MARYLAND BOARD OF ENVIROMENTAL HEALTH SPECIALSTS

Howard County Bureau of Utilities Bldg 8270 Old Montgomery Road, Columbia, Md. 21045

MAY 3, 2017 OPEN SESSION MINUTES

Present: Bert Nixon, Board Chair

Linda Rudie, Vice Chair (Absent)
Veronica Moore, Board Secretary
Karen Brandt, Consumer Member
Robert Sheesley, Board Member
Yvonne DeLoatch, Board Member
Amy Parrish, Private Industry (Absent)
Naomi Howell, Board Member
Mike Pugh, Board Member

James T. Merrow, Acting Executive Director Ari Elbaum, AAG, Board Counsel Donna Zickefoose, Staff

CALL TO ORDER

The meeting was called to order at 10:05 A.M. by Bert Nixon, Board Chair.

Pursuant to State Government article 10-508 (12) of the Annotated Code at 10:06 A.M. the members present voted to meet in Administrative Session to discuss confidential disciplinary matters. The Administrative Session ended at 10:10 A.M.

ITEM 1 Approval of Minutes

The minutes for the April 5, 2017 Open Session meeting were accepted as amended. Motion was made to accept the minutes as amended. Motion passed. Vote - 7.

ITEM 2 Approval of Agenda

The Agenda was approved with revision to Item 6. Kristen Neville proposed additional language to the Proposed Draft Regulations to include "Failure to obtain the required continuing education units within the 6 month extension period or to submit an inactive status application shall result in the license being placed on non-renewed status." Motion was made at accept the revision to the draft regulations. Vote - 7

ITEM 3 Board Chair Report: Bert Nixon

Discussion took place regarding an e-mail forwarded from Cliff Mitchell from a perspective applicant. The applicant wanted to apply for a posted position but had not yet completed the course work and obtained the required degree. The process for this type applicants is the Board will accept applications and an unofficial transcript for a review but cannot issue a Certificate of Eligibility until the official transcript with Degree and Confer Date is received. Applications are held for a one year period. The Board staff will respond to the e-mail.

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ITEM 4 **Executive Director Report: James Merrow**

3a). 348 licensees have currently met the required education credits for the 2017 license renewal. This is the 3rd renewal since the transition and it is running smoothly. The plan is to have online renewals in place by the next licensing cycle. The online renewals when completed will automatically update the Board's database with any changed information from the licensee. The Board staff will complete the renewal process with the printing of the license.

3b). A meeting with the Secretary was held on May 1, 2017 to discuss funding. There will be no fee increases. Possible fee reduction was discussed. A proposal to switch to General Fund will be submitted to the Department. The proposal must be to the Department by May 24, 2017 and include a fiscal impact. A Motion was made to submit a Proposal requesting to move to General Fund. Motion passed. Vote - 7

3e). The 2017 End of Legislation Session Report Summary of Bills affecting the Department was provided.

Credentialing: ITEM 5

5(a). Passing Candidates from the April 14, 2017 NEHA exam:

- 1. Gregory Fuentes
- 2. John Hagens
- 3. Jessica Howard
- 4. Robert Merriken
- 5. Anabel Reves
- 6. Shelby Vanauken
- 7. Erin Kelly

ITEM 6 **Legislative/Regulations Committee:** Yvonne Deloatch, Bert Nixon,

Ari Elbaum, Linda Rudie

and Amy Parrish

A draft of the proposed regulation which were omitted from the regulations that became effective March 13, 2017 were provided. Proposed additional language had been voted on as mentioned under Item 2.

ITEM 6 **Work Force Group:** Bert Nixon, Linda Rudie,

Naomi Howell and Yvonne Deloatch

No update.

ITEM 7 Continuing Education Committee: Karen Brandt, Linda Rudie

and Yvonne Deloatch

No outstanding training awaiting approval. An Agenda item for the next Board meeting to revisit the Hopkins Continuing Education Website.

ITEM 8 **Work Processed**

<u>Initial License Issued: (1)</u>

1. Erin Kelly

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License Reactivations (0)

In-Training Certificates Issued: (4)

- 1. Meghan Johnson
- 2. Rachel Churn
- 3. Spiedh Payami
- 4. Sean Stein

Extended In-Training Certificates Issued: (0)

Certificates of Eligibility Issued: (9)

- 1. William Jacobs
- 2. Richard Camp
- 3. Wondale Amare
- 4. Sepideh Payami
- 5. Kay Haney
- 6. Philip Simpson
- 7. Akinyele Oni
- 8. Janet Hartka
- 9. Michael Hammer

Extended Certificates of Eligibility Issued: (2)

- 1. Xyla Williams
- 2. Nia Govan

Seasonal/Summer/Youth Camp In-Training Certificates Issued: (6)

- 1. James Fishman
- 2. Christopher Turner
- 3. Richard Lee
- 4. Shaun Stemmler
- 5. Emily Green
- 6. William Jacobs

Letters of Denial Issued for the Certificate of Eligibility: (1)

1. Wayshawn Reed (Criminal Justice Major – Did not meet the minimum science credit requirements.)

Adjourn: 11:10 A.M.	
James T. Merrow Acting Executive Director	Veronica Moore Board Secretary/Treasurer
Date:	Date: