



DEPARTMENT OF HEALTH

Wes Moore, Governor · Aruna Miller, Lt. Governor · Meena Seshamani, M.D., Ph.D., Secretary

**OPEN SESSION MEETING MINUTES
STATE BOARD OF LONG-TERM CARE ADMINISTRATORS
483rd BOARD MEETING (Virtual)
WEDNESDAY, FEBRUARY 11, 2026
9:30 a.m.**

CALL TO ORDER AND ROLL CALL

The Maryland State Board of Long-Term Care Administrators 483rd Board meeting, held virtually, was called to order and convened at 9:32 a.m. on Wednesday, February 11, 2026, by Michelle Rosenheim, Board Chair, who took the board member roll call and confirmed a quorum was present for the meeting.

Members Present (13)

- Karyna Balbuena, Seat: Assisted Living Manager
- John Beyer, Seat: Geriatric Social Worker
- Raeann Butler, LNHA; Seat: Nursing Home Administrator - Eden Alternative
- Crystal DeBerry, Seat: Assisted Living Manager
- Kadine Mitchell, Seat: Assisted Living Manager
- Andre Moshenberg, Seat: Nursing Home Administrator
- Heather Reed, Seat: Ex-officio Member - OHCQ
- Michelle Rosenheim, Seat: Nursing Home Administrator, Board Chair
- Earl Runde, Seat: Consumer
- Nicole Scherr, Seat: Nursing Home Administrator
- Angela Soul, Seat: Assisted Living Manager
- Dr. Nader Tavakoli-Jalili, Seat: Geriatric Physician
- Ed Walter, Seat: Nursing Home Administrator

Members Absent (4)

- Denise Hayman, Seat: Consumer
- Dr. Lisa Hugh, Seat: Related Health Professional
- Dr. Taylor Lanham, Seat: Related Health Professional
- Erica Sanchez, Seat: Assisted Living Manager

Board Staff Present

- Linda Burrell-Warr, Executive Director
- Danessa Dunmore, Licensing Specialist
- Philip Thomas, Licensing Manager
- David Wagner, Esq., Board Counsel

ORDER OF BUSINESS

Approval of the Agenda

The agenda for the Open Session of the 483rd Board Meeting was approved as submitted.

Recognition of Visitors

Zakiyyah Holmes, Administrator, MDH Boards and Commissions

Approval of Minutes

The Open Session Minutes for the 482nd Board Meeting, held virtually on Wednesday, December 10, 2025, was approved as submitted.

Board Chair's Report

Ms. Michelle Rosenheim stated that the next board meeting will be held in-person on **March 11, 2026, at 9:30 a.m.** Additionally, it was noted, in the event of inclement weather, the board will monitor state office closures to determine if the meeting will transition to a virtual format.

Executive Director's Report

The Executive Director, Ms. Burrell-Warr, provided the following updates on Board operations:

Licensing Data

As of February 9, 2026, there are 483 active licensed nursing home administrators (NHAs), 28 inactive NHAs, 512 lapsed licenses, and 37 active Administrator-in-Training (AIT) candidates.

Board Statute and Regulations

The most current board statute and new regulations (COMAR 10.33.01 through 10.33.08) were finalized on January 19, 2026, and are accessible via the board's website.

Assisted Living Manager (ALM) Licensing:

- Licensing regulations for ALMs are available under COMAR 10.33.03. Specific licensure requirements and application procedures will be posted to our website on February 13, 2026. This information was also distributed via GovDelivery to all ALMs listed in the OHCQ Assisted Living Program Directory.
- An online portal for ALM licensing is tentatively scheduled to launch on April 15, 2026.
- The system will distinguish between "Applicant 1" (those practicing as ALMs in a licensed assisted living program in Maryland before July 1, 2026) and "Applicant 2" (those that have not practiced as ALMs in a licensed assisted living program prior to July 1, 2026).
- Maryland licensed Nursing home Administrators practicing as ALMs are required to apply through the portal, though they are exempt from the 80-hour ALM training requirement.
- Infrastructure work, including obtaining an Originating Agency Number (ORI) number for FBI background checks and establishing new revenue codes, is currently underway.

- Board discussed possible need for statutory amendment concerning ALMs and criminal history records checks.

Training Requirements for Renewal Applicants

Pursuant to the Structural Racism Bill (HB 783), which became effective October 1, 2025, and will apply only to a licensee's first license renewal after April 1, 2026, at which time applicants must complete both an implicit bias course and a structural racism course as a one-time requirement for renewal.

As a follow up to the board meeting held on December 10, 2025, regarding the availability of training resources, two Structural Racism training courses have been posted on the Board's website. The available course are:

- The Network for Professional Education
- American Nurses Association

Maryland State Ethics Commission

The annual filing for the Maryland State Ethics Commission is due by April 30, 2026. To complete your disclosure, you should log in and file your annual statement, which must be submitted by the specified due date.

Reimbursement

The mileage reimbursement rate for travel to in person board meetings has increased to 72.5 cents per mile as of January 1, 2026.

Meeting Adjournment

Ms. Rosenheim introduced a motion to adjourn the Open Session of the board meeting. The motion was seconded and unanimously carried. The meeting was adjourned at 9:58 a.m.

MINUTES APPROVED BY THE BOARD ON MARCH 11, 2026

Board Chair: Michelle Rosenheim

Executive Director: Linda Burrell-Warr