

MARYLAND BOARD OF ENVIRONMENTAL HEALTH SPECIALISTS
Howard County Bureau of Utilities Bldg
8270 Old Montgomery Road, Columbia, Md. 21045

December 7, 2016

OPEN SESSION MINUTES

Present: **Robert Sheesley, Board Chair**
 Bert Nixon, Vice Chair
 Veronica Moore, Board Secretary (Absent)
 Karen Brandt, Consumer Member
 Yvonne DeLoatch, Board Member
 Linda Rudie, Board Member
 Amy Parrish, Private Industry
 Naomi Howell, Board Member

James T. Merrow, Acting Executive Director
 Ari Elbaum, AAG, Board Counsel (Absent)
 Anthony DeFranco, AAG, Board Counsel
 Donna Zickefoose, Staff

CALL TO ORDER

The meeting was called to order at 10:10 A.M. by Robert Sheesley, Board Chair.

Pursuant to State Government article 10-508 (12) of the Annotated Code at 10:14 A.M. the members present voted to meet in Administrative Session to discuss confidential disciplinary matters. The Administrative Session ended at 10:17 A.M.

ITEM 1 Approval of Minutes

The minutes for the October 5, 2016 Open Session meeting were reviewed and approved with correction. Motion was made to accept the minutes with correction. Motion passed. 7 votes.

ITEM 2 Board Chair Report: Robert Sheesley

The Board Chair introduced and welcomed the new Maryland Department of the Environment representative to the Board, Naomi Howell.

ITEM 4 Executive Director Report: James Merrow

4a) 203 licensees have currently met the required education credits for the 2017 license renewal.

4b) The Joint Chair Report is currently being prepared. The section in the Annual Report with the plan for Special Funding will be incorporated into the Joint Chair Report.

4c) Electronic Vote – The Board was given a request for Margaret Kratz to sit for the National Exam prior to her in-training period completion. The request was approved with the stipulation that Ms. Kratz complete her in-training period prior

Minutes for the Open Session December 7, 2016 Board Meeting

to becoming licensed if she passes the exam.

4d) The pre-approved training course list has been added to the Board's webpage.

4e) Addition to the Agenda – The Board received an appeal from Lauren Daniels to recognize Anatomy and Physiology I and II Courses as an applicable science. The Board discussed the courses and requested the syllabus for each course to be sent to them via e-mail to review and vote electronically. There was an electronic motion to accept the Anatomy and Physiology I and II Courses as an applicable science followed by 6 additional votes in favor.

ITEM 5 **Legislative/Regulations Committee:** **Yvonne Deloatch, Bert Nixon,
Ari Elbaum, Linda Rudie
and Amy Parrish**

Update.

ITEM 6 **Work Force Group:** **Bert Nixon, Linda Rudie,
Naomi Howell and Yvonne Deloatch**

The November meetings primary discussion was to pick up on the non-supervisory track. Linda Rudie and Bert Nixon will work with the local and state level category.

ITEM 7 **Continuing Education Committee:** **Karen Brandt, Linda Rudie
and Yvonne Deloatch**

The ICS 300 and 400 Training – The Board reviewed the submission of FEMA/MEMA's ICS 300 and ICS 400 for continuing education units (CEU's). The Board determined that each course would receive 50% of the requested CEU's. Motion was made to agree on the 50% CEU's. Motion passed – Vote 7

ITEM 8 **Work Processed**

Initial License Issued: (4)

1. Paul Dix
2. Brittany Barrow
3. Zachary Williamsen
4. Melanie Clark

License Reactivations (1)

1. Crystal Bohannon

In-Training Certificates Issued: (6)

- | | |
|----------------------|---------------------|
| 1. Aliyah Jameer | 4. Gregory Fuentes |
| 2. Ryan Hollingshead | 5. Anabel Reyes |
| 3. Richard Youngk | 6. Nathan Kurtanich |

Extended In-Training Certificates Issued: (0)

Certificates of Eligibility Issued: (14)

- | | |
|------------------------|----------------------|
| 1. Chinelo Umeadi | 11. Peter Whitesell |
| 2. Gregory Lowden | 12. Courtney Klein |
| 3. Kristopher Austin | 13. Frederick Curtis |
| 4. Rebecca Price | 14. Jemaneh Wake |
| 5. Kihoto Gitonga | |
| 6. Prabesh Bajracharya | |
| 7. Erin Engstorm | |

Minutes for the Open Session December 7, 2016 Board Meeting

- 8. Nathaniel Waring
- 9. April Field
- 10. Matthew Watkins

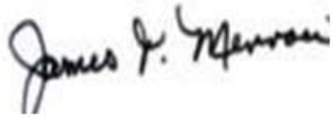
Extended Certificates of Eligibility Issued: (1)

- 1. Tiara Moore

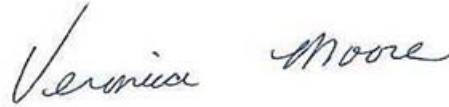
Seasonal/Summer/Youth Camp In-Training Certificates Issued: (0)

Letters of Denial Issued for the Certificate of Eligibility: (0)

Adjourn: 12:37 P.M.



James T. Merrow
Acting Executive Director



Veronica Moore
Board Secretary/Treasurer

Date: January 4, 2017

Date: January 4, 2017