

MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS

OPEN SESSION MINUTES

JUNE 13, 2018

The meeting was called to order by James Govoni, President. Mr. Govoni called for the approval of the May 9, 2018 minutes. A motion was made, seconded and approved.

BOARD MEMBERS PRESENT

James Govoni, President

Mark Bailey, 1st Vice President

Dr. Camille Bryan, Ed.D, 2nd Vice President

D. Lynn Newman

Victor C. March

Dr. Ahmed Elzaree

Wayne Cooper

Lynn Shuppel

Michele Kutta

Kathy Blue

STAFF

Richard Proctor, Interim Executive Director

Thomas Anderson, Health Occupations Inspector

Eula Gautreaux, Licensing Chief

Lisa Woods, Office Secretary III

Carla Boyd, Board Counsel

ADMINISTRATIVE REPORT

Richard Proctor, Interim Executive Director reported we are still working through all of the administrative issues that we have been working on since he has been here. Thomas Anderson continues to do inspections and has a very active schedule next week with inspections. Mr. Proctor wanted The Board to know it was an honor and privilege to serve on the Board in his interim capacity. He stated he thought he had an understanding of the industry, but really did not. He also stated he had a deep respect for this industry and what it does for the people of Maryland.

EXECUTIVE COMMITTEE REPORT

No report.

FAMILY SECURITY TRUST FUND ADVISORY COMMITTEE

Lynn Shuppel, Chair, reported there is currently \$1,083,133.18 in the fund.

PRE-NEED COMMITTEE REPORT

No report.

ESTABLISHMENT COMMITTEE REPORT

Mark Bailey, Chair reported on the following establishments.

Establishments

Mr. Bailey moved for approval of Shawn Wells for S.E. Wells Mortuary Services restricted out of Wiseman Funeral Chapel. The motion was seconded and approved.

LICENSURE COMMITTEE REPORT

D. Lynn Newman, Chair reported on the following applicants.

Apprentice

Mr. Newman moved for approval of Charles Bihl of Eckhardt Funeral Chapel, with Henry James Eckhardt as his sponsor, for apprenticeship license. The motion was seconded and approved.

Mr. Newman moved for approval of Jamie Lynn Cummings of Harman Funeral Home, with Timothy Harman as her sponsor, for apprenticeship license. The motion was seconded and approved.

Mr. Newman moved for approval of Brandon O. Ellis of Lee Funeral Home, Inc., with Jeffrey S. Nigro as his sponsor, for apprenticeship license. The motion was seconded and approved.

Mr. Newman moved for approval of Sydney Heinle of Fletcher Funeral and Cremation Service, with Dale Fletcher Jr. as his sponsor, for apprenticeship license. The motion was seconded and approved.

Mr. Newman moved for approval of J. Whitney Keiller of Alexander S. Pope, P.A., with Keith A Savage as his sponsor, for apprenticeship license. The motion was seconded and approved.

Mr. Newman moved for approval of Terri L. Mon-Attas of Lee Funeral Home, with Kathleen Santwasci as her sponsor, for apprenticeship license. The motion was seconded and approved.

Mr. Newman moved for approval of Kevin D. Muller Jr. of Vaughn C. Greene Funeral Services, with Clifton M. Greene as his services sponsor and Joy Ivy for his embalming sponsor, for apprenticeship license. The motion was seconded and approved.

Mr. Newman moved for approval of Sierra White of Lee Funeral Home, with Michael W. Lee as her sponsor, for apprenticeship license. The motion was seconded and approved.

Mortician

Mr. Newman moved for approval of Barbara Ann Wilson for mortician's license. The motion was seconded and approved.

Registered Transporters

Mr. Newman moved for the approval of Richard Thompson of Alliance Mortuary Transport Service, for Registered Transporter. The motion was seconded and approved.

Mr. Newman moved for the approval of Leisha Thompson of Alliance Mortuary Transport Service, for Registered Transporter. The motion was seconded and approved

Mr. Newman moved for the approval of Laren Thompson of Alliance Mortuary Transport Service, for Registered Transporter. The motion was seconded and approved.

CONTINUING EDUCATION UNITS COMMITTEE

Dr. Camille Bryan, Chair reported on the following CEU's. The motion was seconded and approved.

1. March Funeral Homes – OSHA & MOSHA Updates – July 17, 2018 – 3 CEU's.
2. Kirk Wilkerson/ Virginia Morticians Association – Commandments for Succession Planning & Retirement, Pre-Need, Account and Deposit Trends – June 16, 2018 – 3 CEU's.
3. NFDA – 2018 NFDA International Convention & Expo Educational Sessions – October 14-17, 2018 – Various CEU's.
4. NFDA – OSHA Compliance Tips – July 12, 2018 – 1 CEU.
5. NFDA – NFDA Business Conference – July 12-13, 2018 9.25 CEU's.
6. NFDA – Youth and Funerals Panel Discussion – July 11, 2018 – 2 CEU's.
7. NFDA – Board Rules and Goals: Development and Strategic Direction – July 10, 2018 – 2.5 CEU's.
8. NFDA – Passion! 8 Steps to Ignite Yours - July 10, 2018 – 1 CEU.
9. NFDA – Breakout by Office – July 9, 2018 – 2 CEU's.
10. Edward Ranier –OSHA Funeral Home Compliance – July 30, 2018 – 3 CEU's.
11. The North American Division of the British Institute of Embalmers – Challenges & Opportunities – August 21-22, 2018 – 9 CEU's.
12. Life Celebration Inc. – Funeral Mass Customization – Providing Families Only and Exactly What They Want – Open Date – 3 CEU's. Approved pending dates.
13. ICCFA - ICCFA University, College of Land Management & Grounds Operations – July 20-25, 2018 - 24.5 CEU's.
14. CANA - CANA's 100th Annual Cremation Innovations Convention. July 25-27, 2018 – 9 CEU's.

OLD BUSINESS

Mr. Govoni reported existing establishments do not pay into the Family Security Fund.

Mortuary Transporter identification, distribution and reconciliation continue. Mr. Govoni wanted to thank Eula Gautreaux for her work on this project.

THE ADVISORY COMMITTEE FOR HIRING A NEW EXECUTIVE DIRECTOR

Michele Kutta, Chair, reported the Committee met on several occasions regards process leading to the selection of applicants to be interviewed. There were 23 applicants for the position, which was initially narrowed down to the top 10, and then the top 5, based on their level of qualification. All 5 applicants selected for interview were interviewed. The interviews resulted in Committee recommendation for hire.

The candidate has accepted the position contingent on Board approval and successful completion of Department's hiring process. The full Board will vote in Executive Session today.

NOMINATING COMMITTEE

Dr. Camille Bryan, Chair reported there was a change in the ballot, as Dr. Ahmed Elzaree withdrew his nomination for president.

The Board voted and votes were counted. Dr. Bryan read the results as follows: Secretary, Michele Kutta, 2nd Vice President, Dr. Camille Bryant, 1st Vice President, Wayne Cooper and President, D. Lynn Newman.

OLD BUSINESS

Mr. Govoni reported that the Maryland Funeral Directors Association (Association) has a request for legislative changes in response to SB 1000, introduced last legislative session, regarding lineage, right to disposition and one's own right to disposition. The request was made under the guidelines and advice of the National Funeral Directors Association, with goal to have everyone on same page with how right of disposition could be protected. Mr. Govoni stated that going forward he hopes the Board will have a committee joined to work with the Association to develop proposal that the Association can have introduced in the 2019 legislative session.

PRESIDENT'S REMARKS

Mr. Govoni began by saying he was regretful that Bob Bradshaw wasn't present. Mr. Govoni stated he had grown immensely from Mr. Bradshaw's great counseling.

Mr. Govoni went on to say this was the most incredible Board he has ever served on It is the only governmental and disciplinary Board he has ever served. Mr. Govoni stated it was the Board that makes this move, not the president or the officers. Mr. Govoni felt the 11 Board members were the finest people he had ever worked with. Members work very hard and it is not an easy job as it requires a ton of time and effort that every single one of the Board members have put forth, especially our consumer members, who are the best on the planet. They work tirelessly, come to meetings, and drive from all over the state to work for the Board's mission to safeguard the interest of the consumer and the public. Mr. Govoni gave a special thanks to Eula Gautreaux, who in 9 months, single handedly spear headed all of the work for licensure that literally went off without a hitch. He also thanked Richard Proctor who has become a friend and counsel, and who stepped in at the most tumultuous time for the Board. Mr. Govoni also thanked Dr. Kim Lang, who eased his mind when she said I have an interim for you that will be given to the Board at no cost to the Board. What a gift, Mr. Proctor came on the Board in chaos and literally stuck by all of us. He was incredibly gracious and generous with his time and had done a remarkable job. Mr. Govoni spoke of Thomas Anderson, who was able to completely take over his dual handed job with absolute skill, dedication and endless hours. Than he spoke of Lisa Woods, who he called the face of the Board on the phone, and the right arm. Lastly, Mr. Govoni ended with saying he loved the Board and the members very much.

ADJOURNMENT

Pursuant to Maryland State Government Article, Code § 10-501 et. Seq., on a motion by James Govoni, President, and seconded, then the Board unanimously voted to close its meeting.