



DEPARTMENT OF HEALTH

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

## STATE BOARD OF LONG-TERM CARE ADMINISTRATORS

466<sup>TH</sup> BOARD MEETING

WEDNESDAY, FEBRUARY 14, 2024

4201 PATTERSON AVENUE

BALTIMORE, MD 21215

9:30 a.m. - 11:00 a.m.

### OPEN SESSION

#### AGENDA

1. Approval of Agenda
2. Recognition of Visitors – **Ms. Friedman, Board Chair**
3. Approval of Minutes of the 465<sup>th</sup> Board Meeting, held on Thursday, January 11, 2024
4. Board Chair’s Report – **Ms. Friedman**
  - Legislative Committee Vacancy
  - Next Board Meeting: **Wednesday, March 13, 2024 - 9:30 a.m. in Room 110**
5. Licensing Assistant’s Report - **Ms. Dunmore**
  - Licensing Data
  - Credentials Committee Update
6. Executive Director’s Board Office Report – **Ms. Burrell-Warr**
  - Update on Board Operations: Online Licensing Portal, Payment System, Forms, and Email Address
  - Board Meeting Cancellation Policy for Inclement Weather: MD State Government Closure or Liberal Leave for Baltimore City
  - Hearing Updates: HB 874/SB 613: State Board of Long-Term Care Administrators - Requirements for Assisted Living Managers (ALMs)
  - Implementation of ALM Licensure Requirement: Project Planning
    - HR Update on FY25 Positions
    - ALM Board Seat Vacancies (3)
    - Develop ALM Licensing Application
    - Revise Board Regulations: COMAR 10.33.01
    - ALM Notifications and Outreach Activities
    - ALM Online Licensing Portal
    - Board Office Staff Training
  - AIT Virtual “Onsite Visit” Interviews - March 2024
7. Move to Closed Session
8. Move to Adjourn