

**BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS**

Minutes – Open Session March 16, 2018

Approved by the Board on April 20, 2018

<b>Members</b>	<b>Non-Members</b>
Risa Ganel, LCMFT, <i>Chair</i>	Kimberly B. Link, J.D., Exec. Dir.
Aparna Ramaswamy, Ed.D., Ph.D., LCPC, ACS, <i>Vice Chair</i>	Rhonda Edwards, Board Counsel, AAG Frances Cipriotti, Administrator
	Anna Sullivan, Admin. Officer
Candice R. Dickens, LCADC, LCPC, <i>Secretary, Absent</i>	Janice Isaac, Admin. Specialist
Anna Blasetti DeJong, LCADC, LCPC, <i>Absent</i>	Tawana Brown, Admin. Specialist
Amanda Bechtel, LCPC, LCPAT	Willie Harris, MAD-AAMFT
Sharon Bolden, LCADC, LCPC	Sharon Bloom, DH
Sara Carlton, Consumer	Mayra Schnieder
Mark Donovan, LCADC, LCPC	
Mary (“Nicki”) Drotleff, LCMFT	
C. Scott Frazier, III, Consumer	
Jeffrey M. Galecki, MS, LCADC, LCPC	
Husher L. Harris, Sr., LCPC	
Karen Katrinic, LCMFT, Absent	

9:00 a.m.      Discipline Review Committee  
                   Legislation/Regulations Committee  
                   Credentialing Committee

*The Chair called the meeting to order at 10:35 a.m.*

- I.      Review/Approval of Agenda – *Approved.*
  
- II.     Review/Approval of Open Session minutes of February 16, 2018. *Approved with change to Amanda Bechtel’s credentials from LCADC to LCPC.*
  
- III.    Reports:
  - A. Chair – Reminder to members to complete financial disclosure statement before April 30, 2108 and to complete OMA training online. To date, Galecki, Bolden, Drotleff have completed training.
  - B. Board Counsel – No report.
  - C. Legislation Regulations Committee: Amanda Bechtel, Chair,
    - 1. Approved supervisor issues:

- a. Regulations require all supervisors to be approved by the Board. Those currently supervising by having a clinical license, must submit an approved supervisor application on or before October 1, 2018.
  - b. Approved supervisor application fee: Regulations must be clarified to specify the fee for an approved supervisor application.
  - c. Kim Link will notify licensees via website, Facebook, etc. after consulting with board counsel.
2. Alcohol and Drug Trainee educational requirements: Discussion about what is considered a “substantially equivalent” degree under the regulations. Criminal Justice, Sociology, Criminology, English are not substantially equivalent to a degree in human services counseling as defined by the regulations.
- D. Credentialing Committee: Anna DeJong, Chair, was absent. Report by Sharon Bolden:
- 1. One application tabled for further examination of out of state requirements;
  - 2. Review of course descriptions from Frostburg State University. Discussion of course review by committee for specific applicants.
- E. DRC: Jeff Galecki, Chair:  
Committee continues to meet twice a month. Next meeting 4/6/18. Two Case Resolution Conferences are scheduled for that date.

IV. Old Business, Kim Link:

HB742– Sunset Bill passed the House of Delegates with amendments. Cross bill SB552 currently in the Senate for third reader. Board has 30 days from date of enactment to adopt certain regulations.

V. New Business: Kim Link

Staff continues to explore ways to make the application process more efficient across all areas of licensure, including revising forms, allowing applicants to obtain criminal history records check prior to applying, earlier access to exams, staff re-assignments and hiring of additional support staff.

VI. Misc./FYI

- BAAC meeting 2/28/18.
- 163 Applications received last month.
- Next meeting 4/20/18.

Motion to close Open Session (Bolden) seconded (Bechtel). Carried.

*Open Session adjourned at 11:50 a.m.*

*Respectfully submitted,*

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*Candice Richardson Dickens, Secretary*