VISUAL COMMUNICATION SERVICES

Webpage Guidance
#1: Visit the Department of Budget and Management’s website: www.dbm.maryland.gov

#2: Click “Procurement & Contracts”

#3: Click “Statewide Contracts”
#4: Click “Statewide Visual Communication Services”

You should arrive at the VISUAL COMMUNICATION SERVICES webpage

#5: Select the TYPE OF SERVICE you require from four options:

1. On-Site Interpretation (in-person sign language interpreter)
2. On-Site CART (Computer Assisted Real-Time Transcription)
3. Visual Remote Interpretation (sign language interpretation by video)
4. Remote CART (Computer Assisted Real-Time Transcription)
#6: Select the REGION

NOTE: Identify the Region by the location where the meeting will be held, not by the billing address. The Contractors vary by Region.

EXAMPLE

For Region II, the #1 ranked Contractor is “TCS Interpreting, Inc.”

Note: The Contractor(s) must be contacted for services in ranking order, starting with the #1 ranked Contractor. Remember, the Contractors vary by Region.
If the #1 ranked Contractor is unable to provide Visual Communication Services or does not respond within the required time frame, select “NO” and the #2 ranked Contractor will appear.

Contact the #2 ranked Contractor to request Visual Communication Services.