

Deliverables

Deliverables for Needs Assessment Report

___ OMPP needs assessment report (Template on next page)

___ Qualitative data analysis tool (see “Collecting Data” document)

___ Data analysis tool (see “Collecting Data” document)

___ Changeability worksheet (see last page of this document)

___ Community readiness scoring sheet (see “Assessing Community Readiness” document)

OMPP Needs Assessment Report

After completing your needs assessment the next step will be to prepare a report of your findings. Please use the outline as a guide to prepare your report.

- I. Introduction
 - a. Brief description of your OMPP community
 - i. Boundaries of the community being assessed
 - ii. Rationale definition of this community
 - iii. Relevant geographic information to describe the community context
 - iv. Relevant demographic information to describe the community members
 - b. Community History
 - i. Major events and forces that have affected the community
 - ii. Major events and forces that have influenced the targeted outcomes
- II. Methods
 - a. Brief description of the data collection tools and methods selected to conduct your needs assessment.
 - b. Sources of quantitative and qualitative data used in the assessment
- III. Contextual Results
 - a. What
 - i. Identification of youth, young adult and adult opiate consumption patterns and consequences in the community to be targeted by the coalition's prevention strategies
 - b. Who
 - i. Identification of specific populations that will be the focus of the coalition's prevention strategies
 - ii. Prioritization process used to identify those populations
 - c. When
 - i. If applicable, describe seasonal trends for the selected indicators
 - d. Where
 - i. Identification of specific neighborhoods that will be the focus of the coalition's prevention strategies
 - ii. Prioritization process used to identify those neighborhoods
- IV. Intervening Variables Results
 - a. Retail Availability
 - i. Present and discuss the data collected for retail availability that might contribute to opioid misuse consumption patterns and consequences in your community

- ii. Discuss the impact of retail availability on opioid misuse consumption patterns and consequences in your community
 - iii. Describe each contributing factor that you identified
 - 1. Present the data and explain what do the data for your community reveal
 - 2. Describe how each contributing factor is a main contributor to opioid misuse
 - b. Social Availability
 - i. Present and discuss the data collected for social availability that might contribute to opioid misuse consumption patterns and consequences in your community
 - ii. Discuss the impact of social availability on opioid misuse consumption patterns and consequences in your community
 - iii. Describe each contributing factor that you identified
 - 1. Present the data and explain what do the data for your community reveal
 - 2. Describe how each contributing factor is a main contributor to opioid misuse
 - c. Enforcement and Adjudication
 - i. Present and discuss the data collected for law enforcement and adjudication that might contribute to opioid misuse consumption patterns and consequences in your community
 - ii. Discuss the impact of law enforcement and adjudication on opioid misuse consumption patterns and consequences in your community
 - iii. Describe each contributing factor that you identified
 - 1. Present the data and explain what do the data for your community reveal
 - 2. Describe how each contributing factor is a main contributor to opioid misuse
 - d. Community Norms
 - i. Present and discuss the data collected for community norms that might contribute to opioid misuse consumption patterns and consequences in your community
 - ii. Discuss the impact of community norms on opioid misuse consumption patterns and consequences in your community
 - iii. Describe each contributing factor that you identified
 - 1. Present the data and explain what do the data for your community reveal
 - 2. Describe how each contributing factor is a main contributor to opioid misuse

- e. Perception of Risk
 - i. Present and discuss the data collected for perception of risk that might contribute to opioid misuse consumption patterns and consequences in your community
 - ii. Discuss the impact of perception of risk on opioid misuse consumption patterns and consequences in your community
 - iii. Describe each contributing factor that you identified
 - 1. Present the data and explain what do the data for your community reveal
 - 2. Describe how each contributing factor is a main contributor to opioid misuse
- V. Assessing Community Readiness and Resources
 - a. Discuss the results of the community readiness tool to assess your community readiness to tackle opioid misuse
 - b. Discuss the results of your community resource assessment
 - c. Include any indicators noted in the key informant interviews or focus groups for community readiness
- VI. Prioritization
 - a. Complete the 2x2 table with the selected contributing factors for opioid misuse in your community
 - b. Discuss results of the Changeability Assessment
- VII. Conclusion
 - a. Summarize how the needs assessment resulted in the selection of specific target intervening variables and contributing factors
 - b. Describe your problem statement
 - i. Communities should use data about consumption, consequences, readiness, resources and changeability to frame problem statement in specific terms

Assessing Changeability

For each intervening variable, use this 2x2 table to help you prioritize your contributing factors. First, is your contributing factor important? To what degree does this contributing factor affect opioid misuse in your community? Next, how easy or difficult is it to bring about change in contributing factor? Based on those two questions, place your contributing factor in one of these boxes.

	More Important HIGH PRIORITY	Less Important LOW PRIORITY
High likelihood to change		
Low likelihood to change	LOW PRIORITY	NO PRIORITY