

**MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS
OPEN SESSION MINUTES
MAY 10, 2017**

The meeting was called to order by Victor March, Sr., President, with a quorum at 1:08 p.m. Mr. March called for approval of the April minutes. A motion was made and approved.

BOARD MEMBERS PRESENT

Victor C. March, Sr., President
D. Lynn Newman 1st Vice President
James Govoni , 2nd Vice President
Gladys Sewell
Robert Bradshaw, Jr.
Mark Bailey
Dr. Ahmed Elzaree
Wayne Cooper, Esq.
Dr. Camille Bryan
Kathy Blue
Lynn Shuppel CPA

ABSENT BOARD MEMBERS

STAFF

Ruth Ann Arty, Executive Director
Darlene Cline, Licensing Chief
Thomas Anderson, Health Occupations Inspector
Anthony DeFranco, Board Counsel

ADMINISTRATIVE REPORT

Ms. Arty, Executive Director, reported the renewal period is almost over, and it went fairly well with a few difficulties. Anyone who has questions about renewal, please call the Board. We have some people trying to renew online, and not complete the process. Please make sure it says complete at the end of the application.

Tomorrow is the Transport Regulation and Human Dignity Act CEU class, which is a total of three CEU's. Anyone who still needs CEU's for renewal is welcome to attend that class.

There has been a few calls to the Board regarding the wall certificates for licensees, which the Board used to do, but had been stopped by the previous Director. We are reinstating the wall certificates and will be done electronically. If you have never received a wall certificate and would like one, please contact the Board.

EXECUTIVE COMMITTEE REPORT

Mr. March reported the Executive Committee would like to make a motion that June's Board Meeting date be changed to June 23, 2017. A motion was made and approved. Ms. Arty reminded everyone committees will meet their regular times, therefore the deadline will still be the last Thursday in May for June's Board meeting.

FAMILY SECURITY TRUST FUND ADVISORY COMMITTEE REPORT

Lynn Shuppel, Chair reported there is currently 1,061,407.87 in the fund.

PRE-NEED COMMITTEE REPORT

Gladys Sewell, Chair reported upon inspection some pre-need forms are still not in compliance with the statute.

ESTABLISHMENT / INSPECTION COMMITTEE REPORT

Establishments

Mark Bailey, Chair reported on the following establishments.

Mr. Bailey moved for approval of John L. Williams Funeral Directors, P.A. - Midtown Location, located at 1721 Monroe Street, Baltimore, MD for a full service establishment. A motion was made and approved pending final inspection within two weeks.

Mr. Bailey moved for approval of Slocum Funeral Service, P.A., restricted out of Wiseman Funeral Home P.A. located at 7529 Old Alexandria Ferry Road, Clinton, MD. A motion was made and approved.

Mr. Bailey moved for approval of Diyanet Center of America Funeral Services P.A. for a restricted establishment with no embalming, located at 9704 Good Luck Road, Lanham, MD. A motion was made and approved.

Mortuary Transporters Permit

Mr. Bailey moved for approval of Maryland Speedy Transportation for mortuary transport service. A motion was made and approved.

Mr. Bailey moved for approval of G&H Transport for mortuary transport service. A motion was made and approved.

LICENSURE COMMITTEE REPORT

James Govoni, Chair reported on the following licensees.

Mr. Govoni moved for approval of Della Reese Harvey who has changed sponsorship and is now being sponsored by Ray Rogers of Advent Funeral and Cremation Services. A motion was made and approved.

Mortician via Waiver

Mr. Govoni moved for approval of Steven Mello, Jr. of Robert Pumphrey Funeral Home for mortician. A motion was made and approved.

Mr. Govoni moved for approval of Shawn Corey Baker of Chinn-Baker Funeral Home, for mortician. A motion was made and approved.

Mortician via Reciprocity

Mr. Govoni moved for approval of Carlton Cole, Jr. for mortician. A motion was made and approved.

Mortician

Mr. Govoni moved for approval of Erin Young for mortician. A motion was made and approved.

Mr. Govoni moved for approval of Megan Gill for mortician. A motion was made and approved.

Mr. Govoni moved for approval of Kenyatta Clinton for mortician. A motion was made and approved.

Mr. Govoni moved for approval of Carson Bozman for mortician. A motion was made and approved.

Reinstatement

Mr. Govoni moved for approval of Joanna Ellsberry for mortician. A motion was made and approved pending final paperwork.

Reinstatement of Crematory Operator

Mr. Govoni moved for approval for reinstatement of James Litz for crematory operator. A motion was made and approved.

Crematory Operator

Mr. Govoni moved for approval of William J. Gilmartin for crematory operator. A motion was made and approved.

Transporter

Mr. Govoni moved for approval of Gane Hawkins of G & H Transport for registered transporter. A motion was made and approved.

Mr. Govoni moved for approval of Nicole Freeman of Maryland Speedy Transportation for registered transporter. A motion was made and approved.

Mr. Govoni moved for approval of Ronnie Speight of Maryland Speedy Transportation for registered transporter. A motion was made and approved.

Mr. Govoni added as of April 30th fifty-nine people did not renew and there is still a large number out. Many people renewed without submitting the proper CEU's, or are missing the required law course. The Board updated seventeen licensees as a courtesy, however stickers could not be mailed out because we were waiting on their CEU's. This is a reminder to licensees. You cannot practice the minute you are not renewed. April 30th at midnight, your license is considered expired. If you have not renewed completely, which means you have all of the documentation and fees in prior to May 15th, you incur a \$400.00 late fee once you submit your documents and renew your license properly. A number of people trying to renew had not completed any of the twelve CEU's, and were not happy with the Board's response. Mr. Govoni also stated renewals are important, and it takes a tremendous amount of time and energy to call people, elicit responses and ask them to do what's required of licensees by regulation and statute.

CONTINUING EDUCATION UNITS COMMITTEE

Dr. Camille Bryant, Chair reported on the following CEU's.

Babylon Vault Company – How Vaults are made/Differences in Vaults/Service – May 24, 2017 – 3 CEU's. A motion was made and approved.

Edward Ranier – OSHA/MOSH Funeral Home Compliance – June 12, 2017 – 3 CEU's. A motion was made and approved.

Maryland State Funeral Directors Association – Embalming Seminar – September 12, 2017 – 6 CEU's. A motion was made and approved.

The Committee also approved seventeen courses with APEX, eleven courses with New Jersey Funeral Service Education Corporation, eleven courses with Dignity University/ SCI Management (see the ceu spreadsheet for the list of these courses), two courses with Funeral CE "Final Exposure Insurance" for 3 CEU's, High Risk Direct Disposal Lessons Learned from Ebola for 2 CEU's" and two with Virginia Morticians Association, Inc. "Veterans Cemetery I CEU, High Profile Funerals 2 CEUS".

NOMINATING COMMITTEE REPORT

Gladys Sewell, Chair reported the following nominees are D.Lynn Newman, James Govoni, and Wayne Cooper for President, Mark Bailey and Dr. Ahmed Elzaree. for 1st Vice President, Dr. Camille Bryan for 2nd Vice President and lastly Robert Bradshaw for Secretary.

The vote is to be done by secret ballot and the report will be given on June 23, 2017. A motion was made and approved for the nomination.

OLD BUSINESS

Mr. March reported the apprenticeship and family security trust fund regulations are updated and resubmitted and expected to be posted June 9, 2017 in the Maryland Register.

Everyone should have received a copy of the proposed revised inspection form via email for establishments. We are still looking for any input, we realize there have been some spelling errors on the report, those errors have been noted and they will be corrected, however any other suggestions or comments would be welcome so the committee can review them before the final submission.

Mr. Bailey added anyone that would like to supply us with any kind of suggestions, please do so by May 20th.

NEW BUSINESS

No report.

LEGISLATIVE UPDATE

The Board was under Sunset Review and a bill has passed on our Sunset. The Governor has not signed it, however if he does not sign it, it will automatically be passed.

The NC Dental Board bill that effects many of the Boards passed. Like the Sunset Bill it has not been signed by the Governor.

ADJOURNMENT

Pursuant to Maryland State Government Article, Code § 10-501 et. Seq., on a motion by Victor C. March, Sr. President, and seconded by the Board unanimously voted to close its meeting.