

MARYLAND BOARD OF ENVIROMENTAL HEALTH SPECIALSTS

**Howard County Bureau of Utilities Bldg.
8270 Old Montgomery Road, Columbia, Md. 21045**

October 4, 2017
OPEN SESSION MINUTES

Board Members Present:

Bert Nixon, Board Chair
Linda Rudie, Vice Chair
Veronica Moore, Board Secretary
Karen Brandt, Consumer Member
Yvonne DeLoatch, Board Member
Amy Parrish, Private Industry
Naomi Howell, Board Member
Ann Rose, At Large Member

Staff:

James T. Merrow, Acting Executive Director
Ari Elbaum, AAG, Board Counsel
Katherine Giblin, AAG, Board Counsel
Donna Zickefoose, Staff
Kristen Neville, Regulation Legislation Coordinator

Visitors:

Janet Esser, MDH Recruitment
Chris Morgan, MDH Classification
Paul A. Webb, Sr., DBM Classification & Salary Division
Aaron Miller, DBM Classification & Salary Division
Robert Sheesley, Public
Gail Wowk, Board of Social Work Examiners
Julie Mackert, Harford County Environmental Health Director
Sarah L. Trescott, Washington County Health Department, Environmental Health

CALL TO ORDER

The meeting was called to order at 10:00 A.M. by Bert Nixon, Board Chair.

Pursuant to State Government article 10-508 (12) of the Annotated Code at 11:14 A.M. the members present voted to meet in Administrative Session to discuss confidential disciplinary matters. The Administrative Session ended at 11:25 A.M. and the Open Session Resumed.

ITEM 1 Approval of Minutes

The minutes for the August 2, 2017 Open Session meeting were accepted as amended. Motion was made to accept the minutes as amended. Motion passed. Vote - 8.

ITEM 2 Approval of Agenda

The Agenda was approved and adopted with one adjustment. The Board moved to begin with Item 4 Credentialing on the Agenda, 4(b) Application Process. Motion was made to Accept. Motion passed. Vote – 8.

ITEM 3 Board Chair Report: Bert Nixon

3a). The Board Chair welcomed and introduced the new At Large Board Member, Ann Rose. Introductions took place then Ms. Rose gave her

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background and experience with the Board and expressed her pleasure with the direction the Board has taken with the license renewal process and continuing education process.

3b). Included in the Annual Report were the following House Bills:

HB628/SB571 Secretaries of Principal Departments – Supervision and Review Decisions and Actions by Units within the Departments. This legislation provides that the Office of Administrative Hearings will review certain decisions of the Health Occupation Boards regarding restraint of trade Consequences. – This Bill will have a low impact on the Board.

HB880/SB450 Open Meeting Act – Annual Reporting Requirement, Web Site Posting, and Training. The legislation requires that a public body designate a member to take the training course on the Open Meetings Act. – The training is an online training. Board Counsel advised that at least one person should be designated however as many as possible should attend. Karen Brandt, Linda Rudie and Yvonne DeLoatch had attended in the past. Jim Merrow asked that an e-mail be sent to him for the members who will attend.

SB503 Health Occupations Boards – Racial and Ethnic Disparities. Requires the Health Occupations Boards to make certain efforts to educate their licensees regarding racial and ethical disparities. – This bill has low impact on the Board.

3c). Meeting with Secretary Schrader – Linda Rudie attended and reported back. The meeting was with various Boards, the Secretary has support for the Boards and wants to schedule future meetings. There is possible legislation to move the Board into General Funds.

3d.) Board Chair announced regrettably that James Clise longtime licensee in the profession had passed away at the age of 85.

ITEM 4 Executive Director Report: James Merrow

4a). To date 5 licensees have met their required continuing education credits for license renewal.

4b). The Private Sector member had been posted on the Board's webpage and sent out to licensees in an e-mail. Amy Parrish, currently the Private Sector member, had re-applied.

4c). The new board member orientation is scheduled for Monday, December 4, 2017. It is recommended that new Board Members attend. Invitation letters will be mailed out from the Secretary's office.

4d). The webpage update is a work in progress the Board staff is working with the Database Administrator to put the updates in place.

**ITEM 5 Legislative/Regulations Committee: Yvonne DeLoatch, Bert Nixon,
Ari Elbaum, Linda Rudie
and Amy Parrish**

Kristen Neville relayed to the Board that the Regulations were currently in a holding pattern. The regulations were sent downtown to be reviewed then to the Governor's office for COMAR technical cleanup.

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ITEM 6 Work Force Group:

**Bert Nixon, Linda Rudie,
Naomi Howell and Yvonne Deloatch**

Linda Rudie relayed to the Board that State Personnel is currently working with Cliff Mitchell to review classifications.

ITEM 7 Continuing Education Committee:

**Karen Brandt, Linda Rudie
and Yvonne Deloatch**

Formal letters had been sent to non-renewed licensees who did not complete their required continuing education credits or did not renew informing them that they were placed in non-renewed status.

ITEM 8 Credentialing:

8(a). Washington County Health Department, MDH Classification and MDH Recruitment gave a presentation to the Board for the purpose to enhance the recruitment and application process that they interview applicants prior to the Board issuing a Certificate of Eligibility. The Board was open to the local jurisdictions interviewing applicants but not hiring until the applicant applies with the Board and receives the Certificate of Eligibility. Proposed language to allow this change will be submitted by Department of Budget Management for the Board's review and vote.

8b). The August 18, 2017 NEHA exam had 17 eligible candidates. 13 candidates sat for the exam. 4 candidates passed the exam. The passing candidates are listed below:

1. Tyler Kelley
2. Lauren Armbruster
3. Michael Cobb
4. Lipka Saha

8c). Applicant for a Certificate of Eligibility- Amy Edwards, requested the Board to recognize her experience performing the duties of the Environmental Health Specialist while employed in W. Virginia in lieu of her course requirements as stated in 21-304 c (2). Letters to the Board from the applicant and the applicant's supervisor with the applicant's file were presented to the Board for review. The Board requested that the applicant provide the exam she had taken in W. Virginia and the the Berkley County Health Department's Sanitarian job description with blank inspection forms for the various types of inspections she had identified in her letter. The requested documentation was provided however the Board Counsel advised the Board that an electronic vote would violate the Open Meetings Act, therefore this item will be placed on the December 6, 2017 Board Agenda.

ITEM 9 Status of Work Processed

Initial License Issued: (5)

1. Katherine Roy (Statute 21-306)
2. Tyler Kelley
3. Lauren Armbruster
4. Lipika Saha
5. Michael Cobb

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License Reactivations (1)

1. Tolbert Seanegan, Jr.

In-Training Certificates Issued: (2)

1. Xavier Ellison
2. Nasir Sarkar

Extended In-Training Certificates Issued: (0)

Certificates of Eligibility Issued: (30)

- | | | |
|----------------------|----------------------|----------------------------|
| 1. Dale Heil | 11. Kimberly Lemacks | 21. Kurt Stoltz |
| 2. Robert Maffei | 12. Barry Jones, II | 22. Evan Aston |
| 3. Mehreen Saba | 13. Zackary Silvast | 23. Reginald Carter |
| 4. Evyonnka Rizallah | 14. Rodolfo Seda | 24. Nicholas Prete |
| 5. Hristo Hristov | 15. Daniel Davis | 25. Beatrice Babaloea |
| 6. Gregory DeBoe | 16. Lauren Wicklund | 26. Nasir Sarkar |
| 7. David Hislop | 17. Martino Desir | 27. Anthony-Michael Harris |
| 8. Niles Magowitz | 18. Donna Parker | 28. Ashley McMahon |
| 9. Joshua Lauterbach | 19. Carrie Osborn | 29. Kristi Marsh |
| 10. Terrence Mulvey | 20. Timothy LaRonde | 30. Sharmel Rhyne |

Extended Certificates of Eligibility Issued: (3)

1. Hammond Idowu
2. Alicia Bush
3. Phillip McIntee

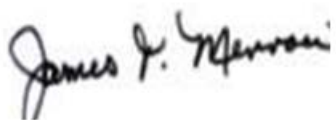
Seasonal/Summer/Youth Camp In-Training Certificates Issued: (1)

1. Olivia Smith

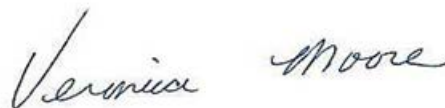
This Seasonal Certificate vs the In-Training Certificate was described for Ann Rose, new member.

Letters of Denial Issued for the Certificate of Eligibility: (0)

Adjourn: 12:25 P.M.



James T. Merrow
Acting Executive Director



Veronica Moore
Board Secretary/Treasurer

Date: December 6, 2017

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