

**Maryland Department of Health**  
**STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**MAY 11, 2022**  
**BOARD MEETING MINUTES**

The 452<sup>nd</sup> Board Meeting was convened at 9:30 a.m. at 4201 Patterson Avenue, Baltimore, MD 21215 in Room 110 on Wednesday, May 11, 2022.

**Members Present**

1. John Beyer
2. Debra Buckalew
3. Patricia Cash
4. Stevanne Ellis (phone)
5. Kelly Freidman, Board Chair
6. Andre Moshenberg
7. Heather Reed
8. Michelle Rosenheim
9. Nader Tavakoli-Jalili
10. Michael Willis, Vice Chair

**Representatives of the State**

1. Ciara J. Lee  
Executive Director
2. David Wagner, Esq., Board Counsel  
Assistant Attorney General
3. Lillian Reese  
Legislative & Regulations Coordinator

**ORDER OF BUSINESS**

**Approval of the Agenda**

The agenda was accepted as submitted.

**Approval of Minutes**

The minutes of the 451<sup>st</sup> Board Meeting, held on Wednesday April 13, 2022 were approved as submitted.

**Chair's Report**

Board Chair Friedman stated that the next meeting will be held on Wednesday, June 15, 2022 at 9:30 a.m. in Room 106.

**Office Report**

Ms. Lee gave the following report:

**For the month of April:**

- 2 Original licenses were issued
- 35 licenses were renewed
- 4 AIT applications were processed
- 1 Endorsement application was processed

**As of May 11, 2022, there are currently:**

512 active LNHA's  
19 inactive LNHA's  
386 non-renewed (lapsed) LNHA's  
27 candidates are currently in active AIT programs

**Credentials Committee Update**

During the May 3, 2022 Credentials Committee Meeting, the Committee voted to approve the following:

3 new 12-month AIT programs  
2 endorsement applications  
1 completed AIT program that was ready for licensure  
1 endorsement candidate that was ready for licensure

**Expense Reports**

As a reminder, the fiscal year ends on June 30, 2022. Please submit any unsigned FY 2022 expense reports by mail to our Board Office at your earliest convenience (if you have not done so). Please keep in mind the possible delayed delivery of mail services. Taking this into consideration will ensure that I receive your expense report in a timely manner to obtain required signatures for processing. If you have a change in address, please notify me as soon as possible.

**New Implicit Bias Training Requirement**

Last month, I made the announcement regarding the new Implicit Bias Training requirement from the Maryland Department of Health Office of Minority Health and Health Disparities. This requirement must be completed for all health care practitioners for their 2022 license renewals, effective April 1, 2022. At this time, the Maryland Department of Health Office of Minority Health and Health Disparities is in the process of updating their approved Implicit Bias Training courses list. **Please know that The Maryland Board of Examiners of Nursing Home Administrators does NOT approve the implicit bias training programs.** If you have questions about a course you have already taken or approved courses, please contact the Maryland Department of Health Office of Minority Health and Health Disparities at [MDH.HealthDisparities@Maryland.gov](mailto:MDH.HealthDisparities@Maryland.gov) or (410) 767-7117.

**Board Appointments**

Ms. Lee introduced and congratulated newly appointed and re-appointed Board Members, as follows:

- Ms. Kelly Smith Friedman - New Board Chair Appointment
- Mr. Michael Willis - New Vice Chair Appointment
- Ms. Michelle Rosenheim - Reappointed Licensed Nursing Home Administrator Board Member
- Mr. Andre Moshenberg - Newly Appointed Licensed Nursing Home Administrator Board Member
- Mr. John Beyer - Newly Appointed Geriatric Social Worker Board Member

**Legislative Updates**

Ms. Lillian Reese, Legislative & Regulations Coordinator, provided a brief update regarding preparation for Legislative Session 2023. If the Board has any proposed legislation for the upcoming legislative session, they must submit a concept paper to Ms. Reese by the beginning of June 2022. Ms. Lee also provided a brief description of the Legislative Session process and a synopsis of the two bills impacting to the Board - HB

1034/SB 720 Assisted Living Manager Licensure, which passed; and HB 1041/SB 909 Nursing Home Administrators Qualifications bills; which did not pass.

Ms. Patricia Cash, Legislative Committee Chair, notified the Board that the Health Facilities Association of Maryland (HFAM) submitted a Post-Session proposal letter to develop strategies to address their concerns regarding Administrator-In-Training programs and nursing home administrator licensure qualifications. The Board is in the process of drafting a letter to invite HFAM to the upcoming Board Meeting to receive their feedback. It was brought to the attention of Ms. Lee prior to the Board Meeting that HFAM sent a survey to their licensed nursing home administrator members to gather data to assist with their efforts updating the requirements to become a licensed nursing home administrator in Maryland.

#### **Move to Closed Session**

A motion was made to move to Closed Session. It was seconded and carried.

Board Chair Friedman provided the following Closed Session Statement: "Pursuant to Section, 3-305 of the Maryland General Provisions Article, by majority vote to close its meeting on May 11, 2022 at 9:53 a.m. at 4201 Patterson Avenue Room 110, Baltimore, MD 21215, for the purpose of complying with Section 3-305(b) of the General Provisions Article, Section 1-401 of the Health Occupations Article, and COMAR 10.33.01.16C(1) which prevent the public disclosure of particular proceedings and discussions the Board goes into Closed Session."

#### **Return to Open Session**

The Board Meeting was reconvened at 10:04 a.m. on Wednesday, May 11, 2022. In closed session, the Board reviewed composition changes of committees, potential appointments of committee members, and reviewed renewal licensure. The Board voted to allow a renewal of licensure.

#### **Meeting Adjournment**

Per Board Counsel, a motion to adjourn was not required. The meeting was adjourned at 10:04 a.m.

  
\_\_\_\_\_  
Executive Director

  
\_\_\_\_\_  
Board Chair