



Wes Moore, Governor · Aruna Miller, Lt. Governor · Meena Seshamani, M.D., Ph.D., Secretary

OPEN SESSION MEETING MINUTES
STATE BOARD OF LONG-TERM CARE ADMINISTRATORS
485th BOARD MEETING (Virtual)
WEDNESDAY, MAY 13, 2026
9:30 a.m.

CALL TO ORDER AND ROLL CALL

The Maryland State Board of Long-Term Care Administrators 485th Board meeting, held virtually, was called to order and convened at 9:31 a.m. on Wednesday, May 13, 2026, by Michelle Rosenheim, Board Chair, who took the board member roll call and confirmed a quorum was present for the meeting.

Members Present (11)

Karyna Balbuena, Seat: Assisted Living Manager
Raeann Butler, LNHA; Seat: Nursing Home Administrator - Eden Alternative
Crystal DeBerry, Seat: Assisted Living Manager
Dr. Lisa Hugh, Seat: Related Health Professional
Dr. Taylor Lanham, Seat: Related Health Professional
Andre Moshenberg, Seat: Nursing Home Administrator
Michelle Rosenheim, Seat: Nursing Home Administrator, Board Chair
Earl Runde, Seat: Consumer
Nicole Scherr, Seat: Nursing Home Administrator
Dr. Nader Tavakoli-Jalili, Seat: Geriatric Physician
Ed Walter, Seat: Nursing Home Administrator

Members Absent (6)

John Beyer, Seat: Geriatric Social Worker
Denise Hayman, Seat: Consumer
Kadine Mitchell, Seat: Assisted Living Manager, Board Vice Chair
Heather Reed, Seat: Ex-officio Member - OHCQ
Erica Sanchez, Seat: Assisted Living Manager
Angela Soul, Seat: Assisted Living Manager

Board Staff Present

Linda Burrell-Warr, Executive Director
Danesha Dunmore, Licensing Specialist
Philip Thomas, Licensing Manager
David Wagner, Esq., Board Counsel

ORDER OF BUSINESS

Approval of the Agenda

The agenda for the Open Session of the 485th Board Meeting was approved as submitted.

Recognition of Visitors

Zakiyyah Holmes, Administrator, MDH Boards and Commissions

Angela Holt, Assisted Living Program owner and manager and an OHCQ approved 80-hour ALM training vendor

Approval of Minutes

The Open Session Minutes for the 484th Board Meeting, held virtually on Wednesday, March 11, 2026, was approved as submitted.

Board Chair's Report

Ms. Michelle Rosenheim stated that the next board meeting will be held in-person on **June 10, 2026, at 9:30 a.m.**

Executive Director's Report

The Executive Director, Ms. Burrell-Warr, provided the following updates on Board operations:

- **Licensing Data**

As of May 12, 2026, there are 480 nursing home administrator licenses, 27 inactive nursing home administrator licenses, 524 non-renewed nursing home administrator licenses, and 33 candidates in the active Administrator-In-Training (AIT) program.

- **Assisted Living Managers Licensing Update**

As of May 13, 2026, 180 active assisted living manager licenses have been issued since the application portal launch on April 20, 2026.

Our office conducted extensive testing prior to the launch and received valuable assistance with functionality testing feedback on the clarity of the website's licensing requirements from three ALM members of Lifespan: Karin Lakin, Tina Fisher, and Robin Windsor. In order to facilitate this testing and evaluation process, they were issued licenses 1, 2, and 3.

The Board Office anticipates licensing approximately 1,321 assisted living managers. This figure was determined by reviewing the Office of Health Care Quality directory of 1,660 licensed assisted living programs and removing duplicate manager names.

Our office continues to work closely with OHCQ's Quality Initiatives and Assisted Living Program staff. To streamline the process for applicants, OHCQ has added a link to our "ALM Apply for License" page on their website. We have reciprocated by adding a link to OHCQ's ALP page on our site. This ensures that applicants can easily access ALP regulations, the list of approved vendors for the 80-hour ALM training course, and other essential information.

- **2026 Legislative Session Bills**

The end-of-session report, and the legislative committee report during the June meeting.

- **National Association of Long-Term Care Administrator Boards (NAB) Update:**

NAB completed their five-year professional practice analysis. Following a vote by delegates, a new structure with nine standalone domains—quality of care, quality of life, financial management, risk management, human resources, care setting, regulatory compliance, leadership, and organizational strategy—will take effect for examinations starting July 1, 2027.

Additionally, NAB will shift to a tertiary level of content within the examination blueprint. This update introduces "task elements" as the third level of the examination framework. These elements are specific, action-oriented descriptions of the duties, behaviors, and responsibilities required for safe practice.

Meeting Adjournment

Ms. Rosenheim introduced a motion to adjourn the Open Session of the board meeting. The motion was seconded and unanimously carried. The meeting was adjourned at 9:48 a.m.

MINUTES APPROVED BY THE BOARD ON JUNE 10, 2026

Board Chair: Michelle Rosenheim

Executive Director: Linda Burrell-Warr