

**Maryland Department of Health**  
**STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**APRIL 13, 2022**  
**BOARD MEETING MINUTES**

The 451<sup>st</sup> Board Meeting was convened at 9:44 a.m. at 4201 Patterson Avenue, Baltimore, MD 21215 in Room 110 on Wednesday, April 13, 2022.

**Members Present**

1. Felicia Anthony, Board Chair
2. Debra Buckalew
3. Patricia Cash
4. Stevanne Ellis
5. Kelly Freidman, Vice Chair
6. Joyce Fritsch
7. Kimberly Malin
8. Heather Reed
9. Michelle Rosenheim
10. Earl Runde
11. Zollie Stevenson, Jr.
12. Nader Tavakoli-Jalili
13. Michael Willis

**Representatives of the State**

1. Ciara J. Lee  
Executive Director
2. David Wagner, Esq., Board Counsel  
Assistant Attorney General

**Visitors**

1. Don Oliva, CE Broker

**ORDER OF BUSINESS**

**Approval of the Agenda**

The agenda was accepted as submitted.

**Approval of Minutes**

The minutes of the 449th Board Meeting, held on Wednesday February 9, 2022; the Emergency Board Meeting, held on February 25, 2022; the 450th Board Meeting, held on Wednesday March 9, 2022; and the Emergency Board Meeting, held on March 28, 2022 were approved as submitted.

**Chair's Report**

Board Chair Anthony stated that the next meeting will be held on Wednesday, May 11, 2022 at 9:30 a.m. in Room 110.

**Presentation - CE Broker:** Mr. Don Oliva, Senior Business Development Executive of CE Broker, conducted a brief presentation and demonstration of CE Broker's continuing education and training tracking system for licensure.

## **Office Report**

Ms. Lee gave the following report:

### **For the month of March:**

- 2 Original licenses were issued
- 8 licenses were renewed
- 4 AIT applications were processed
- 2 Endorsement applications were processed
- 3 Inactive application were processed

### **As of April 13, 2022, there are currently:**

- 510 active LNHA's
- 19 inactive LNHA's
- 386 non-renewed (lapsed) LNHA's
- 24 candidates are currently in active AIT programs

### **Credentials Committee Update**

During the April 5, 2022 Credentials Committee Meeting, the Committee voted to approve the following:

- 6 new 12-month AIT programs
- 1 new 6-month AIT program
- 2 reinstatement applications
- 1 completed AIT program that was ready for licensure

### **New Implicit Bias Training Requirement**

Pursuant to § 1-225 of the Health Occupations Article, Annotated Code of Maryland, the Maryland Department of Health Office of Minority Health and Health Disparities, in coordination with The Cultural and Linguistic Health Care Professional Competency Program, requires all health care practitioners in Maryland to attest that they have completed an implicit bias training program on their license renewal applications.

On or after April 1, 2022, when you complete your 2022 license renewal application, you will need to have completed an implicit bias training course approved by the Cultural and Linguistic Health Care Professional Competency Program. The attestation checkbox will appear on the online license renewal applications.

Please note: If the attestation does not appear on your online renewal application for April or May in 2022, you should still complete the required training and attest to it during your next renewal in 2024. There is no timeframe for completing the training as long as it is completed prior to your expiration date. This is a one-time requirement for one renewal only. This attestation will not need to be repeated for subsequent renewals.

Licensees are NOT required to submit a certificate of completion for this training to the Maryland Board of Examiners of Nursing Home Administrators, unless they are selected for a continuing education audit during their license renewal. Continuing education hours are NOT required by the

Board for the implicit bias training. The current approved implicit bias training courses do NOT count towards your minimum 40 Board-approved continuing education hour requirement for licensure renewal.

The Maryland Board of Examiners of Nursing Home Administrators does NOT approve the implicit bias training programs. If you have questions about a course you have already taken, or any of the programs on the approved lists, please contact the Office of Minority Health and Health Disparities, Maryland Department of Health at MDH.HealthDisparities@Maryland.gov or (410) 767-7117.

The Board Office will distribute an updated notification including an updated approved list of Implicit Bias Training in a follow-up GovDelivery e-blast notification to licensees once the list has been received by the MDH Office of Minority Health and Health Disparities.

#### **Financial Disclosures for Board Members**

As a reminder, financial disclosure filings for calendar year 2021 are due no later than April 30, 2022 to the Maryland State Ethics Commission. Filers must contact the State Ethics Commission directly for assistance with filing including password issues, other concerns or for advice. Failure to file by the deadline may negatively impact their current appointment or any pending reappointments. Ms. Ciara J. Lee, Executive Director, will resend the link and contact phone number to all BENHA Board Members in a follow-up email.

#### **Legislative Updates**

Ms. Patricia Cash, Legislative Committee Chair, provided an overview and status of the legislative bills that were relevant to BENHA. The information was provided from the End of Session Report, drafted by Ms. Lillian Reese, Legislative and Regulation Coordinator.

- **HB 1034/ SB 720 and Amendments Update: *State Board of Examiners of Nursing Home Administrators - Renaming and Licensure of Assisted Living Managers*:** The House bill and Senate bill passed with amendments; to be effective 10/1/2022.
- **HB 1241/ SB 909 Update: *Health Occupations - Nursing Home Administrator - Qualifications*:** The House bill was withdrawn by the bill sponsor and the Senate bill was not voted out of the Senate Finance Committee.
- **SB 899/HB 1455 Update: *Health Occupations Boards - Authority Over Staffing and Infrastructure Operations*:** The House bill was not moved out of the Rules Committee. The Senate bill received an unfavorable vote in the Education, Health, and Environmental Affairs Committee.

#### **Move to Closed Session**

A motion was made to move to Closed Session. It was seconded and carried.

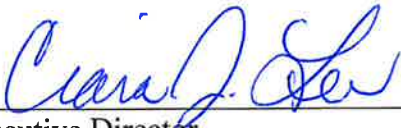
Board Chair Anthony provided the following Closed Session Statement: "Pursuant to Section, 3-305 of the Maryland General Provisions Article, by majority vote to close its meeting on April 13, 2022 at 10.25 a.m. via in-person, for the purpose of complying with Section 3-305(b)(1), (3), (13) of the General Provisions Article, Section 1-401 of the Health Occupations Article, and COMAR 10.33.01.16C(1) which prevent the public disclosure of particular proceedings and discussions the Board goes into Closed Session."

**Return to Open Session**

The Board Meeting was reconvened at 11:09 a.m. on Wednesday, April 13, 2022.

**Meeting Adjournment**

A motion was made to adjourn the meeting. It was seconded and carried. The meeting was adjourned at 11:11 a.m.



Executive Director



Board Chair