

**Maryland Department of Health
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**JUNE 17, 2020
TELECONFERENCE BOARD MEETING MINUTES**

The 436th Board Meeting was convened at 9:34 a.m. by teleconference on Wednesday, June 17, 2020.

Members Present

1. Felicia Anthony, Chair
2. Debra Buckalew
3. Patricia Cash
4. David Cherry
5. Thomas Edmondson, Vice Chair
6. Stevanne Ellis
7. Kelly Smith Friedman
8. Joyce Fritsch
9. Kimberly Malin
10. Phillip Pawlukovich
11. Michelle Rosenheim
12. Roy Savoie
13. Belinda Strayhorn
14. Calvin Vain

Representatives of the State

1. Ronda Butler Bell
Executive Director
2. Andrea Hill
Licensing Coordinator
3. David Wagner, Esq., Board Counsel
Assistant Attorney General
4. David Bruce
Investigator
5. Troy Pumphrey
Investigator

Visitors

1. Kimberly Link, Acting MDH Liaison to
Health Occupations Boards and
Commissions

ORDER OF BUSINESS

Approval of the Agenda

The agenda was accepted as submitted.

Welcome New Board Member

Board Chair Anthony introduced new Board member Ms. Kimberly Malin. Board Chair Anthony asked Ms. Malin to provide the Board with some background information about herself. Ms. Bell stated that Ms. Malin was appointed to the Related Health Professional Board seat that was formerly filled by Jennifer Goldsborough.

Approval of Minutes

The minutes of the 435th Board Meeting held on May 20, 2020 were approved as submitted.

Chair's Report

Board Chair Anthony stated that the next Board meeting would be held on Wednesday, September 9, 2020 at 9:30 am.

Office Report

Ms. Bell provided the following office report:

For the month of May, 2020

1 Original licenses was issued
12 Licenses were renewed

As of June 17, 2020 there are:

538 active LNHA's
23 inactive LNHA's
143 non-renewed (lapsed) LNHA's
18 candidates are currently in active AIT programs

Credentials Committee Updates

During the June 2, 2020 Credentials Committee Conference Call Meeting, the Committee voted to approve the following:

1 new 12-month AIT program
1 new 9-month AIT program
1 change of preceptor for an existing 12-month AIT program
1 completed AIT program ready for licensure
1 endorsement application

COVID-19 Updates

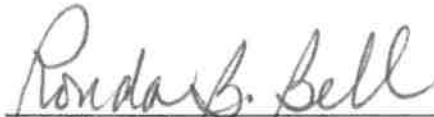
Ms. Bell stated that we are entering into our 2nd phase of reopening. When we enter our building they are taking our temperatures, and we are hoping that we will be able to have a regular Board meeting in September. She stated that she will keep the Board updated as she receives updates.

Volunteers Needed: Board Committees

Ms. Bell stated that there is a need for a volunteer Board Member to take the Open Meetings Act Certification training and serve as the Board's back-up Open Meetings Act representative, to fill the vacancy created by Jennifer Goldsborough; Ms. Bell is the Board's primary person in this role. After a brief discussion, it was determined that all Board Members who opt to take the training may do so. Ms. Bell stated that she will send the full Board the link to take the certification course, and those who decide to take should email her their certificate of completion.

Meeting Adjournment

A motion was made to adjourn the meeting. It was seconded and unanimously carried. The meeting was adjourned at 9:47 a.m.



Executive Director



Board Chair