



MARYLAND BOARD OF ENVIRONMENTAL HEALTH SPECIALISTS
4201 Patterson Avenue, Baltimore, MD 21215

JANUARY 24, 2019 CONFERENCE CALL
OPEN SESSION MINUTES

Board Members Present:

Bert Nixon, Board Chair
Linda Rudie, Vice Chair
Amy Parrish, Private Industry
Naomi Howell, Dept. of the Environment Member
Ann Rose, At Large Member
Erin Kelly, Local Government Member

Staff:

Katherine Giblin, AAG, Board Counsel
Donna Zickefoose, Administrator I

CALL TO ORDER

The conference call was called to order at 10:03 A.M. by Bert Nixon, Board Chair.

ITEM 1 Vacant Executive Director Position for the Board of Environmental Health Specialists.

Bert Nixon, Board Chair, informed the Board members that James Merrow had retired. This retirement has left a gap in the structure of the Board. Katie Giblin, Board Counsel, recited Statute 21-204 (d) and 21-204 (e)(1) outlining among other items, that the Board shall appoint an Executive Director.

Bert Nixon informed the Board members that he had received an e-mail from Kim Lang, MDH Board Liaison, with information that a Position Management Committee is being formed and this is an opportunity for MDH administrations (including Boards) to request a new part-time or full-time PIN position. The Board was asked to determine what percent of time the Board would require an Executive Director to serve the EHS Board. This will allow Bert the proper information to submit when completing the form to request a PIN.

Following discussion of various options and alternatives, a Motion was made to pursue the PIN for an Executive Director for a merit or contractual position at 25%. (1/4 FTE). Motion passed. Vote - 6 in favor. 0 Opposed. 0 abstentions.

At 10:48 a.m., Ann Rose made a motion to close Open Session and enter into Closed Session pursuant to General Provisions Article § 3-305(b)(13) to discuss confidential matters involving an application for licensure prohibited from public disclosure by State law. The motion was seconded by Amy Parrish. Motion passed unanimously. Vote-6. The same Board members who were present during the Open Session conference call were present during the Closed Session, and the topic actually discussed involved an initial applicant for licensure. The Board amended a prior Board vote.

Bert Nixon
Board Chair

Veronica Moore
Board Secretary/Treasurer

Date: February 6, 2019

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