

OPEN SESSION MINUTES

Present:

Robert Sheesley, Board Chair
Bert Nixon, Vice Chair
Veronica Moore, Board Secretary
Jay Prager, Board Member
Karen Brandt, Consumer Member
Yvonne DeLoatch, Board Member (Absent)
Mary Veal, Consumer Board Member (Absent)
Linda Rudie, Board Member

James T. Merrow, Acting Executive Director
Ari Elbaum, AAG, Board Counsel
Donna Zickefoose, Staff

CALL TO ORDER

The meeting was called to order at 10:00 A.M. by the Board Chair.

Pursuant to State Government article 10-508 (12) of the Annotated Code at 10:00 A.M. the members present voted to meet in administrative session to discuss confidential disciplinary matters. The administrative session ended at 10:21 A.M. The Open Session resumed at 10:21 A.M.

The December 2, 2015 Open Session Board Meeting Agenda was reviewed and adopted.

- ITEM 1 Approval of Minutes –**
The minutes for the October 7, 2015 Open Session meeting were reviewed and approved with revisions.
- ITEM 2 Board Chair Report:** **Robert Sheesley**
None
- ITEM 3 Executive Director Report:** **James Merrow**
- 3a)** Copies of Title 21, effective October 1, 2015 and the Regulations effective November 9, 2015 were distributed to the Board members.
- 3b)** The Draft Sunset Report was distributed and reviewed. Jim will prepare a response and send it to the Board Members for additional comments prior to finalizing and sending it to the DLS. The comments will be turned in by December 7, 2015. In January the Legislative Session will hear the comments to the draft report.

ITEM 4 Credentialing:

4b) Karli Murray – Ms. Murray has asked the Board to issue her a 2nd In-Training Certificate extension. The Board acknowledged electronic receipt of Ms. Murray's Study Plan and agreed with the certificate extension.

ITEM 5 Legislative/Regulations Committee

**Yvonne, Bert, Ari, Linda
and Jay**

5a) The Committee has delayed its review pending receipt of the new Regulations. The Committee will now resume with the CEU update review.

ITEM 6 Continuing Education Committee:

Karen, Yvonne and Linda

No outstanding requests pending.

One request for training had been brought to the Board for review as the CEU Committee disapproval had been disputed by the licensee. It was agreed that the training did not relate to the Environmental Health Specialists domains of practice. A written response will be prepared and sent to the licensee regarding the decision. A slight discussion had taken place regarding the route of random auditing of CEU's. This avenue will be discussed in the future.

ITEM 7 Work Processed

Initial License Issued: (0)

License Reinstatements (0)

In-Training Certificates Issued: (5)

1. Amanda Jensen
2. Jaquelyn McGrady
3. Peter Milliken
4. Matthew Sievers
5. Lauren Scott

Extended In-Training Certificates Issued: (1)

1. Karli Murray

Certificates of Eligibility Issued: (11)

- | | | |
|--------------------|--------------------|------------------------|
| 1. Bukola Raji | 6. Keith Sykes | 11. Thomas Balladarsch |
| 2. Tierra Robinson | 7. Richard Youngk | |
| 3. Winston White | 8. Lauren Daniels | |
| 4. Tiara Moore | 9. Kenetha Charity | |
| 5. Fern DeSilva | 10. Wanda Ramirez | |

Extended Certificates of Eligibility Issued: (7)

- | | |
|-----------------------|-------------------|
| 1. Christopher Madden | 6. Mesfim |
| 2. Lovis Parens | 7. Amy Broadwater |
| 3. Wesyna Davis | |
| 4. Gakpetor Wisdom | |
| 5. Ivy Perez | |

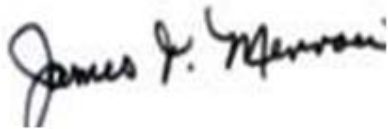
Minutes for the Open Session December 2, 2015 Board Meeting

Seasonal/Summer/Youth Camp In-Training Certificates Issued: (0)

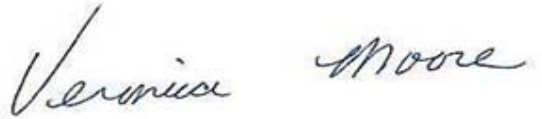
Letters of Denial Issued for the Certificate of Eligibility: (0)

ITEM 8 **Miscellaneous**
No items.

Adjourn: There was a motion to adjourn the Open Session at 11:59 A.M.



James T. Merrow
Acting Executive Director



Veronica Moore
Board Secretary/Treasurer

Date: January 6, 2016

Date: January 6, 2016