

**MARYLAND DEPARTMENT OF HEALTH
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**DECEMBER 12, 2018
BOARD MEETING MINUTES**

The 425th Board Meeting was convened at 9:38 a.m. at 4201 Patterson Avenue, Baltimore, MD on Wednesday, December 12, 2018.

Members Present

1. Felicia Anthony, Chair
2. Thomas Edmondson, Vice-Chair
3. Debra Buckalew
4. Patricia Cash
5. Stevanne Ellis
6. Kelly Friedman
7. Jennifer Goldsborough
8. Margie Heald
9. Charell McKenzie
10. Phillip Pawlukovich
11. Belinda Strayhorn
12. Calvin Vain

Representatives of the State

1. Ronda Butler Washington
Executive Director
2. Andrea Hill
Licensing Coordinator
3. David Wagner, Esq., Board Counsel
Assistant Attorney General
4. Lillian Reese
Legislative & Regulations Coordinator
5. David Bruce
Health Occupations Investigator

ORDER OF BUSINESS

Approval of the Agenda

The agenda was accepted as submitted.

New Staff

Ms. Washington introduced Mr. David Bruce, the Board's new Health Occupations Investigator.

Approval of Minutes

The minutes of the November 14, 2018 Board Meeting were approved as submitted.

Chair's Report

Board Chair Anthony stated the next Board meeting will be held Tuesday, February 12, 2018 at 9:30 a.m.

Office Report

Ms. Washington provided the following office report:

For the month of November:

- 2 Original licenses were issued
- 23 Licenses were renewed
- 1 License was reactivated
- 1 AIT application was processed

As of December 12, 2018 there are currently:

- 531 active LNHA's
- 26 inactive LNHA's
- 265 non-renewed (lapsed) LNHA's
- 19 candidates are currently in active AIT programs

Credentials Committee Update

On December 4, 2018 the Credentials Committee voted to approve the following:

- 1 new 12 month AIT program
- 1 change of preceptor and location for an existing 12-month AIT program
- 2 final reviews licensure of completed AIT programs
- 2 licensure by endorsement applicants

AIT Site Monitoring Visit

On November 27, 2018 the Executive Director conducted an AIT site visit with Board Chair Felicia Anthony.

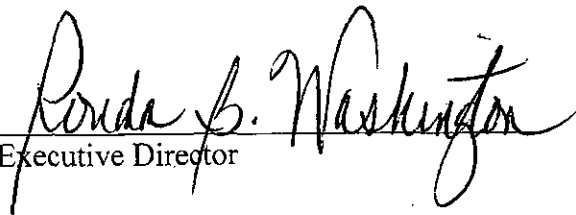
New Contractual Health Occupations Investigator

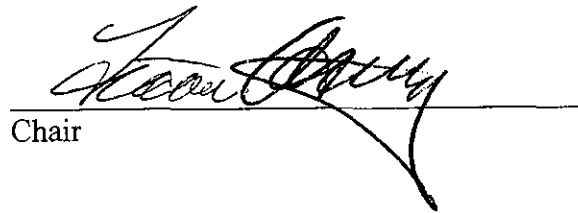
David G. Bruce, Sr. has accepted the contractual position of Health Occupations Investigator for the Board. Mr. Bruce will function as a shared staff member and will work with 6 other Boards. His start date is December 12, 2018.

Resignation of Health Occupations Investigator

The Board's lead investigator, Danielle Vallone has accepted a promotion to Director of Compliance for the MD Board of Professional Counselors. Her last day working for the Board will be December 18, 2018. The Board thanks Ms. Vallone for her outstanding, dedicated, and professional service.

Meeting Adjourned


Executive Director


Chair