

OCTOBER 1, 2025 BOARD MEETING
OPEN SESSION MINUTES

Meeting Held via Google Meet

Board Members Present:

Sherry Williams, Board Chair, Department of Health
Kevin Barnaba, Private Industry
Tonisha Melvin, Board Secretary, Consumer Member
John Boris, Department of the Environment Member
Mia Lowery, Local Government
Bonnie Harbin, At Large

Board Members Absent:

Esther Peter, Consumer Member
Sarath Seneviratne, At Large

Staff and Visitors:

Katherine Cummings, Board Counsel
Leigh Broderick, Executive Director
Leslie Johnson, Administrative Officer
Lillian Reese, Legislative Coordinator
Zakiyyah Holmes, (MDH)

CALL TO ORDER

The meeting was called to order at 10:03 A.M. by Sherry Williams, Board Chair.

AGENDA Leigh Broderick gave notice for the next meeting to discuss the validity of courses when reviewing transcripts and creating an ad hoc committee to help. John Boris made a motion to adopt the agenda. Kevin Barnaba provided a 2nd to the Motion. Motion passed. 6 in favor, 0 opposed, 0 abstained.

ITEM 1 **Legislative/Regulations**

1(a). At the August 6, 2025 meeting, it was noted that another member is needed to join the legislation and regulations committee since Noni is no longer on the Board. John Boris is considering joining the committee. The discussion was tabled until our next Board meeting.

ITEM 2 **Review of the Prior Meeting Open Session Meeting Minutes**

2(a). The August 6, 2025 Open Session Meeting Minutes were reviewed. Mia Lowery made a motion to adopt the Minutes as submitted. John Boris provided a 2nd to the motion. Motion passed. 6 in favor, 0 opposed, 0 abstained.

2(b). On September 3, 2025, Lillian Reese, Legislative Coordinator, informed the Board the Governor's office approved the Board's proposed apprenticeship regulations and that they went to the AELR (Administrative Executive and Legislative Review) Committee for their 15-day review. Lillian informed the Board on Monday that the AELR review was completed. The regulations are on target to be posted in the Maryland Register on October 31, 2025. The comment period will end on December 1, 2025.

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ITEM 3 Board Chair Report

Sherry Williams

No report

ITEM 4 Executive Director Report

Leigh Broderick

4(a). Leigh informed Board of the website updates. A general email address has been added along with a post alerting people to update us about any contact information changes. The PIA information sheet has been updated as well. The LEHS application information sheet has been updated. This sheet provides information regarding all requirements for licensure as an LEHS.

4(b). An individual has expressed an interest in the health department vacancy and has submitted an application. The Board is waiting for a response from Annapolis regarding the status. The Board does have a candidate who was willing; however, he was on another committee and was not allowed to serve on two committees at one time.

4(c). A meeting was held regarding the apprenticeship programs with MDH. Another meeting is scheduled with some other individuals with the State who will have some input. Updates will be provided.

4(d). Leigh is putting together an information sheet to use when reviewing an applicant's transcript. This sheet will give the person a broader understanding of what courses will be accepted. Once a final draft has been completed it will be presented to the Board for review. Board Counsel advised that any clarification of what the law requires, such as what courses might meet certain categories, would best be done via regulation, because clarifications that would apply generally across the board moving forward would meet the definition of regulation and it is something that should be put into the regulations.

ITEM 5 Credentialing

No reviews for this meeting.

ITEM 6 Work Force Work Group

**Bonnie Harbin, Mia Lowery and
John Boris**

No Report

ITEM 7 Continuing Education

Bonnie Harbin and Mia Lowery

No Report.

ITEM 8 Statistics from the licensing database and Exam Information:

8(a).

1. Active Seasonal Certificates – 15
2. Active Licensed Environmental Health Specialists - 510
3. Active In-Training Certificates – 76
4. Active Certificate of Eligibility Certificates – 119
5. Number of Exam passing scores since the October 1, 2025 meeting - 4
6. Number of failing scores since the October 1, 2025 meeting - 2
7. Initial Licenses Issued (7)

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8(b). Initial Licenses Issued (7)

1. Benjamin Donofrio
2. Nicholas Palumbo
3. Jacqueline Lockwood
4. Lucy Keates
5. Peter Kim
6. Stephen Davies
7. Michael McCormick

8(c). License Reactivation (0)

8(d). Certificates of Eligibility Issued (29)

- | | | |
|--------------------------|----------------------|----------------------|
| 1. Nico Hernandez-Maitre | 11. Emily Speireman | 21. Luminite Petre |
| 2. Jacob Sauber | 12. Sean Kelly | 22. Ivan Ingram |
| 3. Karyssa Gortz | 13. Kerri Springer | 23. Mawuli Kponmassi |
| 4. Grace Hartman | 14. Brandon Williams | 24. Nathan Rauscher |
| 5. Victor Nwinee | 15. Kayla Robinson | 25. Laura Vandemark |
| 6. Daniel Sincell | 16. Nathaniel Brooks | 26. Kourtney Press |
| 7. Joseph Padula | 17. Daniela Relf | 27. Michael Tkach |
| 8. Brendan McDermott | 18. Deanna Hammel | 28. Omodele Adomako |
| 9. Richard Parsons | 19. Irina Elkhoury | 29. Ingrid White |
| 10. Kaio Satomi-Defoe | 20. Jenna Sivic | |

8(e). In-Training Certificates Issued (5)

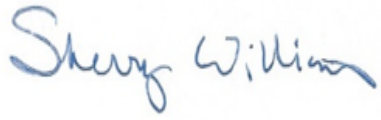
1. Mohammad Ghumman
2. Civian Osei
3. Oluwadamilola Ogunkola
4. Maya Fulton
5. Peiri Dade

At 10:23 a.m. Board Chair, Sherry Williams, read the written statement to close the Open Session and enter the Closed Session. Kevin Boris made a motion to close the Open Session. Mia Lowery provided a 2nd to the Motion. Motion passed. 6 in favor, 0 opposed, 0 abstained.

Closed Session Summary

Closed session was held from 10:23 a.m. to 10:27 a.m. on a closed session conference call line. The same Board members present for the open session were present for the closed session. The authority for the closed session was Md. Code Ann., Gen. Prov. § 3-305(b)(13) in order to discuss an applicant's positive criminal history that is prohibited from public disclosure pursuant to Md. Code Ann., Gen. Prov. § 4-333. The Board voted to grant the applicant a certificate of eligibility.

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A handwritten signature in blue ink that reads "Sherry Williams". The script is cursive and fluid.

Sherry Williams,
Board Chair

Date: December 3, 2025

A handwritten signature in blue ink that reads "Leigh Broderick". The script is cursive and fluid.

Leigh Broderick,
Executive Director

Date: December 3, 2025