

**MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS**  
**OPEN SESSION MINUTES**  
March 28, 2022 at 4:30 PM

CALL TO ORDER/GREETINGS: Board President, Dr. Mark Bailey called the meeting to order at 4:33 p.m. and welcomed everyone to the open session.

1. Board Members Present: Dr. Mark Bailey, President; Michele Kutta, 1st Vice President; 2nd Vice President; Kirk Helfenbein; Robert Lang, Secretary; Dr. James Kalshoven; Brandon Wylie; Melanie Oppat

Board Member Absent: Sheria Jennings; Suzanna Kuriadom; Robert Bradshaw; Rev. Richard Mosley  
Board Staff Present: Christy Collins, Executive Director; Joshua Frazer, Esq., Board Counsel

2. PRESIDENT'S REMARKS: Dr. Bailey acknowledged the purpose of the open session meeting was in reference to the MDH Network Connection Conditions Form/Memorandum dated February 7, 2022.

3. ADMINISTRATIVE ACTION: Board counsel Joshua Frazer reported that the above referenced form outlines conditions required to connect to the MDH network. Mr. Frazer presented a letter, drafted by the Board of Physicians, which responds to the MDH form. Mr. Frazer added that the Board may choose to sign the letter in lieu of signing the MDH form accepting the outlined conditions. Dr. Bailey added that the Board of Physician's letter requests additional information prior to deciding whether or not to comply with MDH conditions. Dr. Bailey made a motion to join the Board of Physician's letter, which was seconded by Dr. James Kalshoven and with no objection the motion was approved by the Board.

4. ADJOURNMENT: Dr. Bailey made a motion for adjournment, and seconded by Dr. James Kalshoven and by general consensus with no objection, the meeting was adjourned at 4:43 p.m.