



Wes Moore, Governor · Aruna Miller, Lt. Governor · Meena Seshamani, M.D., Ph.D., Secretary

OPEN SESSION MEETING MINUTES
STATE BOARD OF LONG-TERM CARE ADMINISTRATORS
484th BOARD MEETING (Virtual)
WEDNESDAY, MARCH 11, 2026
9:30 a.m.

CALL TO ORDER AND ROLL CALL

The Maryland State Board of Long-Term Care Administrators 484th Board meeting, held virtually, was called to order and convened at 9:31 a.m. on Wednesday, March 11, 2026, by Michelle Rosenheim, Board Chair, who took the board member roll call and confirmed a quorum was present for the meeting.

Members Present (13)

Karyna Balbuena, Seat: Assisted Living Manager
John Beyer, Seat: Geriatric Social Worker
Raeann Butler, LNHA; Seat: Nursing Home Administrator - Eden Alternative
Crystal DeBerry, Seat: Assisted Living Manager
Dr. Lisa Hugh, Seat: Related Health Professional
Kadine Mitchell, Seat: Assisted Living Manager
Andre Moshenberg, Seat: Nursing Home Administrator
Heather Reed, Seat: Ex-officio Member - OHCQ
Michelle Rosenheim, Seat: Nursing Home Administrator, Board Chair
Earl Runde, Seat: Consumer
Nicole Scherr, Seat: Nursing Home Administrator
Dr. Nader Tavakoli-Jalili, Seat: Geriatric Physician
Ed Walter, Seat: Nursing Home Administrator

Members Absent (4)

Denise Hayman, Seat: Consumer
Dr. Taylor Lanham, Seat: Related Health Professional
Erica Sanchez, Seat: Assisted Living Manager
Angela Soul, Seat: Assisted Living Manager

Board Staff Present

Linda Burrell-Warr, Executive Director
Danesha Dunmore, Licensing Specialist
Philip Thomas, Licensing Manager
David Wagner, Esq., Board Counsel

ORDER OF BUSINESS

Approval of the Agenda

The agenda for the Open Session of the 484th Board Meeting was approved as submitted.

Recognition of Visitors

Zakiyyah Holmes, Administrator, MDH Boards and Commissions

Approval of Minutes

The Open Session Minutes for the 483rd Board Meeting, held virtually on Wednesday, February 11, 2026, was approved as submitted.

Board Chair's Report

Ms. Michelle Rosenheim stated that the next board meeting will be held virtually on **April 8, 2026, at 9:30 a.m.** Additionally, it was noted, in the event of inclement weather, the board will monitor state office closures to determine if the meeting will transition to a virtual format.

Report Amended: The virtual board meeting scheduled for April 8, 2026, was canceled.

Executive Director's Report

The Executive Director, Ms. Burrell-Warr, provided the following updates on Board operations:

Licensing Data

As of March 10, there are 480 active licenses, 28 inactive nursing home administrator (NHA) licenses, 518 lapsed NHA licenses, and currently 35 active candidates in Administrator-In-Training (AIT) programs.

Assisted Living Manager Licensing Updates

- The board is transitioning to digital verification of licensure for assisted living managers, which can be accessed and printed from our website. NHA licenses will remain as hard copies but will now feature automated signatures.
- Assisted living managers qualified for level three assisted living programs will have a "Level 3" designation on their digital verification of licensure.
- While revenue codes for initial licensing fees for assisted living managers have been established, the board is awaiting the originating agency number required to conduct State and national criminal history background checks assisted living manager

Structural Racism Training

Following up on the mandatory Structural Racism Training requirement for license renewals that began April 1, 2026, the Department of Minority Health and Health Disparities (MHHD) now has five approved Structural Racism Trainings listed on their website. Additionally, we have updated our website with a link to MHHD's website. We have updated our website to include a direct link to the MHHD site

MDH Proposed New Licensing System

The Maryland Department of Health (MDH) is proposing a "one-stop" 21st-century licensing system currently referred to as "MDH Board Connect 360".

- MDH will fund the initial implementation, while individual boards will pay for user licenses.
- The executive directors from various boards discussed the need for data autonomy, firewalls between different boards' information, and the ability to generate ad hoc reports.
- No commitment has been made yet; the board is currently participating in a survey to provide Salesforce with technical requirements.

Meeting Adjournment

Ms. Rosenheim introduced a motion to adjourn the Open Session of the board meeting. The motion was seconded and unanimously carried. The meeting was adjourned at 9:46 a.m.

MINUTES APPROVED BY THE BOARD ON MAY 13, 2026

Board Chair: Michelle Rosenheim

Executive Director: Linda Burrell-Warr