

**MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS  
OPEN SESSION MINUTES  
APRIL 12, 2017**

In the absence of Victor March, President, D. Lynn Newman, 1<sup>st</sup> Vice President, presided over the meeting. The meeting was called to order with a quorum at 1:05 p.m. Mr. Newman called for approval of the March minutes. A motion was made and approved.

**BOARD MEMBERS PRESENT**

D. Lynn Newman 1<sup>st</sup> Vice President  
James Govoni 2<sup>nd</sup> Vice President  
Gladys Sewell  
Robert Bradshaw, Jr.  
Mark Bailey  
Dr. Ahmed Elzaree  
Wayne Cooper, Esq.  
Dr. Camille Bryan  
Kathy Blue

**ABSENT BOARD MEMBERS**

Victor C. March, President  
Lynn Shuppel, CPA

**STAFF**

Ruth Ann Arty, Executive Director  
Darlene Cline, Licensing Chief  
Thomas Anderson, Health Occupations Inspector  
Anthony DeFranco, Board Counsel

**ADMINISTRATIVE REPORT**

Ms. Arty reported it has been a busy month at the Board due to renewals. There are just under 500 people renewing this cycle, just over 1/3 have renewed. We have gotten many phone calls with questions about the online renewals, as a reminder, please remember, when using your M numbers, make sure you are putting in zeros, instead of the letter o, that includes the social security portion of the application. If there are any problems after trying that, feel free to call the Board. Also, people tend not to go to the end of the process, we get a notice when you've done everything, which says complete, however if you have not completed the application it sends us an, "in progress" notice. It also sends those messages to the licensee, so make sure it says complete.

There have been very large turn outs at all CEU classes that were given last month. There are still courses for those who need in person CEU's, and they are posted on the CEU grid on the Board's website.

We talked a lot about the Irrevocable Assignment Form, which is for spend down situations and peoples private insurance policies only. There have been some social workers that have refused to use our form. They do not have to use our form, you can use the insurance companies form if it is compliant with state law.

## **EXECUTIVE COMMITTEE REPORT**

No report.

## **FAMILY SECURITY TRUST FUND ADVISORY COMMITTEE REPORT**

In Lynn Shuppel, absence, Gladys Sewell reported there was currently \$1,058,754.44 in the fund.

## **PRE-NEED COMMITTEE REPORT**

No report.

## **ESTABLISHMENT / INSPECTION COMMITTEE REPORT**

Mark Bailey, Chair, reported on the following establishments.

### Establishments

Mr. Bailey moved for approval of Serenity Funeral and Cremation Service by Cullen Harris, P.A. for a restricted license at 1701-03 McCulloh Street Baltimore, Maryland operating out of Chatman-Harris Funeral Home P.A. at 5240-44 Reisterstown Road, Baltimore, Maryland. A motion was made and approved.

Mr. Bailey moved for approval of Wiseman Funeral and Cremation Services for a restricted license at 6500 Old Branch Avenue #A, Camp Springs, Maryland operating out of Wiseman Funeral Home and Chapel P.A. at 7529 Old Alexandria Ferry Road, Clinton, Maryland. A motion was made and approved.

### Name Change

Mr. Bailey moved for approval of Robert Kalas of George P. Kalas Funeral Home who is requesting the trade name of Kalas Funeral Home. A motion was made and approved.

### Mortuary Transport Service

Mr. Bailey moved for approval of Springbox Dignity Services for mortuary transport service. A motion was made and approved.

## **LICENSURE COMMITTEE REPORT**

Jim Govoni, Chair reported on the following applicants.

### Apprentice

Mr. Govoni moved for approval of Heather Clark who has changed sponsorship and is now being sponsored by Kyle Glen of Barranco & Sons Funeral Home. A motion was made and approved.

Mr. Govoni moved for approval of Shelby Jean Funk sponsored by Robert C. May of Harman Funeral Home for apprenticeship. A motion was made and approved.

Mr. Govoni moved for approval of Jacqueline Martin sponsored by Earl Canapp for funeral direction and Mathew T. Canapp as her embalming sponsor. A motion was made and approved.

Mr. Govoni moved for approval of London Lilly sponsored by Earl Canapp for funeral direction and Mathew T. Canapp as her embalming sponsor. A motion was made and approved.

### Mortician via Reciprocity

Mr. Govoni moved for approval of Gregory Rinehart for Morticians License. A motion was made and approved.

### Reinstatement of Morticians

Mr. Govoni moved for approval of Domenico Amodeo for reinstatement of her Morticians License. A motion was made and approved.

Mr. Govoni moved for approval of Dwayne Lowry for reinstatement of his Morticians License. A motion was made and approved.

### Mortuary Transporter

Mr. Govoni moved for approval of Ralph Johnson III for registered mortuary transporter. A motion was made and approved.

### Personal Representative Licensure

Mr. Govoni moved for Personal Representative Licensure for the Estate of Joseph Zannino Jr. where Joseph Zannino III is the Personal Representative. A motion was made and approved.

## **CONTINUING EDUCATION UNITS COMMITTEE**

Dr. Camille Bryant, Chair reported on the following CEU's.

NFDA – NFDA has 13, one day courses for 6 CEU's. A motion has been made and approved.

NFDA – NFDA Business Conference – May 10-11, 2017 – 9.5 CEU's. A motion has been made and approved.

NFDA – A Directors Toolkit to Grieving Children During Arrangements – May 18, 2017 – 1 CEU. A motion has been made and approved.

International Order of the Golden Rule – 2017 Annual Conference and Showcase, April 21-22, 2017 – 9 CEU's. A motion has been made and approved.

28 previously approved courses by SCI Management Dignity University. A motion has been made and approved.

34 previously approved courses by Practicum Strategies. A motion has been made and approved. The Committee wants to remind everyone we can only allow a maximum of 6 CEU's per day.

## **OLD BUSINESS**

Ms. Arty reported the Apprenticeship and Family Security Trust Fund regulations had to be rewritten incorporating the comments which the Board adopted because of public comments. They have been resubmitted to AELR and will be posted on the Maryland Register for another 30 days for any additional comments.

Mr. Bailey reported that Board has generated a new inspection form. We are currently asking for recommendations, suggestions, and corrections. We are monitoring the Board's website for comments. If anyone has any comments, we ask they be put in writing. The form is currently online for review.

The next State Law Exam is scheduled for April 18, 2017 at 10:00 am, with the clinical exam at 1:00 pm at the Anatomy Board.

### **NEW BUSINESS**

Ms. Arty reported Matthews Cremation and CANA have submitted to the Board a request for approval of an online certification course. It would not just be for CE's, but the entire course that could replace the in-person class. Ms. Arty and OCO have seen the elements. The Matthews course is a webinar. We are waiting on word from CANA's course as to whether it's a webinar or not. Both require examination at the end, and the Board will need to discuss and vote on whether they are going to approve the online for certification. If anyone wants to review the Matthews course, Ms. Arty has it electronically.

### **LEGISLATIVE UPDATE**

Mr. Newman reported the Sunset legislation passed, allowing us 10 years of operation before the Sunset is revisited. The few bills that passed had some connection with the Board but not funeral service.

### **ADJOURNMENT**

Pursuant to Maryland State Government Article, Code § 10-501 et. Seq., on a motion by D. Lynn Newman, 1<sup>st</sup> Vice President, and seconded by the Board unanimously voted to close its meeting.