



**MARYLAND BOARD OF ENVIRONMENTAL HEALTH SPECIALISTS**  
**4201 Patterson Avenue, Baltimore, MD 21215**

**August 1, 2018 BOARD MEETING**  
**OPEN SESSION MINUTES**

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**Board Members Present:**

**Bert Nixon, Board Chair**  
**Linda Rudie, Vice Chair**  
**Veronica Moore, Board Secretary**  
**Amy Parrish, Private Industry**  
**Naomi Howell, Board Member**  
**Ann Rose, At Large Member**  
**Bruce Bowman, Consumer Member**  
**Jasen Lau, Consumer Member**

**Staff:**

**James T. Merrow, Acting Executive Director**  
**Katherine Giblin, AAG, Board Counsel**  
**Donna Zickefoose, Administrative Officer II**  
**Danielle Vallone, Board Investigator**

**Visitor(s):**

**Sharon Bloom, MDH**  
**Lloyd Harmon, Cecil County Health Department**  
**Antonia Rus, Intern, St. Mary's County Health Department**

**CALL TO ORDER**

The meeting was called to order at 10:05 A.M. by Bert Nixon, Board Chair.

**ITEM 1 Approval of Agenda**

**1(a).** The Agenda was reviewed and adopted with corrections. Motion was made to accept. Motion passed. Vote – 7.  
**1(b).** Adjustment was made to the Agenda to begin with Continuing Education Item 7(b).

**ITEM 2 Continuing Education**

**2(a).** Lloyd Harmon, License #000691, submitted continuing education training for review to be approved for continuing education credits. The request for training had been denied for continuing education credits. Mr. Harmon attended the August 1, 2018 Board meeting to discuss the relevance and importance of the training relating to his position. The Board asked that the training be re-submitted with more concise information on each training. The Board will review the requested information at the October 3, 2018 Board meeting.

**ITEM 3 Approval of Minutes**

**3(a).** The June 6, 2018 Open Session Minutes were approved with revisions. Motion was made to approve with revisions. Motion passed. Vote - 8

**ITEM 4 Board Chair Report:**

**Bert Nixon**

**4(a).** Bert extended his appreciation to Linda Rudie for residing as Chair at the June Board Meeting.

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**4(b).** Bert introduced Antonia Rus a visiting Intern NEHA's National Environmental Public Health Internship with St. Mary's County Health Department who accompanied Ann Rose at the Board Meeting. Ann Rose stated that the experience with an intern has been amazing and that this is the 2<sup>nd</sup> intern St. Mary's County has had with the internship program. The intern, Antonia Rus, then spoke to the Board conveying her experience as an intern and how the internship works along with the importance to her future options resulting from her internship.

**ITEM 4**

**Executive Director Report: James Merrow**

**4(a).** As of the August 1, 2018 Board meeting James Merrow reported there are 175 licensees who had completed their required continuing education credits.

**4(b).** The Board's website updates have been completed. If there are any suggestions please contact the Board staff.

**4(c).** The website revision is still a work in progress.

**4(d).** The August 7, 2018 exam for licensure has 19 eligible candidates to take the exam. The names are listed below:

- |                        |                      |
|------------------------|----------------------|
| 1. Prabesh Bajracharya | 11. William Jacobs   |
| 2. Thomas Ballardarsch | 12. Layla Jimerson   |
| 3. Solomon Balcha      | 13. Anjali Kegerreis |
| 4. Anusua Biswas       | 14. Sepideh Payami   |
| 5. Emmanuel Bolajoko   | 15. Austin Potts     |
| 6. Rachel Churn        | 16. Wanda Ramirez    |
| 7. Julie Ekor-Tah      | 17. Anthony Robnett  |
| 8. Robert Freeman      | 18. India Toye       |
| 9. Bonnie Griesemer    | 19. Joan Ward        |
| 10. Megline Igbowke    |                      |

**4(e).** The Board staff requested that the April, 2019 National exam be given in March, 2019. This will be the license renewal period for the licenses expiring on June 30, 2019. Moving the April exam to March will allow the Board staff to focus on the license renewals. Motion was made to accept the change of the month with a blast e-mail to go out for notification purposes. Motion passes. - Vote 8

**4(f).** Amy Parrish and Ann Rose have been re-appointed to the Board for 4 more years.

**4(g).** Stats from the licensing database were provided as follows:

- 26 Active Seasonal Certificates
- 558 Licensed Environmental Health Specialists
- 82 Active In-Training Certificates
- 171 Active Certificate of Eligibility Certificates

**4(h).** The Board received an inquiry regarding weather Statute allows the Baltimore County Plumbing Inspectors to perform septic inspections without an Environmental Health Specialists license. This topic was tabled until the October 3, 2018 Board meeting. Bert Nixon will research and report at the October meeting.

**ITEM 5**

**Credentialing:**

**5(a).** Vanessa Ciaramellano Campbell and her supervisor, on her behalf, submitted letters requesting that her experience history be recognized as her 12 months of

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in-training. Ms. Ciaramellano Campbell, an employee with Maryland Department of the Environment, has been in the Environmental Compliance Specialist

classification which had been exempted from licensure in Statute 1-301(3)(xviii)2.

Bert Nixon, for the newer Board members, reviewed the Board history and gave the background on the exempt positions. Motion was made to accept the past experience as the 12 months of in-training. Motion passed. Vote - 8

**ITEM 6 Legislative/Regulations Committee: Bert Nixon, Linda Rudie  
and Amy Parrish**

**6(a).** 10.60.02.06 C. Renewal of Licenses still reflects a late renewal licensing fee. The late fee had been removed from the Statute and the Fees list. A motion was made to rescind the entire regulatory Section 10.60.02.06 C. Motion Passed.

Vote -8

**6(b).** Jasen Lau expressed an interest to be nominated for the Legislative/Regulations Committee. Nomination accepted.

**ITEM 7 Work Force Work Group: Bert Nixon, Linda Rudie,  
Naomi Howell**

The work Force Group met on June 22, 2018. Cliff Mitchell revealed 6 position descriptions, primarily at the State level. The Group is waiting on the pathway that the Department of Budget Management may take or propose. All interests are being included in the process. The group was provided and alternative mechanism to try and incorporate both the State Environmental Sanitarian series with the Environmental Health Specialists vs. keeping the groups separate. Dr. Mitchell agreed to evaluate and discuss with the Human Resource folks familiar with the issues. One big sticking point would be the need to adjust upwards the grades of both the Deputy Health Officer and Health Officer; an option not likely to happen. If the groups remain separate, it will still require Board oversight in the form of a certification, but that process will likely require some legislative change to enable the Board to do so.

**ITEM 8 Continuing Education Committee: Linda Rudie, Amy Parrish  
and Bruce Bowman**

**8(a).** This item was an Agenda adjustment and had been moved to Item 2 (a) reflected on these Minutes.

**8(b).** Business Writing for the Department of the Environment was submitted for continuing education credits. The Board reviewed the syllabus and it was determined that the course is a basic English writing course.

**8(c).** Ann Rose expressed an interest in being nominated for the Continuing Education Committee. Nomination accepted.

**At 12:15 A.M., at the same location Ann Rose made a motion to close Open Session and enter into Closed Session pursuant to General Provisions Article § 3-305 (b)(13) to comply with specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter, to wit, “Gen. Prov.**

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**3-306(c)(3)(ii).” The motion was seconded by Veronica Moore. Motion passed unanimously. Vote-8. The same Board members who were present during the Open Session were present during the Closed Session. The Closed Session was to review and approve the Closed Session**

**Minutes from the June 6, 2018 Board meeting. The members present approved the closed session minutes unanimously.**

**A Motion was made to re-open the Session.**

**ITEM 9      Status of Work Processed**

Initial License Issued: (0)

License Reactivations (0)

In-Training Certificates Issued: (2)

1. Carrie Osborn
2. Sonya Hong

Extended In-Training Certificates Issued: (0)

Certificates of Eligibility Issued: (17)

- |                       |                                   |
|-----------------------|-----------------------------------|
| 1. Nicholas Doyle     | 11. George Fidel                  |
| 2. Andrew Kushner     | 12. Benjamin Donofrio             |
| 3. Victoria Mac       | 13. Jazmin Gilchrist              |
| 4. Brian Phipps       | 14. Vanessa Ciaramellano Campbell |
| 5. Connor Warren      | 15. Meghan Euliano                |
| 6. Brittany Farrish   | 16. Gloria Choe                   |
| 7. Katherine Liccione | 17. Chinelo Umeadi                |
| 8. Austin Folkman     |                                   |
| 9. Shayne Linzy       |                                   |
| 10. Marissa Thompson  |                                   |

Extended Certificates of Eligibility Issued: (2)

1. Alan Post
2. Daniel Kershner

Seasonal/Summer/Youth Camp In-Training Certificates Issued: (0)

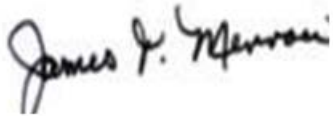
Letters of Denial Issued for the Certificate of Eligibility: (2)

1. Thomas Sears – Did not meet course requirement.
2. Emmanuel Diyoke – Did not meet lab requirement.

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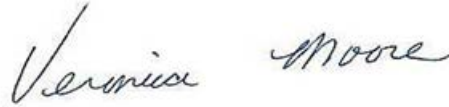
**Adjourn:** 2:10 P.M.

**At 12:17 P.M., at the same location as the Open Session, the same members present at the Open Session voted to close the Open Session Meeting to meet in Administrative Session to discuss confidential disciplinary matters. The Administrative Session ended at 2:10 P.M.**



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James T. Merrow  
Acting Executive Director



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Veronica Moore  
Board Secretary/Treasurer

**Date:** October 3, 2018

**Date:** October 3, 2018