



**Minutes from the Open Session  
October 3, 2018 Board Meeting**

**ITEM 4      Executive Director Report**

**4(a)** At the time of the October Agenda preparation there are 206 licensees who have completed their continuing education credits for their license renewal. This number is ahead from the prior licensing cycle.

**4(b).** The July 2017-June 2018 Annual Report was presented for the Board members. The Annual Report is posted on the Board's website.

**4(c).** Information for the New Board Member Orientation was provided to include a letter form the Secretary to include all information regarding the orientation.

**4(d).** 8 members have completed the Open Meeting Act Training. A motion was made to list the members in the Minutes who completed the training. Motion was accepted. Vote - 6

Members who have completed the training are listed below:

- |                   |                 |
|-------------------|-----------------|
| 1. Bert Nixon     | 6. Bruce Bowman |
| 2. Linda Rudie    | 7. Jasen Lau    |
| 3. Veronica Moore | 8. Erin Kelly   |
| 4. Naomi Howell   |                 |
| 5. Ann Rose       |                 |

**4(e).** The August 7, 2018 Exam had 16 candidates take the exam. 9 of the candidates passed the exam. All 9 candidates have paid their initial license fee and their licenses had been issued. The passing candidate's names are listed below:

- |                        |                    |
|------------------------|--------------------|
| 1. Prabesh Bajracharya | 6. Bonnie Griesmer |
| 2. Thomas Ballardarsch | 7. William Jacobs  |
| 3. Anusua Biswas       | 8. Austin Potts    |
| 4. Rachel Churn        | 9. Sean Stein      |
| 5. Julienne Ekor-Tah   |                    |

All license expiration dates are kept at the same expiration date, therefore when the folks who become licensed in April during the 2<sup>nd</sup> year of a licensing cycle those folks will have an expiration date reflected on their license the same as the folks who will renew in June.

**4(f).** An e-mail was sent out on September 11, 2018 informing all licensees that the Board's website was down and that IT was working to address the problem. The e-mail also informed that the April, 2019 exam was being moved to the earlier date of being to March 2019 to allow the staff to focus on license renewals.

**4(g).** Stats from the Licensing Database:

1. Active Seasonal Certificates – 26
2. Active Licensed Environmental Health Specialists – 568
3. Active In-Training Certificates – 84
4. Active Certificate of Eligibility Certificates – 149

**ITEM 5      Credentialing:**

**5(a).** Fantahun Bizuneh – Applied with the Board and meets the requirements. Took the NEHA exam direct with NEHA and passed. Adhering to Health Occupations Statute 21-304 C3 Mr. Bizuneh is seeking approval of his experience while employed with Prince George's County Health Department to act as his in-training period. A motion was made to request Prince George's County Job Announcement, revised letter from Mr. Bizuneh's supervisor, new hire

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notification and the position description. Motion passed Vote – 5, 1 opposed  
**5(b)**. Meghan Johnson – letters were submitted requesting that Ms. Johnson’s in training period be reduced to the 12 month in-training period. She is hopeful to take the December 2018 exam. Motion was made to approve the reduction of the in-training period to 12 months. Motion passed. Vote – 6

**ITEM 6 Legislative/Regulations**

**6(a)**. The change to the Board’s Regulation to do away with the reference to late fees is scheduled to be passed in December.

**6(b)**. James Merrow reviewed the history of the General Fund being moved to Special Fund. Three Annual Reports have reflected the revenue and shortfall. A private sponsor, preferably a sponsor on the Finance Committee, is recommended to request the change from Special funds to General funds.

**ITEM 7 Work Force Work Group**

No Report.

**ITEM 8 Continuing Education**

**8(a)**. Lloyd Harmon, License #000691, as requested at the August 1, 2018 meeting, re-submitted the following training to be reviewed for continuing education credits:

1. Cultural Diversity, Health Disparities and Public Health
2. Diversity and Cultural Competency in Public Health Settings – Basic Level
3. Cultural Competence for Community Management of Special Needs Patients in Disaster
4. Cultural Competence in Emergencies
5. Managing Diversity Begins with You

A motion was made to approve the Cultural Competency for Community Management of Special Needs Patients in Disaster for 4 continuing education credits. In addition, a letter to be drafted to Mr. Harmon with the Board’s decision and inform him that continuing education training needs to be technically related to the profession. Motion passed. Vote - 6

**ITEM 9 Status of Work Processed**

Initial License Issued: (9)

- |                       |                        |
|-----------------------|------------------------|
| 1. Thomas Balladarsch | 6. Austin Potts        |
| 2. Juienna Ekor-Tah   | 7. Prabesh Bajracharya |
| 3. Bonnie Griesemer   | 8. Anusus Biswas       |
| 4. William Jacobs     | 9. Rachel Churn        |
| 5. Sean Stein         |                        |

License Reactivations (1)

1. Karen Hewitt

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In-Training Certificates Issued: (9)

- |                    |                   |
|--------------------|-------------------|
| 1. James Bowen     | 6. Naseem Azadi   |
| 2. Barisua Ikpe    | 7. Natisha Joseph |
| 3. Paris Newman    | 8. Hailey Allen   |
| 4. Jennifer Kenney | 9. Robert Maffei  |
| 5. Amanda Losardo  |                   |

Extended In-Training Certificates Issued: (0)

Certificates of Eligibility Issued: (27)

- |                         |                         |                           |
|-------------------------|-------------------------|---------------------------|
| 1. Sabrina Figler       | 11. Lauren Couch        | 21. Anthony Pennington    |
| 2. Maily Aviles Ramirez | 12. Shane Evans         | 22. Hailey Allen          |
| 3. Anamda Losardo       | 13. Holly Leymeister    | 23. Alexis Bryant         |
| 4. Alexis Capes         | 14. Lilian Schneider    | 24. Christopher Singleton |
| 5. Maria-Angelis Salvi  | 15. Parisa Soleimanifar | 25. Nicole Suejda         |
| 6. Kerri Springer       | 16. Kristen Elmore      | 26. Thomas Kotlar         |
| 7. Kamal Khan           | 17. Katherine Laird     | 27. Christopher Smack     |
| 8. Kelsey Green         | 18. Daniel Wooddell     |                           |
| 9. Rena Blakely         | 19. Aubrey Harbaugh     |                           |

Extended Certificates of Eligibility Issued: (6)

1. David Hislop
2. Timothy LaRonde
3. Barry Jones, II
4. Beatrice Babalola
5. William Alzado
6. Wondale Amare

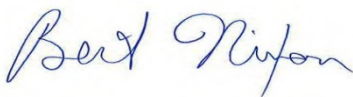
Seasonal/Summer/Youth Camp In-Training Certificates Issued: (0)

Letters of Denial Issued for the Certificate of Eligibility: (1)

1. Justin Swick – Did not meet the course requirements.

**Adjourn:** 12:17 P.M.

**At 12:17 P.M., at the same location as the Open Session, the same members present at the Open Session voted to close the Open Session Meeting to meet in Administrative Session to discuss confidential disciplinary matters. The Administrative Session ended at 1:30 P.M.**



Bert Nixon  
Board Chair



Veronica Moore  
Board Secretary/Treasurer

**Date:** January 9, 2019

**Date:** January 9, 2019