



## **MEMORANDUM**

TO: Core Service Agencies and Local Behavioral Health Authorities' Residential Specialists and Residential Rehabilitation Programs

FROM: Aliya Jones, M.D., MBA 

DATE: April 2, 2020

RE: Extension of Certificate of Approval

On March 5, 2020, a state of emergency and a catastrophic health emergency was proclaimed in Maryland. Recognizing that this may impact the State's ability to timely process renewals of expiring permits, licenses, and registrations, Governor Hogan issued an executive order governing said licenses. The executive order extends licenses that would expire during this period of a state of emergency.

The order automatically extends all licenses, which includes certificates of approval issued by the Local Behavioral Health Authorities and Core Service Agencies to programs licensed as Group Homes for Adults with Mental Illness, Residential Rehabilitation Programs, and/or Mental Health Residential Crisis Services programs under COMAR 10.63.04., verifying that the program meets the residential site requirements specified in COMAR 10.63.04.07. All certificates of approval that would otherwise expire during the state of emergency and catastrophic health emergency and would be renewable during this time will be automatically extended to the 30th day after the date by which the state of emergency is terminated and the catastrophic health emergency is rescinded.

Local Behavioral Health Authorities and Core Service Agencies should send correspondence to providers who have a certificate of approval set to expire during the period of the state of emergency stating the certificate of approval has been extended until the 30th day after the date the state of emergency is terminated, and catastrophic health emergency is rescinded. A copy of the correspondence should be sent to Russ Springham at [russell.springham@maryland.gov](mailto:russell.springham@maryland.gov).

Memo to: LAA/LBHA/CSA Residential Specialists & Residential Rehabilitation Programs

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Page 2

Please ask providers to keep the document as support of an active certificate of approval should they be audited by an outside agency. It is the Local Behavioral Health Authorities' and Core Service Agencies' responsibility to ensure site inspections are completed in a timely manner upon lifting of the state of emergency.

Any questions may be submitted to Russ Springham at [russell.springham@maryland.gov](mailto:russell.springham@maryland.gov). Please understand that you may not receive an immediate response.

CC: Russ Springham  
Residential Rehabilitation Program File

