



BOARD OF ACUPUNCTURE

WELCOME TO THE SPRING 2024 RENEWAL SEASON!

Renewal Who

If your license expires on May 31, 2024 ITS YOUR TIME! Are you ready to validate your credentials for two more years? I know most of you have mastered the process but if you need a renewal process refresher keep reading.

Renewal Cost & When

- Early Renewal is April 1st - 30th. The fee is \$551.
- Standard Renewal is May 1st - 31st. The fee is \$551.
- Late Renewal (a.k.a. grace period) is June 1st - 30th. The fee is \$651.
- Post-Expiration Renewal (a.k.a Reinstatement) is anytime after June 30th. The fee is \$751.
- Inactive Status requests must be received and processed by June 30th. The fee is \$100

Renewal Musts & Whats

- The [Continuing Education](#) reporting period is June 1, 2022 - May 31, 2024. A total of 30 CEUs must be reported..
- Renewal is an online only process. **No** paper applications are being accepted.
- All payments must be made via credit or debit card (Mastercard or Visa). **No** checks or money orders are being accepted.
- Licensees selected to participate in the renewal audit **must** submit proof of completed continuing education by email, fax or mail before their license is approved for renewal.

April 2024

Board Staff Changes

Reminder

Penny Heisler retired in November 2021 and Cynthia Dobbins retired in December 2022. Please **don't** use their former email addresses to contact the Board. The best way to reach Board staff is by using the general email address - mdh.acupuncture@maryland.gov and telephone number (410)764-4766.

Spring Spruce Up

The Board's office (the entire third floor) will be getting some TLC during the month of April. This means that access to paper records will be limited.

- ALL Maryland State health professions Licensees **must** comply with the one-time requirement to complete an [implicit bias training course](#).

Renewal How & Where

- To access the [online renewal portal](#) visit the [Board's website](#). [Renew Your License](#) is in the vertical menu on the left. Once your application is reviewed and your submission is approved, the website's [Verify A License](#) page will be updated.
- Visit the [Verify A License](#) page on the Board's website to obtain immediate proof of renewal. This page can be printed or saved to a device. The Board ceased printing licenses in 2021, however the Board will issue one (1) printed version of this page (Proof of Practice/License Verification Certificate) after the renewal period ends.
- To access the *inactive status* instructions, form and payment link, go to the [Apply for a License](#) tab on the Board's website and scroll down to [Licensees Seeking Inactive Status](#). You can also access [Renewing Licenses](#) on this page.

Update Contact Information and Credentials

- The Board sends correspondence to Licensees by email and mail. The Board may also call Licensees from time to time. Licensees are **required** to ensure that the Board has their most up-to-date contact information. Failure to comply can result in a \$50 fine. This contact information must distinguish between personal and professional information, as the Board provides Licensees' professional information - including name, address and contact number - in response to roster or Freedom of Information/Public Information Act requests. If no business information is provided, the release will default to the Licensees' personal information.

Renewal season is an ideal time to update your personal and professional information while completing the online renewal application. You can also submit contact information changes to the Board anytime by email, fax or mail.

Are you licensed in more than one profession or State? Have you earned another health professions certificate or degree? Renewal is also an ideal time to share this information with the Board as well. Proof of your accomplishments (e.g., certificate, degree, license or transcript) can be submitted to the Board anytime by email, fax or mail.

UPCOMING EVENT

American Society of Acupuncturists 2024 Live In-Person Conference

- Conference: April 6-7, 2024 ([View Live Conference Schedule](#)) in Crystal Gateway Marriott, Arlington, VA
- Advocacy Day, in partnership with the NCCAOM, is on April 8, 2024 on Capitol Hill in Washington, DC
- Pre-Conference On-Demand Webinar Series ([View Pre-Conference Schedule](#)) starting March 22, 2024 (with 2-week access)

READING LIST

[Women's History Month 2024: Honoring women healthcare leaders](#)

[Best Practices in SOAP Notation](#)

For more interesting reads visit the [Boards website landing page](#) and scroll down to [Resources To Review](#) in the center of the page.

LEGISLATION & PRACTICE RESOURCES

2024 Legislative Session

The Maryland General Assembly convened in January and will recess on April 10th. To learn more about the General Assembly, to contact

PRACTICE UPDATES

Maryland University of Integrative Health (MUIH)

Notre Dame of Maryland University will be the new home for MUIH programs, excluding

Maryland Representatives, to review the bills submitted, to register to testify or to learn how to attend/view a hearing go to MyMGA.gov. Acupuncturists are constituents too!

Get Connected Professionally

Maryland Acupuncture Society [Newsletter](#)

[The American Board of Animal Acupuncture](#)

Acupuncture. To learn more view the [press release](#).

Phoenix Institute of Herbal Medicine & Acupuncture (PIHMA)

Have you been considering specializing in Animal Acupuncture? [PIHMA's program](#) is accredited by the American Board of Animal Acupuncture.

MARYLAND STATE BOARD OF ACUPUNCTURE

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BOARD STAFF

Tiffany L. Smith-Williams, Executive Director

Stephanie K. Coley, Deputy Director/Licensing Administrator

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