

Maryland Department of Health
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS

NOVEMBER 10, 2021
BOARD MEETING MINUTES

The 447th Board Meeting was convened at 9:32 a.m. at 4201 Patterson Avenue, Baltimore, MD 21215 in Room 110 on Wednesday, November 10, 2021.

Members Present

1. Felicia Anthony, Chair
2. Debra Buckalew
3. Patricia Cash
4. Stevanne Ellis
5. Kelly Freidman
6. Andrea Lev
7. Kimberly Malin
8. Heather Reed
9. Michelle Rosenheim
10. Earl Runde
11. Zollie Stevenson
12. Nader Tavakoli-Jalili
13. Michael Willis

Representatives of the State

1. Ciara J. Lee
Executive Director
2. David Wagner, Esq., Board Counsel
Assistant Attorney General

Visitors

1. Kimberly Link, MDH Liaison to Health
Occupations Boards and Commissions

ORDER OF BUSINESS

Approval of the Agenda

The agenda was accepted as submitted.

Approval of Minutes

The minutes of the 446th Board Meeting, held on Wednesday, October 13, 2021, were approved as submitted.

Chair's Report

Board Chair Anthony stated that the next meeting will be held on Wednesday, December 15, 2021 at 9:30 a.m. in Room 106.

Legislative Updates: Senator Kelley - SB 480: Board Chair Anthony facilitated a discussion about 2020 Senate Bill (SB) 480. The purpose of the discussion was to inform the Board of the background information of SB 480, its purpose, and to further explain the two domains that would be impacted if this bill were to be presented during the upcoming 2022 Legislative Session by Senator Kelley---Licensing Assisted Living Managers in Maryland and Renaming the Board to "State Board of Long-Term Care Administrators".

The Board motioned to support SB 480 with amendments if the bill is docketed in the 2022 Legislative Session. Approved.

Office Report

Ms. Lee gave the following report:

For the month of October:

2 Original Licenses were issued
17 Licenses were renewed
1 License went into inactive status
0 AIT applications were processed
1 License was reactivated
1 reinstatement application was processed

As of November 10, 2021 there are currently:

506 active LNHA's
12 inactive LNHA's
387 non-renewed (lapsed) LNHA's
12 candidates are currently in active AIT programs

Credentials Committee Update

During the November 5, 2021 Credentials Committee Meeting, the Committee voted to approve the following:

1 completed AIT program that was ready for licensure
2 endorsement applications
1 reinstatement application

BENHA Board Member Appointment Openings

The Board of Examiners of Nursing Home Administrators has three (3) Board Membership openings for 2022. The openings are for the following seats:

- 2 Licensed Nursing Home Administrators Board Member seats; and
- 1 Geriatric Social Worker Board Member seat.

The Board's Information Form that describes the Board's membership composition and functions is included in each Board Member's folder. If you are interested in reapplying and are eligible for a second 4-year term, or if you know anyone who meets the minimum requirements of the above positions and would love to apply, please go to the following webpage to apply: <https://mdhappointments.health.maryland.gov/BoardAppointments>. ***The application deadline is December 13, 2021.***

*Please note that there are two NHA seats open but only one link is listed on the site.

HR Updates

The Board of Examiners of Nursing Home Administrators has 3 positions in recruitment currently:

1. **Health Occupations Investigator III** (permanent full-time PIN position) - internal promotion recruitment; interviewed the candidate on October 8, 2021 and selected them for hire. Hiring paperwork is being reviewed by our Human Resource Officer.

2. **Deputy Director** (permanent full-time PIN position) - open recruitment; received only 4 applications from the Best Qualified Eligibility list ranked by Human Resources. Ms. Lee is in the process of scheduling interviews for all 4 candidates for next week.
3. **Licensing Assistant** (contractual part-time position) - open recruitment currently accepting applications. The application deadline closes on Friday, November 12, 2021.

AIT Site Visits

Since the start of the COVID-19 pandemic, AIT Site Visits have been conducted virtually. Ms. Lee would like to take this time to get a general consensus on the Board's thoughts about initiating on-site AIT Site Visits in January 2022. Majority of the Board voted to modify visits to be either onsite or virtual depending on COVID-19 trends and guidelines.

Meeting Adjournment

A motion was made to adjourn the meeting. It was seconded and unanimously carried. The meeting was adjourned at 10:33 a.m.



Executive Director



Board Chair