

OCTOBER 2, 2024 BOARD MEETING  
OPEN SESSION MINUTES

---

Meeting Held via Google Meet

**Board Members Present:**

Sherry Williams, Department of Health  
Tonisha Melvin, Board Secretary, Consumer Member (joined at 10:03 a.m.)  
Naomi Howell, Department of the Environment Member  
Mia Lowery, Local Government  
Bonnie Harbin, At Large  
Matthew Cumers, Board Chair, Local Health Department Member

**Board Members Absent:**

Kevin Barnaba, Private Industry  
Sarath Seneviratne, At Large  
Esther Peter, Consumer Member

**Staff and Visitors:**

Rhonda Edwards, Deputy Counsel  
James Merrow, Executive Director  
Donna Zickefoose, Administrator I  
Zakiyyah Holms, MDH  
Lillian Reese, Legislative Coordinator

**CALL TO ORDER**

The meeting was called to order at 10:01 A.M. by Sherry Williams, Board Chair.

**AGENDA** The Agenda was reviewed and adopted with an addition to Item 2, Board Chair Report. Matthew Cumers made a motion to adopt the agenda with the addition to Item 2. Naomi Howell provided a 2<sup>nd</sup> to the Motion. Motion passed. 6 in favor, 0 opposed, 0 abstained.

**ITEM 1 Review of the Prior Meeting Open Session Meeting Minutes**

**1(a).** The August 7, 2024 Open Session Meeting Minutes were reviewed. Matthew Cumers made a motion to adopt the Minutes as submitted. Naomi Howell provided a 2<sup>nd</sup> to the motion. Motion passed. 6 in favor, 0 opposed, 0 abstained

**ITEM 2 Board Chair Report**

**2(a).** The Joint Apprenticeship and Training Committee met on September 27, 2024. The Committee is working on the pathway and classifications that will give the framework for the Apprenticeship Program. The Committee will recruit for 5 positions/apprenticeships for the Fall program. The Committee will review and score applications, conduct interviews, and make the formal offer for the selected candidates into the Apprenticeship Program.

**ITEM 3 Legislative/Regulations Committee**

No Report.

**Minutes from the Open Session  
October 2, 2024 Board Meeting**

**ITEM 4      Executive Director Report**

**4(a).** Esther Peter, Consumer Representation was not present for this meeting, information has been received that she was having an issue with the Maryland.gov email address. Board staff will address and assist her with the issue.

**4(b).** Local Health Department Representation is vacant as after this meeting. The Board is hopeful that this will be filled quickly.

**4(c).** James Merrow attended the recent CASA Meeting on September 9, 2024 to discuss the changes with the continuing education credits and the application process.

**4(d).** The paperwork has been submitted and we are waiting for an interview list for the additional staff person.

**4(e).** The 2024 license renewal continuing education audit letters have been sent out.

**ITEM 5      Work Force Work Group/Joint Apprenticeship Program**

Naomi Howell suggested that a list be prepared for the next meeting of licensees information, and duties performed. Also meeting with the Sub-Groups of the various county elected officials prior to the next Legislative Session.

**ITEM 6      Credentialing**

No request for this meeting.

**ITEM 7      Continuing Education Committee**

No Report.

**ITEM 8      Statistics from the Licensing Database**

- Active Seasonal Certificates – 33
- Active Licensed Environmental Health Specialists – 484
- Active In-Training Certificates – 148
- Active Certificate of Eligibility Certificates – 156

**ITEM 9      Exams**

- Number of passing scores since the August, 2024 meeting – 6
- Number of failing scores since the August, 2024 meeting – 3

**ITEM 10      Status of Certificates and Licenses Processed:**

**10(a). Initial Licenses Issued (9)**

1. Matthew Boyle
2. Patrick Amo-Mensah
3. Daiya Jacobs
4. Andrew Arnett
5. Donna Simmons
6. Nicholas Boyle
7. Michael Allman
8. Gisell Henriquez
9. Jordan Catrombon

**Minutes from the Open Session  
October 2, 2024 Board Meeting**

**10(b). License Reactivation (1)**

1. Gabriel Houghton

**10(c). Certificates of Eligibility Issued (21)**

- |                           |                          |
|---------------------------|--------------------------|
| 1. William Cheatham       | 12. Tamara Clark         |
| 2. Khadga Shahi           | 13. Sodio Kasali         |
| 3. Stephen Michaels       | 14. Alanna Swain-Jarrett |
| 4. Courtney Staton        | 15. Richard Ash, III     |
| 5. Natalia Vallejomorales | 16. Omodele Adomako, Jr. |
| 6. Jennifer Condon        | 17. Allison Robinson     |
| 7. Ebehireme Valentine    | 18. Delaney Mavromihalis |
| 8. Julianna Burson        | 19. Prince Onwugbonu     |
| 9. Glen Sweitzer          | 20. Trevor Odenath       |
| 10. Victoria Mason        | 21. Tyler Bonkowski      |
| 11. Amaryllis Rutz        |                          |

**10(d). In-Training Certificates Issued ( )**

- |                      |                    |
|----------------------|--------------------|
| 1. Benjamin Donofrio | 8. Lucy Brown      |
| 2. Elis Ganzer       | 9. Peter Kim       |
| 3. Stephen Davies    | 10. Anthony Troup  |
| 4. Brooke Anges      | 11. Matthew Burns  |
| 5. Stephen Michels   | 12. Tison Kidanie  |
| 6. Jennifer Condon   | 13. Trevor Odenath |
| 7. Tahila Grant      |                    |

**10(e). Seasonal/Summer/Youth Camp In-Training Certificates (1)**

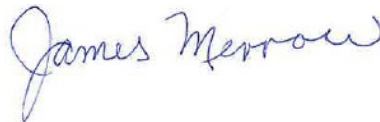
1. Shayna Kirschenbaum

Matthew Cumers made a motion to close the Open Session. Tonisha Melvin provided a 2<sup>nd</sup> to the motion. Motion passed. Vote 6 in favor, 0 opposed, 0 abstained

Meeting adjourned 10:42 a.m.



Sherry Williams,  
Board Chair



James Merrow,  
Executive Director

Date: December 4, 2024

Date: December 4, 2024