal psychology;
- (vii) Topics in [substance-related and addictive disorders] *alcohol and drug dependency*; and
- (viii) Treatment of co-occurring disorders;

[B.] *E.* The Board shall act upon applications within a 6-month period as [follows:] *set forth under Regulation .03D of this chapter.*

- [(1) Within 90 days after receipt of an application, the Board or its Executive Director shall determine whether the application is complete;
- (2) If the Board or its Executive Director determines that the application is not complete, the Executive Director or the Executive Director's designee shall send a notice of deficiency to the applicant;
- (3) Upon receipt of a notice, the applicant shall correct the deficiency within 90 days, or other period specified in the notice; and
- (4) If the applicant fails to correct the deficiency within the required period, the application may lapse and the applicant shall be required to submit a new application and pay the required non-refundable fee set forth in COMAR 10.58.02.]

[C.] *F.* A certified supervised counselor — alcohol and drug:

(1) May provide [only] *alcohol and drug counseling*:

(a) [Alcohol and drug counseling as] As an employee of an agency or facility that is certified or licensed by the State; and

(b) [Alcohol and drug counseling under] *Under* the close supervision of a Board-approved supervisor as specified in Health Occupations Article, §17–404, Annotated Code of Maryland; and

(2) May not:

(a) Provide supervision; or

(b) Practice independently.

[D.] *G.* A certified supervised counselor — alcohol and drug shall practice alcohol [an] *and* drug counseling under the close supervision of a Board-approved alcohol and drug *counselor* supervisor [who is:

(1) A licensed clinical alcohol and drug counselor;

(2) A certified professional counselor — alcohol and drug;

(3) A certified associate counselor — alcohol and drug; or

(4) One of the following who has documented expertise in alcohol and drug counseling and is approved by the Board:

(a) A licensed clinical professional counselor;

(b) A licensed clinical marriage and family therapist;

(c) A licensed clinical professional art therapist; [or]

(d) *A certified professional counselor — alcohol and drug; or*

[(d)] (e) A health care provider licensed under the Health Occupations Article, *Title 17*, Annotated Code of Maryland].

[E.] *H. Renewal. The Board may renew the certificate of a certified supervised counselor — alcohol and drug set forth under Regulation .06F in this chapter.*

[(1) To renew certified supervised counselor — alcohol and drug certification, the applicant shall:

- (a) Complete a renewal application on a form approved by the Board;
- (b) Pay the required application fee set forth in COMAR 10.58.02; and
- (c) Attest to completion of continuing education activities as specified in COMAR 10.58.05.05 and .06.

(2) The Board may not renew the certification of any certified supervised counselor — alcohol and drug who fails to complete all requirements for renewal before the expiration date of the current certification.

(3) An individual who fails to renew certification is not authorized to practice alcohol and drug counseling.]

[F.] *I. Reinstatement. The Board may reinstate the certificate of a certified supervised counselor — alcohol and drug set forth under Regulation .03F in this chapter.*

[(1) Within 5 calendar years after the certificate renewal date, the Board may reinstate the certificate of a certified supervised counselor — alcohol and drug otherwise entitled to reinstatement under Health Occupations Article, §17-505(b), Annotated Code of Maryland, whose certificate was not renewed for any reason if the certificate holder:

- (a) Completes within that 5-year period the minimum of 20 CEUs required during each year; and
- (b) Pays to the Board a reinstatement fee set by the Board in COMAR 10.58.02.

(2) CEUs which are acquired in order to reinstate under COMAR 10.58.05.05 and .06 of this subtitle may be credited only once and may not be credited for any future renewals.

(3) An individual who fails to reinstate certification is not authorized to practice alcohol and drug counseling.

(4) An individual who is on inactive status is not authorized to practice alcohol and drug counseling.]

[G.] *J. Inactive Status. The guidelines for inactive status are set forth under Regulation .03G of this chapter.*

[(1) In accordance with Health Occupations Article, §17-505, Annotated Code of Maryland, a request to transfer a certificate or license to inactive status shall be granted upon receipt of a written application; and payment of the required, non-refundable, annual fee set forth in COMAR 10.58.02.

(2) An individual may apply for inactive status only if the individual's certificate is still active at the time application for inactive status is made.

(3) An individual on inactive status is not authorized to and may not practice alcohol and drug counseling.

(4) A certificate holder on inactive status seeking to be reinstated to active status shall be required, as a condition of reinstatement, to submit proof of having completed 20 CEU's for each year of inactive status, at least 40 of which shall have been obtained within the 2-year period immediately preceding the application for reinstatement.]

.08 Alcohol and Drug Trainees.

A. The scope of practice of an alcohol and drug trainee shall be limited to the following activities:

(a) Biopsychosocial evaluation, including screening, assessment, and diagnostic impressions for SUDs and CODs;

(b) Treatment planning for SUDs and CODs, including initial, ongoing, continuity of care, discharge, and planning for relapse prevention;

(c) Referral;

(d) Service coordination and case management in the areas of SUDs and CODs;

(e) Counseling, therapy, and trauma informed care with individuals, couples, families and groups in the areas of SUDs and CODs;

(f) Client, family, and community education;

(g) Documentation; and

(h) Compliance with professional and ethical responsibilities.

B. A trainee may not perform supervision.

C. A trainee holding a master's degree shall:

(1) Practice under the clinical supervision of an approved licensed clinical alcohol and drug counselor supervisor;

(2) Hold approved trainee status with the Board; and

(3) Provide documentation satisfactory to the Board every 2 years of progress towards the fulfillment of the experiential and course of study requirements under Health Occupations Article, §17-302, Annotated Code of Maryland.

D. A trainee holding a bachelor's degree shall:

(1) Practice under the moderate supervision of a Board-approved alcohol and drug counselor supervisor;

(2) Hold approved trainee status with the Board; and

(3) Provide documentation satisfactory to the Board every 2 years of progress towards the fulfillment of the experiential or course of study requirements under Health Occupations Article, §17-403 or 17-404, Annotated Code of Maryland.

E. A trainee holding an associate's degree shall:

(1) Practice under the close supervision of a Board-approved alcohol and drug counselor supervisor;

(2) Hold approved trainee status with the Board;

(3) Provide alcohol and drug counseling as an employee of an agency or facility that is certified or licensed by the State; and

(4) Provide documentation satisfactory to the Board every 2 years of progress towards the fulfillment of the experiential and course of study requirements under Health Occupations Article, §17-403 or 17-404, Annotated Code of Maryland.

F. A trainee holding a high school diploma shall meet all guidelines set forth under §E of this regulation.

[A.] F. Application Process.

(1) In order to practice as an alcohol and drug trainee, an individual shall:

(a) Complete and return the [Board] Board-approved application that includes:

(i) Information and supporting documentation regarding the applicant's current educational level at the start of the trainee period; and

(ii) An attestation specifying the certification or licensure level being sought at the end of the trainee period;

(b) Pay [the required, non-refundable application fee] all applicable fees set forth in COMAR 10.58.02; and

- (c) Provide the name and credentials of the applicant's prospective supervisor before beginning practice.
- (2) The Board shall issue a letter to the individual authorizing the individual to practice alcohol and drug counseling as a trainee for 2 years, renewable in 2-year increments to a total of 6 years.
- (3) In each 2-year renewal application, the trainee shall:
- (a) Document progress made during the current 2-year period towards the stated education or supervised experience required for the licensure or certification sought at the end of the trainee period, including:
- (i) A verification from the approved supervisor documenting the number of hours of supervised experience obtained during the 2-year period; and
- (ii) A copy of an official transcript from an educational institution approved by the Board documenting progress made in completing the required education; and
- (b) Pay the required renewal fee set forth in COMAR 10.58.02.
- (4) The Board may deny renewal if the applicant fails to document sufficient progress as determined by the Board.
- (5) A trainee who fails to renew their trainee status is not authorized to practice alcohol and drug counseling.
- (6) The trainee shall notify the Board in writing of any changes in employment and supervision.
- (7) An individual licensed as a clinical mental healthcare provider under the Health Occupations Article, *Title 17*, Annotated Code of Maryland, may not apply as a trainee.

B. Trainee Practice of Alcohol and Drug Counseling.

- (1) An individual may practice alcohol and drug counseling as a trainee for a maximum of 6 years.

(2) After fulfilling the experiential and course of study requirements under Regulations .03, .04, .06, or .07 of this chapter, the alcohol and drug trainee, may be eligible to apply for:

- (a) Licensed clinical alcohol and drug counselor (LCADC);
- (b) Licensed graduate alcohol and drug counselor (LGADC);
- (c) Certified associate counselor — alcohol and drug (CAC—AD); or
- (d) Certified supervised counselor — alcohol and drug (CSC—AD);

C. Qualifications. To qualify as an alcohol and drug trainee an applicant shall meet one of the following requirements:

(1) Hold [one of the following] *an associate's degree or higher in a:*

(a) [An associate's degree or higher in a health] *Health* and human services counseling field from [an] *a regionally* accredited educational institution approved by the Board, which includes 1 semester credit hour or 2 quarter credit hours in the ethics of alcohol and drug counseling; or

(b) [An associate's degree or higher in a program] *Program* of studies [judged] *determined* by the Board to be substantially equivalent [in subject matter and extent of training], which includes 1 semester credit hour or 2 quarter credit hours in the ethics of alcohol and drug counseling; or

(2) Have completed 15 semester credits or 25 quarter credits from among the topic areas specified in Regulation [.03A (2)(b)] *.03B* of this chapter including:

(a) 15 continuing education units (CEU's) in the ethics of alcohol and drug counseling; or

(b) 1 semester credit hour or 2 quarter credit hours in the ethics of alcohol and drug counseling from an accredited educational institution.

D. An alcohol and drug trainee shall practice under the supervision of a Board-approved alcohol and drug *counselor* supervisor.

E. Renewal.

(1) Individuals applying for renewal of trainee status after the effective date of this regulation shall:

(a) Complete a trainee renewal application on a [form approved by the Board] *Board-approved form*;

(b) Pay [the required, non-refundable application fee] *all applicable fees* set forth in COMAR 10.58.02; and

(c) Provide documentation, satisfactory to the Board, of the applicant's progress during the current 2 year period towards fulfilling the experiential and course of study requirements under Health Occupations Article, §§17-302, 17-309, 17-403, or 17-404, Annotated Code of Maryland.

(2) Trainees currently in the process of completing the trainee requirements before the effective date of this regulation may continue to complete the requirements as previously agreed to with their supervisor, provided they fulfill the experiential or course of study requirements under Health Occupations Article, §§17-302, 17-309, 17-403, or 17-404, Annotated Code of Maryland.

[.17] .09 Reexamination.

An applicant who fails an examination for certification or licensure may [take a reexamination] *retake the exam*.

[.18] .10 Licensure Eligibility: Out-of-State Applicants.

A. An applicant licensed or certified as a clinical alcohol and drug counselor in another state, territory, or jurisdiction, is eligible for licensure if the applicant:

(1) Files a completed *Board-approved* application accompanied by the required fees specified in COMAR 10.58.02.02;

(2) Provides verification that the applicant *has*:

(a) [Has no] *No* history of disciplinary action past or pending; and

(b) [Has not] *Not* committed any act or omission that would be grounds for discipline or denial of licensure under Health Occupations Article, §17-509, Annotated Code of Maryland;

(3) Provides:

(a) A copy of a current license or certification from each state, territory, or jurisdiction in which the applicant is authorized to practice alcohol and drug counseling; [and]

(b) Documentation, satisfactory to the Board, that the applicant is currently licensed or certified in good standing to practice alcohol and drug counseling in another state, territory, or jurisdiction;

[(4)] (c) [Provides documentation] *Documentation* or transcripts confirming completion of a master's or doctoral degree in a health or human services counseling field from

(i) [an] *A regionally* accredited educational institution approved by the Board; *or*

(ii) *In a program of studies determined by the Board to be substantially equivalent;*

[(5) Provides verification]

(d) *Verification*, on a [form that the Board requires] *Board-approved form*, from employers, supervisors, or colleagues that the applicant has practiced alcohol and drug counseling for the length of time specified as follows:

(a) If the applicant has a master's degree and has a minimum of 60 graduate credit hours, documentation, satisfactory to the Board, of not less than 3 years, with a minimum of 2,000 hours[,] of supervised clinical experience in alcohol and drug counseling, 2 years of which shall have been completed after the [award] *awarding* of [the] *a* master's degree;

(b) If the applicant has a master's degree consisting of less than 60 graduate credit hours, documentation, satisfactory to the Board, of not less than 3 years experience practicing as a

clinical alcohol and drug counselor, with a minimum of 2,000 hours of clinical alcohol and drug counseling experience; or

(c) If the applicant has a doctoral degree, documentation, satisfactory to the Board, of not less than 2 years practicing as a clinical alcohol and drug counselor, with a minimum of 2,000 hours of clinical alcohol and drug counseling experience; and

(6) Achieves a passing score on:

(a) *A national alcohol and drug counselor examination approved by the Board; and*

[(a)] (b) An examination [testing the applicant's knowledge of Maryland law and regulations governing alcohol and drug counselors; and] *of Health Occupations Article, Title 17, Annotated Code of Maryland, and COMAR 10.58.*

[(b) The Examination for Master Addictions Counselors of the National Board for Certified Counselors (NBCC).]

B. The Board shall waive the course requirements specified in [Regulations] *Regulation .03B [and .10A]* of this chapter, except for documentation or transcripts showing completion of:

(1) 3 graduate semester credit hours or 5 graduate quarter hours covering the following primary topics or content areas:

(a) Personality development;

(b) Diagnosis and treatment of mental and emotional disorders; and

(c) Psychopathology; and

(2) 3 undergraduate semester credit hours or 5 undergraduate quarter hours in:

(a) The ethics of alcohol and drug counseling; and

(b) Medical aspects of chemical dependency.

[19] .11 Certification Eligibility — CAC-AD — Out-of-State Applicants.

A. An applicant certified as a certified associate counselor-alcohol and drug in another state territory, or jurisdiction, is eligible for certification if the applicant:

(1) Files a completed *Board-approved* application accompanied by the required fees specified in COMAR 10.58.02.02;

(2) Provides verification that the applicant *has*:

(a) [Has no] *No* history of disciplinary action, past or pending, in a state, territory, or jurisdiction in which the applicant holds a [license to practice clinical professional] *certificate to practice alcohol and drug* counseling; and

(b) [Has not] *Not* committed any act or omission that would be grounds for discipline or denial of certification under Health Occupations Article, §17-509, Annotated Code of Maryland;

(3) Provides:

(a) A copy of a current certification from each state, territory, or jurisdiction, in which the applicant is authorized to practice alcohol and drug counseling; [and]

(b) Documentation, satisfactory to the Board, that the applicant is currently certified in good standing to practice alcohol and drug counseling in another state, territory, or jurisdiction;

[(4)] (c) [Provides documentation] *Documentation* or transcripts confirming completion of a bachelor's degree in a health or human services counseling field from:

(i) [an] *A regionally* accredited educational institution approved by the Board; *or*

(ii) *In a program of studies determined by the Board to be substantially equivalent;*

[(5) Provides:]

[(a)] (d) Documentation, satisfactory to the Board, of not less than 3 years of supervised experience in alcohol and drug counseling with a minimum of 2,000 hours experience; and

[(b)] (e) Verification, on a [form that the Board requires] *Board-approved form*, from employers, supervisors, or colleagues that the applicant has practiced alcohol and drug counseling for the length of time stated in [§A(5)(a)] §A(3)(d) of this regulation; and

[(6)] (4) Achieves a passing score on:

(a) A national alcohol and drug counselor examination approved by the Board; and

[(a)] (b) An examination [testing the applicant's knowledge of Maryland law and regulations governing alcohol and drug counselors; and] *of Health Occupations Article, Title 17, Annotated Code of Maryland, and COMAR 10.58.*

[(b) The examination developed by the International Certification and Reciprocity Consortium/Alcohol and Other Drug Abuse (ICRC/AODA).]

B. The Board shall waive the course requirements specified in Regulations .03B and .04B of this chapter, except for documentation from an accredited educational institution approved by the Board showing completion of:

(1) 12 educational workshop hours in the ethics of alcohol and drug counseling; or

(2) 1 semester credit hour or 2 quarter hours in the ethics of alcohol and drug counseling.

[(20)] .12 Certification Eligibility — CSC-AD — Out-of-State Applicants.

A. An applicant certified as a certified supervised counselor-alcohol and drug in another state, *territory, or jurisdiction* is eligible for certification if the applicant:

(1) Files a completed *Board-approved* application accompanied by the required fees specified in COMAR 10.58.02.02;

(2) Provides verification that the applicant *has*:

(a) [Has no] *No* history of disciplinary action, past or pending, in a state, territory, or jurisdiction in which the applicant holds a [license] *certificate* to practice [clinical professional] *alcohol and drug* counseling; and

(b) [Has not] *Not* committed any act or omission that would be grounds for discipline or denial of certification under Health Occupations Article, §17-509, Annotated Code of Maryland;

(3) Provides:

(a) A copy of a current certification from each state, territory, or jurisdiction in which the applicant is authorized to practice alcohol and drug counseling; [and]

(b) Documentation, satisfactory to the Board, that the applicant is currently certified in good standing to practice alcohol and drug counseling in another state, territory, or jurisdiction;

[(4)] (c) [Provides documentation] *Documentation* or transcripts confirming completion of an associate's degree in a health or human services counseling field from:

(i) [an] *A regionally* accredited educational institution approved by the Board; *or*

(ii) *In a program of studies determined by the Board to be substantially equivalent;*

[(5) Provides:]

[(a)] (d) Documentation, satisfactory to the Board, of not less than 2 years, with a minimum of 2,000 hours, of supervised experience in alcohol and drug counseling; and

[(b)] (e) Verification, on a [form that the Board requires] *Board-approved form*, from employers, supervisors, or colleagues that the applicant has practiced alcohol and drug counseling for the length of time stated in [§A(5)(a)] §A(3) of this regulation; and

[(6)] (4) Achieves a passing score on:

(a) *A national alcohol and drug counselor examination approved by the Board; and*

[(a)] (b) An examination [testing the applicant's knowledge of Maryland law and regulations governing alcohol and drug counselors; and] of *Health Occupations Article, Title 17, Annotated Code of Maryland, and COMAR 10.58*.

[(b) The examination developed by the International Certification and Reciprocity Consortium/Alcohol and Other Drug Abuse (ICRC/AODA).]

B. The Board shall waive the course requirements specified in Regulations .03B and [.05B] .04B of this chapter, except for documentation from an accredited educational institution approved by the Board showing completion of:

- (1) 12 educational workshop hours in the ethics of alcohol and drug counseling; or
- (2) 1 semester credit hour or 2 quarter hours in the ethics of alcohol and drug counseling.

[.12] .13 (text unchanged)