



Wes Moore, Governor · Aruna Miller, Lt. Governor · Meena Seshamani, M.D., Ph.D., Secretary

**STATE BOARD OF LONG-TERM CARE ADMINISTRATORS
477th BOARD MEETING (Virtual)
WEDNESDAY, APRIL 9, 2025
9:30 a.m.**

OPEN SESSION MEETING MINUTES

Call to Order and Roll Call

The Maryland State Board of Long-Term Care Administrators 477th Board meeting, held virtually, was called to order and convened at 9:32 a.m. on Wednesday, April 9, 2025 by Michelle Rosenheim, Board Chair, who took the board member roll call and confirmed a quorum was present for the meeting.

Members Present (14)

Karyna Balbuena; Seat: Assisted Living Manager
Crystal DeBerry; Seat: Assisted Living Manager
Denise Hayman; Seat: Consumer
Dr. Taylor Lanham; Seat: Related Health Professional
Kadine Mitchell; Seat: Assisted Living Manager
Andre Moshenberg; Seat: Nursing Home Administrator
Heather Reed; Seat: OHCQ Representative - Ex Officio
Michelle Rosenheim; Seat: Nursing Home Administrator, Board Chair
Earl Runde; Seat: Consumer
Erica Sanchez; Seat: Assisted Living Manager
Nicole Scherr; Seat: Nursing Home Administrator
Dr. Nader Tavakoli-Jalili, M.D.; Seat: Geriatric Physician
Ed Walter; Seat: Nursing Home Administrator
Michael Willis; Seat: Nursing Home Administrator, Vice Chair

Members Absent (3)

John Beyer; Seat: Geriatric Social Worker
Kimberly Malin; Seat: Related Health Professional
Kelly Smith Friedman; Seat: Nursing Home Administrator - Eden Alternative

Board Staff Present

Linda Burrell-Warr, Executive Director
Philip Thomas, Deputy Director/Licensing Manager
Danesha Dunmore, Licensing Specialist
David Wagner, Esq., Board Counsel

Order of Business

Approval of the Agenda

The agenda was approved as submitted.

Recognition of Visitors

Zakiyya Holmes, Administrator, MDH Boards and Commissions

Approval of Minutes

- The Open Session Minutes for the 476th Board Meeting held virtually on Wednesday, March 12, 2025 were approved.
- The Closed Session Minutes for the 476th Board Meeting held virtually on Wednesday, March 12, 2025 were approved.

Board Chair's Report

Ms. Michelle Rosenheim stated that the next board meeting will be held virtually on **Wednesday, May 14, 2025 at 9:30 a.m.**

Deputy Director's Report

The deputy director, Mr. Thomas, reported the following licensing data as of April 8, 2025:

- 482 Active LNHAs
- 32 Inactive LNHAs
- 483 Non-renewed LNHAs
- 29 Candidates currently in active AIT program

For those individuals who are new to the Board and have not set up an expense account. A memo from our fiscal department, along with a W-9 to fill out and complete was sent out with other board meeting materials for today's meeting. Additionally, board members were told that they will need to complete a "To and From" address form to submit with their expense report

Executive Director's Report

The Executive Director, Ms. Burrell-Warr, reported the following information:

- Effective April 4, 2025, the Governor's Appointment Office designated Michelle Rosenheim as the new board chair. Ms. Rosenheim is replacing Kelly Friedman, whose term on the Board was supposed to end in April 2024; however, she has and will continue to serve on the Board until a replacement for the Nursing Home Administrator - Eden Alternative board seat is appointed.
- As a follow up to the end of the 2025 Legislative Session, we received the annual end of session report containing the final outcomes of the bills from the Board's Legislative and Regulations Coordinator. The final outcomes for the following bills of interest in the 2025 session included:.

SB 67 Health Occupations Boards – Notation of Veteran Status and Eligibility for Benefits

Status: Passed..

Effective: 10/1/25

Synopsis: Authorizing health occupations boards to include a notation indicating veteran status on a license, certificate, registration, or public profile

HB 783/SB 458 Health Occupations – Implicit Bias and Structural Racism Training

Status: The HB passed with amendments. SB did not get voted out of the House.

Effective: 10/1/25

Synopsis: Requiring applicants for renewal of certain licenses and certain certificates issued by certain health occupation boards to attest that the applicant completed an implicit bias and structural racism training program, rather than an implicit bias training program, approved by the Cultural and Linguistic Health Care Professional Competency Program; authorizing certain health occupations boards to adopt regulations allowing applicants renewing licenses to receive continuing education credits for completing certain training; etc.

“Implicit Bias” means a bias in judgment that results from subtle cognitive processes, including the following prejudices and stereotypes that often operate at a level below conscious awareness and without intentional control.

“Structural Racism” means the totality of ways in which Societies Foster Racial Discrimination By mutually reinforcing Systems of Housing, Education, Employment, Earnings, Benefits, Credit, Media, Health Care, And Criminal Justice.

The requirement that an Applicant Attest To The Completion Of An Implicit Bias And Structural Racism Training Program shall apply only to an applicant’s first license or certificate renewal after April 1, 2026.

- The Board received a letter of response from the Office of Health Care Quality (OHCQ) regarding the submission of our formal comment on 10.07.14.16A of their proposed regulations to clarify that an assisted living manager enrolled in the Department-approved manager training course must complete the course and cannot be endlessly enrolled. The Board’s formal comment was accepted and changes were made to the final regulations.
- A video conference meeting was held with OHCQ’s Deputy Director of State Programs and the Program Manager for Assisted Living Programs in March to discuss the licensing of Assisted Living Managers. OHCQ’s Assisted Living Facility regulations will be promulgated April 28, 2025 and stakeholders would receive notification via email. To follow the promulgated regulations, OHCQ will be training staff, providers, and stakeholders on the changes from the old regulations to the new regulations in the coming months and we agreed that with the regulations coming out that there would be a lot of questions regarding the new licensing requirement.

OHCQ was told the Board is planning to create a dedicated ALM page or a link to information for ALMs about the licensing requirement that goes into effect as of July 1, 2026. The Board plans to send out communications to ALMs beginning in August 2025, which was included as a response in the the October 2024 Report to the General Assembly and was shared with OHCQ before our meeting to make them aware of the six areas the Board needs to report on to demonstrate its preparedness to license and regulate ALMs. For now, OHCQ was told that our main focus was to continue revising our regulations to incorporate the new ALM licensing requirements.

- Upon completion of the draft regulations approved by the Board, our office staff will begin the early stages of work on the ALM application requirements that our IT team will need to begin the process around October 2025 to develop the online application for ALMs in the current online portal to be able to accept the submission of ALM applications beginning in early 2026.
- Our Board office worked closely with the Placement Assistant with the Governor's Office of Appointments (GOA) from November through the beginning of December to fill the ALM and other board seats. The Board has filled 4 of the 5 required Assisted Living Manager seats. From December through April the GOA focuses on Senate-confirmable board appointments and from May through November December their focus is on General board appointments. I'll be following up with the placement assistant so that we can work on filling the last vacant ALM seat.

Meeting Adjournment

Motion introduced by Ms. Rosenheim, board chair, to adjourn the meeting; motion seconded and carried. The meeting was adjourned at 9:52 a.m.

Minutes approved by the Board on June 18, 2025

Board Chair: Michelle Rosenheim

Executive Director: Linda Burrell-Warr