



Wes Moore, Governor · Aruna Miller, Lt. Governor · Meena Seshamani, M.D., Ph.D., Secretary

**STATE BOARD OF LONG-TERM CARE ADMINISTRATORS
480th BOARD MEETING (Virtual)
WEDNESDAY, OCTOBER 8, 2025
9:30 a.m.**

OPEN SESSION MEETING MINUTES

Call to Order and Roll Call

The Maryland State Board of Long-Term Care Administrators 480th Board meeting, held virtually, was called to order and convened at 9:30 a.m. on Wednesday, October 8, 2025, by Michelle Rosenheim, Board Chair, who took the board member roll call and confirmed a quorum was present for the meeting.

Members Present (12)

John Beyer, Seat: Geriatric Social Worker
Raeann Butler, LNHA; Seat: Nursing Home Administrator - Eden Alternative
Crystal DeBerry, Seat: Assisted Living Manager
Dr. Lisa Hugh, Seat: Related Health Professional
Kadine Mitchell, Seat: Assisted Living Manager
Andre Moshenberg, Seat: Nursing Home Administrator
Heather Reed, Seat: OHCQ Representative - Ex Officio
Michelle Rosenheim, Seat: Nursing Home Administrator, Board Chair
Earl Runde, Seat: Consumer
Nicole Scherr, Seat: Nursing Home Administrator
Dr. Nader Tavakoli-Jalili, Seat: Geriatric Physician
Edward Walter, Seat: Nursing Home Administrator

Members Absent (3)

Karyna Balbuena, Seat: Assisted Living Manager
Denise Hayman, Seat: Consumer
Dr. Taylor Lanham, Seat: Related Health Professional
Erica Sanchez, Seat: Assisted Living Manager

Board Staff Present

Linda Burrell-Warr, Executive Director
Philip Thomas, Licensing Manager
Danesha Dunmore, Licensing Specialist
David Wagner, Esq., Board Counsel
Lillian Reese, Legislative & Regulations Coordinator

Order of Business

Approval of the Agenda

The agenda for the Open Session of the 480th Board Meeting was approved as submitted.

Recognition of Visitors

Zakiyyah Holmes, Administrator, MDH Boards and Commissions

Approval of Minutes

The Open Session Minutes for the 479th Board Meeting held virtually on Wednesday, September 10, 2025, were approved as submitted.

Board Chair's Report

Ms. Michelle Rosenheim stated that the next board meeting will be held in-person on **Wednesday, November 12, 2025, at 9:30 a.m.**

Board Operations Report

The licensing manager, Mr. Thomas, reported the following licensing data as of October 6, 2025:

- 486 Active Licensed Nursing Home Administrators (LNHAs)
- 27 Inactive LNHA's
- 502 Non-renewed LNHA's
- 36 Candidates currently in active Administrator-In-Training (AIT) programs

Executive Director's Report

The Executive Director, Ms. Burrell-Warr provided the following updates on board operations:

- The Office of Government Affairs completed its review of the Board's report on its preparedness to license and regulate Assisted Living Managers (ALMs) by July 1, 2026, as required under 2024 HB 874 and SB 613. The report, which is due to the House Health and Government Operations and Senate Finance Committees by October 1, 2025, is now on the Agenda for the Office of the Secretary approval.
- The Board's draft regulations (10.33.01 - 10.33.08) are scheduled for publication in *The Maryland Register* on October 17, 2025, with a 30-day public comment period ending November 17, 2025.
- A link to the Office of Health Care Quality's webpage for Assisted Living Programs (ALPs) has been added to the Board's homepage. The page provides centralized resources, including training materials, FAQs, and updated ALP regulations (COMAR 10.14.07).
- The Board's "About Us" webpage now lists all current board members.
- Updates to the Board's website are being made to ensure that website content for people with disabilities is in compliance with Title II of the Americans with Disabilities Act (ADA) by April 1, 2026. The first training session on ADA accessibility regarding content publishing and reviewing links/documents for accessibility standards has been completed.
- The Board successfully launched an online application portal for nursing home administrators (NHAs) in September 2024, which has been effectively used for over a year. Building on this success, the Board plans to expand the portal to accept applications for assisted living managers

(ALMs). By November 1, 2025, the Board intends to finalize the business rules and requirements for the ALM application and provide them to the Information and Technology team to begin development. System functionality testing for the ALM application is scheduled to be completed by January 2026, following the same process used during the portal's initial launch for NHAs.

- The Board's Committees are currently comprised of the following board members:
 - Disciplinary Committee: Michelle Rosenheim, Chair; Earl Runde, and Andre Moshenberg.
 - Credentials Committee: Kadine Mitchell, Chair; Nicole Scherr, and Ed Walter.
 - Legislative Committee: Andre Moshenberg, Chair; Dr. Nader Tavakoli-Jalili, Denise Hayman, and Crystal DeBerry. The Committee will become active shortly, in preparation for the 448th session of the General Assembly, which will convene in Annapolis, Maryland January 14 - April 13, 2026. The Committee's member composition will be reviewed and the addition of a fifth member will be considered.

Meeting Adjournment

A motion was introduced by Ms. Rosenheim, Board Chair, to adjourn the Open board meeting; motion seconded and carried. The meeting was adjourned at 9:51 a.m.

Minutes Approved by the Board on November 12, 2025

Board Chair: Michelle Rosenheim

Executive Director: Linda Burrell-Warr